

## LINDFIELD PARISH COUNCIL

Minutes of the meeting of the **ENVIRONMENT AND AMENITIES COMMITTEE** held on **THURSDAY 04 APRIL 2019** at the King Edward Hall, Lindfield

The meeting commenced at 8.00 p.m.

### **Present:**

Parish Councillors: Mr. W. Blunden (Chairman)  
Mr. M. Allen  
Mr. S. Henton  
Mr. R. Pickett  
Mrs. V. Upton  
Mr. I. Wilson

**In attendance:** Mr. A. Funnell (Clerk)  
1 member of the public

### **463. APOLOGIES FOR ABSENCE.**

463.1 Apologies for absence were received from Councillor Snowling, and the reasons were accepted.

### **464. DECLARATIONS OF INTEREST.**

464.1 Councillor Blunden declared a personal interest in items relating to the Denmans Lane Allotments as he is a plot holder.

Councillor Allen declared a personal interest in items relating to the Denmans Lane Allotments as his wife is a plot holder.

### **465. QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC.**

465.1 There were no members of the public present.

### **466. MINUTES OF THE MEETING OF THE ENVIRONMENT AND AMENITIES COMMITTEE HELD ON 31 JANUARY 2019.**

466.1 The Chairman called for approval of the Minutes of the Environment and Amenities Committee held on Thursday 31 January 2019. These were **AGREED**. The Chairman **SIGNED** the Minutes as being a true record of that meeting.

### **467. CHAIRMAN'S ANNOUNCEMENTS.**

467.1 The Chairman noted that the application for building toilets on the Common had been approved by Mid Sussex District Council.

### **468. ACTION LIST.**

468.1 The action list was **NOTED**.

### **469. ENVIRONMENT AND AMENITIES COMMITTEE BUDGET PROGRESS 2018/19.**

469.1 The February budget progress report had been circulated. It was **NOTED** that as at 28 February 2019:

- £27,542.44 had been spent from the E&A budget of £46,600.
- From the reserves £9,339.57 out of the budget of £51,931.61 has been spent as follows:
  - £2,854 from the King Edward Hall Clock fund of £3,000.
  - £382.50 from the Denmans Lane Toilets – Maintenance sinking fund of £1,723.75.
  - £3,510 from the Street Lights: LED Upgrade budget of £4,384.86
  - £206.17 from the Emergency Equipment budget of £1,250.
  - £1,045.65 from the Replacement of Litter bins reserve of £4,000.

Members were advised that cheque number 106090, which the committee had previously agreed to write off, had now been banked by Indigo Leisure Ltd.

### **470. REPORT ON CURRENT MAINTENANCE.**

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470.1 The Chairman **NOTED** that the village orderly will soon be building a new section of village gate to replace the recently broken section.

### **471. DENMANS LANE ALLOTMENTS.**

471.1 General update

The Chairman **REPORTED** that allotment tenancy agreements had been delivered. The Clerk reported to members a recent court case relating to inspection of trees managed by public authorities. Members **AGREED** that an inspection of trees on the allotment site should take place. It was **AGREED** to instruct the council arboriculturalist to undertake the work.

471.2 Tree bordering 21 Denmans Lane

It was **AGREED** to instruct the Clerk, in conjunction with the committee chair and vice chair, to instruct tree surgeons to undertake work on the tree.

471.3 Digital Mapping of Allotment Site

It was **AGREED** to accept the quote for digitally mapping the allotment site.

### **472 VILLAGE ORDERLY – CLERK’S UPDATE ON WORK UNDERTAKEN**

472.1 The Chairman gave an update on all the work the Village Orderly has undertaken.

The chairman reported that the Village Orderly had found another three litter bins needed replacement. It was **AGREED** to place an order for three new litter bins with the existing supplier. It was **AGREED** to instruct the clerk, in conjunction with the committee chair and vice chair to purchase a leaf blower for the village orderly.

### **473 LINDFIELD IN BLOOM – UPDATE.**

473.1 As Councillor Durrant was not present, and no correspondence had been received, no report was given.

### **474. STREETLIGHTING**

474.1 Members noted the report by the Clerk. It was **AGREED** to:

- a) approve the quote for the proposed new streetlight by the logs car pack at the top of Lindfield Common.
- b) approve the replacement of the old light on the side of the URC church.

### **474 SPRING CLEAN**

474.1 The Chairman **NOTED** that the Spring Clean will take place on Saturday 27<sup>th</sup> April 2019. Members were encouraged to attend.

### **476 WILDERNESS FIELD**

476.1 Members **NOTED** the latest correspondence received from Mid Sussex District Council. The letter advised that they have no objections to the proposed disposal of the land to Lindfield Parish Council (subject to MSDC cabinet level approval and compliance with regulatory and legal requirements). Lindfield Parish Council **AGREED** that the Clerk in conjunction with the committee chair and vice chair be authorised to instruct legal representation in order to facilitate the proposed transfer.

### **477 RISK MANAGEMENT**

477.1 The Chairman **NOTED** the current position.

### **478 CLERK’S REPORT**

478.1 The clerk reported the following:

- The three replacement litter bins had been received from Glasdon.
- The second batch of LED upgrades to street lighting has been completed.
- MSDC have written to the council regarding the potential for a contribution towards the upgrade of Hickmans Lane playground. The District Council were advised that £20,000 is potentially available. Members were asked to advise the Clerk of any types of new equipment that could potentially be installed.

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### **479 MATTERS ARISING**

479.1 The chairman report that a letter had been received from Lindfield Arts Festival organisers regarding a potential lantern walk during Christmas Festival Night. The chairman advised that that the working group would consider the matter and report back to the committee.

479.2 The chairman thanked Councillor Allen on behalf of the committee for his long service.

The meeting concluded at 20:31 pm