

Lindfield Parish Council

Minutes of the **PLANNING, TRANSPORT, and TRAFFIC COMMITTEE (PTTC)** meeting held on
Tuesday **6th January 2026** in the King Edward Hall, Lindfield.

PTTC Members:

Parish Councillors:

Mrs V Upton (Chair)	Mrs A Matthews
Mr T Webster (Vice-Chair)	Mr S Nisbett
Mrs A Beecroft	Mr I Wilson
Mrs I Burns	Mr D Woolley
Mr D Lowman	

* Denotes absence from the meeting

In attendance: No members of the Public
Mr A Funnell (Parish Clerk)

The Meeting commenced at **19.45**.

509. Apologies

509.1 Apologies were received from Cllr Matthews. The apologies were accepted.

510. Declarations of Interest

511. There were no declarations of interest.

512. Approval of Minutes

512.1 The draft Minutes of the Planning Transport and Traffic Committee meeting held on 16th December 2025, having previously been circulated were **agreed** as a true and correct record of the meeting.

513. Questions/comments from members of the public

513.1 None

514. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC), West Sussex County Council (WSCC) for consideration.

Appendix One shows the application details and agreed responses. For each application, the observations of the members who had studied the plans were read out and any public comments received, before discussion by the Committee, as summarised below (where applicable).

515. Reports on any significant planning decisions or issues

515.1 None

516. Report on any issues addressed since the previous PTTC meeting to meet external deadlines and to consider further action required, if any.

516.1 None.

517. Budget Report

517.1 Committee **noted** this item was deferred to the 27/1/2026 meeting.

518. Outstanding Action Points

518.1 Committee **noted** this item was deferred to the 27/01/2026 meeting.

519. Transport and Traffic Working Group 2026

519.1 The committee met on 5th January, and the committee **noted** Cllr Woolley's report.

520. Matters Arising (for noting or deferral to a future meeting only)

None

The meeting closed at 19.51

The Committee next meets on Tuesday 27th January 2026.

Lindfield Parish Council

Appendix One – Responses to Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2025	3131	Marlow House / 107	High Street	Retrospective planning permission for a variation to the scheme approved under DM/22/3694, incorporating some reinstatement works.
Response: Lindfield Parish Council defers to the opinion of the MDSC Conservation Officer.					
2	2025	3132	Marlow House / 107	High Street	Retrospective planning permission for a variation to the scheme approved under DM/22/3694, incorporating some reinstatement works.
Response: Lindfield Parish Council defers to the opinion of the MDSC Conservation Officer.					
3	2025	3208	30	West Common Drive	2 x Conifers - Fell. 2 x Willows - Coppice. Hazel - Coppice.
Response: Lindfield Parish Council has no objections to the coppicing of the Hazel and Willows. The council defers to the judgment of the MSDC Tree Officer regarding the felling of the two Conifers.					
4	2025	3159	Fernwood / 10	Meadow Drive	Proposed single storey side and rear extension
Response: Lindfield Parish Council has no objections to this application.					
5	2025	3231	Land to rear of 15, 17 & 19	Portsmouth Wood Close	Various works to Sweet Chestnut, Hornbeam, Beech, Oak and Hollie trees (located to the rear of numbers 15, 17 and 19) as described on application form
Response: Lindfield Parish Council has no objections to this application.					
6	2025	3243	38	Backwoods Lane	Single storey front porch, side extension, rear extension. Hip to gable loft conversion with rear dormer and rooflights to front elevation. Amendment to existing dropped kerb.
Response: Lindfield Parish Council has no objections to this application.					
Notes:					
1. Lawful Development Certificate (LDC) applications ("...an application to establish whether the development is lawful...") - no response will normally be provided.					
2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)					