

DRAFT SUBJECT TO THE APPROVAL OF PTTC ON 10TH MARCH 2026

Minutes of the **PLANNING, TRANSPORT, and TRAFFIC COMMITTEE (PTTC)** meeting held on Tuesday **17th February 2026** in the King Edward Hall, Lindfield.

PTTC Members:

Parish Councillors:

Mrs V Upton (Chair)	Mrs A Matthews*
Mr T Webster (Vice-Chair)	Mr S Nisbett
Mrs A Beecroft*	Mr I Wilson
Mrs I Burns	Mr D Woolley
Mr D Lowman	

* Denotes absence from the meeting

In attendance: 1 member of the Public
Mrs T Cruickshank (Deputy Parish Clerk)

The Meeting commenced at **19.45**.

533. Apologies

533.1 Apologies were received from Cllrs Beecroft and Matthews.

534. Declarations of Interest

535. There were no declarations of interest.

536. Approval of Minutes

536.1 The draft Minutes of the Planning Transport and Traffic Committee meeting held on 27th January 2026, having previously been circulated were **agreed** as a true and correct record of the meeting.

537. Public Forum

537.1 The member of the public did not wish to speak.

538. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC), West Sussex County Council (WSCC) for consideration.

Appendix One shows the application details and agreed responses. For each application, the observations of the members who had studied the plans were read out and any public comments received, before discussion by the Committee, as summarised below (where applicable).

539. To note appeals lodged and appeal decisions made, to note any licencing applications
None

540. To receive and planning decisions made by Mid Sussex District Council (MSDC)

Reference	Address	MSDC	LPC
DM/25/2913	64 High Street/ Le Flamant	Permitted	No Objection
DM/25/3044	The Long House/ 6 The Wilderness	Refused	No Objection
DM/25/2521	The Pavillion, Francis Road, RH16 2JB	Withdrawn	
DM/25/3159	Fernwood/ 10 Meadow Drive	Permitted	No objection

The above decisions were **noted**.

541. Report on any issues addressed since the previous PTTC meeting to meet external deadlines and to consider further action required, if any.

541.1 None.

Lindfield Parish Council

542. Budget Report

542.1 Committee **noted** this item.

543. Outstanding Action Points

543.1 Committee **noted** this item.

544. National Planning Policy Framework (NPPF) Consultation. To receive and consider a response.

544.1 A discussion took place, the committee felt that a response to such a complex document would require advice from a planning expert and this would not be good use of public funds. The committee therefore agreed to make no response.

545. Transport and Traffic Working Group 2026

545.1 The committee **noted** Cllr Woolley's report.

Cllr Webster thanked the group for delivering the consultation document.

A discussion took place regarding the 20-mph drop-in session planned for Saturday 28th of February taking place the High Street, the working party will meet to discuss logistics. It was noted that the council will not make any decision on the 20-mph consultation until it meets in June, having fully considered the consultation feedback.

The Deputy Clerk was asked to provide consultation guidelines to the committee; she will share this information after the meeting.

546. Matters Arising (for noting or deferral to a future meeting only)

None

The meeting closed at 20:25. The Committee next meets on Tuesday 10th March 2026.

Approved.....Chair

Date

Lindfield Parish Council

Appendix One – Responses to Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2026	0096		High Street and Compton Road	Lime x37 within High Street, Lindfield - Re-pollard to previous points for repeat general maintenance. Lime x21 within Compton Road, Lindfield - Re-pollard to previous points for repeat general maintenance.
Response: Lindfield Parish Council has no objections.					
2	2026	0009	116	High Street/ Spiral Cottage	Paint front door and windows. Attached window baskets to the underneath of the windowsill. Repair missing mortar. Replace outside porch light.
Response: Lindfield Parish Council has no objections.					
3	2025	2538	18 & 19	Dukes Road	Cypress (T1) crown lift, removing small diameter laterals only to 4m. Ash (T2) crown lift to 3m, crown reduce by approx 2.5m. Sweet chestnut (T3), remove overhanging branch at 7m to appropriate lateral, approx 5m reduction and remove secondary branch/lateral to old pruning point. Sycamore (T4) reduce back to previous pruning points, Cypress (G5) reduce back to boundary of 18/19 Dukes Road. Sycamore (T6) remove squirrel damaged branches. Sweet chestnut (T8) remove broken attached branch at approx 7m. Please note amended description
Response: Lindfield Parish Council has no objections.					
4	2025	2980	26b	Pelham Road	Erection of boundary fence, widening of existing driveway, installation of new patio and general landscaping works. Amended plans received 26.01.2026 showing revised position of fence.
Response: Lindfield Parish Council has no objections.					
5	2026	0220	7	Barrington Wood / Arden House	Ash tree to reduce by 3m to rebalance crown and lessen weight and sail of tree due to close proximity to buildings
Response: Lindfield Parish Council has no objections.					
6	2026	0217	121	High Street/ Chantry Cottage	Strawberry Tree (Arbutus unedo) - fell and replace
Response: Lindfield Parish Council has no objections.					
7	2026	3243	38	Backwoods Lane	Single storey front porch, side extension, rear extension. Hip to gable loft conversion with rear dormer and rooflights to front elevation. Amendment to existing dropped kerb. (Amended plans received 30.01.2026)

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Item	Year	Ref	Property	Street	Proposal
Response: Lindfield Parish Council has no objections to this application but would ask if the officer is minded to approve, they consider the installation of obscured glass to the first-floor windows.					
8	2026	0007	13/Oakley Lodge	High Street	Proposed single storey ground floor rear/side extension
Response: Lindfield Parish Council has no objections.					
Notes:					
<ol style="list-style-type: none"> 1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided. 2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent) 					