

## LINDFIELD PARISH COUNCIL

Minutes of the meeting of the **ENVIRONMENT AND AMENITIES COMMITTEE** held on **THURSDAY 13 JUNE 2019** at the King Edward Hall, Lindfield.

The meeting commenced at 8.00 p.m.

Parish Councillors:

Mr. W. Blunden (Chair)	Mr. S. Henton	Mrs. A. Matthews
Mr. R. Pickett (Vice Chair)	Mr. R. Plass	Mr. J. Stevens
Mrs. V. Upton (arrived at item 17)	Mr. I. Wilson	Mr. C. Wood

(\*) Denotes absence

**In attendance:** Mr. A. Funnell (Clerk)

This being the first meeting of the Committee following the Annual Meeting of Council, the Chairman of Council, Councillor Blunden, opened the meeting and presided for the first item.

### 1. ELECTION OF CHAIR

- 1.1 The Chair of Council called for nominations for the office of Chairman of the Environment and Amenities Committee. Councillor Blunden was **PROPOSED** by Cllr Pickett and **SECONDED** by Councillor Plass. There being no further nominations, Cllr William Blunden was duly **ELECTED** as Chair of the Environment and Amenities Committee for the Council year 2019/20. Councillor Blunden then took the Chair for the meeting.

### 2. ELECTION OF VICE CHAIR

- 2.1 The Chairman called for nominations for the office of Vice Chairman of the Environment and Amenities Committee. Cllr Pickett was **PROPOSED** by Councillor Blunden and **SECONDED** by Councillor Henton. There being no further nominations, Cllr Pickett was duly **ELECTED** as Vice Chair of the Environment and Amenities Committee for the Council year 2019/20.

### 3. APOLOGIES FOR ABSENCE.

- 3.1 No members were absent.

### 4. DECLARATIONS OF INTEREST.

- 4.1 Councillor Blunden declared a personal interest in items relating to the Denmans Lane Allotments as he is a plot holder.
- 4.2 Councillor Matthews declared a personal interest in items relating to the Denmans Lane Allotments as she is a plot holder.

### 5. QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC.

- 5.1 There were no members of public present.

### 6. MINUTES OF THE MEETING OF THE ENVIRONMENT AND AMENITIES COMMITTEE HELD ON 4 APRIL 2019.

- 6.1 The Chairman called for approval of the Minutes of the Environment and Amenities Committee held on Thursday 4 April 2019. These were **AGREED**. The Chairman **SIGNED** the Minutes as being a true record of that meeting.

### 7. APPOINTMENT OF WORKING GROUPS.

- 7.1 Members were appointed to working groups as follows:

Working Group	Members
Wilderness Field	Cllrs Blunden, Henton, Pickett, & Upton
Christmas Festival Night	Cllrs Blunden, Matthews, Plass, Stevens, Upton, Wilson, Woods
Denmans Lane Allotments Working Group	Cllrs Blunden, Pickett, Plass, & Richard Powell

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Responsibility for Village Archive Collection	Cllrs Blunden, Upton, & Richard Bryant
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Cllr Stevens asked that the minutes record his objection to the Council Chair appointing himself and the Vice Chair to each of the working groups.

### 8 CHAIRMAN'S ANNOUNCEMENTS.

- 8.1 The chairman made no announcements.

### 9 ACTION LIST.

- 9.1 Cllr Blunden advised that he had discussed with a member of Lindfield Preservation Society whether the council would contribute towards the remembrance tree in memory of John Jesson. Members whilst appreciative of John Jesson's contribution to the village were reluctant to set a precedent by making a financial decision. It was **AGREED** not to contribute financially but to provide support for the proposal. It was also suggested that the council should consider having a policy relating to applications for commemorative contributions.

- 9.2 The rest of the action list was **NOTED**.

### 10 ENVIRONMENT AND AMENITIES COMMITTEE BUDGET PROGRESS 2019/20.

- 10.1 The April budget progress report had been circulated. It was **NOTED** that as at 30 April 2019:

- £2,074.53 had been spent from the E&A budget of £79,400.00.
- From the reserves nothing had been spent

### 11 REPORT ON CURRENT MAINTENANCE.

- 11.1 The Chair advised that the council in conjunction with Mid Sussex District Council had placed no fishing signs around Lindfield pond.

### 12 DENMANS LANE ALLOTMENTS.

#### 12.1 General update

The Clerk advised that the digital mapping of the allotment plots was in progress.

#### 12.2 To consider quotes for fencing

It was **AGREED** to delegate to the Clerk, in conjunction with the committee chair and vicechair, to accept a quote for the allotment fencing.

#### 12.3 To consider provision of additional plots on the Denmans Lane site

It was **AGREED** that an assessment on the suitability of the land for conversion to allotment plots be carried out.

### 13 VILLAGE ORDERLY

#### 13.1 Update on work undertaken

Members were advised of the work the Village Orderly had undertaken since the last meeting. Councillors acknowledged the positive contribution made by the Village Orderly.

#### 13.2 To consider purchase of additional equipment

It was **AGREED** to authorise expenditure of up to £1,500 on the following items of equipment:

- Battery backpack
- Battery powered strimmer

It was **AGREED** that the Clerk could use the debit card to make the purchases.

### 14 SPRING CLEAN

- 14.1 It was **AGREED** to hold a Spring Clean in 2020. It was **AGREED** to delegate to the Clerk to arrange a date for the event in April 2020.

### 15 LINDFIELD IN BLOOM

- 15.1 It was **AGREED** that Cllr Stevens would be the council's liaison with Lindfield in Bloom.

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### **16 WILDERNESS FIELD**

- 16.1 The Clerk provided members with an update on discussions between parties.

### **17 CHRISTMAS FESTIVAL NIGHT 2019**

- 17.1 Members considered a request by Lindfield Arts Society to hold a lantern parade at the event. It was **AGREED** to decline the request due to health and safety concerns.

### **18 MID SUSSEX DISTRICT COUNCIL COMMUNITY SERVICE AWARDS**

#### **18.1 Update**

Members were updated by the Clerk on the changes to the awards scheme.

#### **18.2 To consider nomination arrangements**

It was **AGREED** that the council would submit a nomination.

### **19 RISK MANAGEMENT**

- 19.1 The risk management progress was **NOTED**.

### **20 CLERK'S REPORT**

- 20.1 The Clerk reported provided an update on discussions with Mid Sussex District Council relating to the upgrade of Hickmans Lane playground.

### **21 MATTERS ARISING**

- 21.1 Cllr Plass **NOTED** that concerns had been raised regarding the appearance of the Hickmans Lane playing field building.

The meeting concluded at 20:42 pm