

LINDFIELD PARISH COUNCIL

The Minutes of the meeting of the **ENVIRONMENT AND AMENITIES COMMITTEE** held on **THURSDAY 6 APRIL 2023** at King Edward Hall.

The meeting commenced at 8.00 p.m.

Parish Councillors: Mr. W. Blunden (Chairman) Mr. S. Henton Mrs. A. Matthews *
 Mr. R. Pickett (Vice-Chair) Mr. R. Plass * Mr. J. Stevens *
 Mrs. V. Upton Mr. I. Wilson * Mr. C. Wood

(*) Denotes absence

In attendance: Mr. A. Funnell (Clerk)

424 APOLOGIES FOR ABSENCE.

424.1 Apologies had been received from Cllrs Matthews, Plass, and Wilson. The reasons for absence were accepted.

425 DECLARATIONS OF INTEREST.

425.1 The following declarations of interest were recorded:

- a) Cllr Blunden declared a personal interest in item 434 as he is an allotment holder.

426 QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC.

426.1 There were no questions.

427 MINUTES OF THE MEETING OF THE ENVIRONMENT AND AMENITIES COMMITTEE HELD ON 9 FEBRUARY 2023.

427.1 The Chairman called for approval of the Minutes of the Environment and Amenities Committee held on Thursday 9 February 2023. These were **AGREED** as being a true record of that meeting. The Chairman would sign the minutes at the end of the meeting.

428 CHAIRMAN'S ANNOUNCEMENTS.

428.1 The Chairman thanked the members of the Council who be leaving at the end of the 2019-2023 term of office. Cllrs Henton, Hersey, and Plass had given many years of service to the Council and their contributions would be greatly missed.

429 ACTION LIST.

429.1 The action list was **NOTED**.

430 ENVIRONMENT AND AMENITIES COMMITTEE BUDGET PROGRESS 2022/23.

408.1 The figures as at 28 February 2023 were:

Expenditure

£ 44,541	had been spent from the open spaces budget of	£55,900.
£ 2,647	had been spent from the allotments budget of	£2,500.
£ 2,400	had been spent from the reserves.	
£ 1,500	had been spent from the general reserves.	

Income

£ 880 had been received for allotment rental.

431 CLIMATE CHANGE

431.1 Report by Cllr Wood. Cllr Wood advised that the group would not be meeting in April.

431.2 To approve expenditure. There was no expenditure to approve.

431.3 Climate Change Awards. Two nominations had been submitted by the Climate Change Working Group.

- a) Colin McFarlin – The application stated: Colin has provided consistent support for local council schemes to help with recycling. He has worked with other organisations such as Love Lindfield to help

LINDFIELD PARISH COUNCIL

improve the environment as well as being committed to the Repair Café. He has given support and encouragement to the work of the Climate Change Working Party and has been a person committed to improving the environment of the village and the world.

- b) Lindfield in Bloom - The application stated: Fairer World Lindfield has consistently championed ways to encourage recycling, renewing and developing practices that will lead to a more sustainable world. They helped to start the Repair Café. They have organised events both virtual and in person to explain ways to promote fairer more sustainable living. They have been at the forefront of helping people to find ways to mitigate rising energy costs in environmentally friendly ways. They are worthy of this award.

It was **AGREED** that the Climate Change Awards should be awarded to both Colin McFarlin and Fairer World Lindfield.

432 REPORT ON CURRENT MAINTENANCE.

- 432.1 Members were advised that the bench by the pond has been renovated and had now been reinstalled.

433 DENMANS LANE PUBLIC TOILETS

- 433.1 General Update.

A replacement lock has been installed on the disabled toilet cubicle.

- 433.2 To approve expenditure – A couple of new parts would be required and the Clerk would be asking our contractors to provide quotes.

434 DENMANS LANE ALLOTMENTS

General update – The following points were made:

- A local plumber has undertaken a repair on the water tank supply pipe. This stopped the pipe from leaking.
- Tenancy agreements will be issued next week.
- The Clerk and Chairman are producing an updated sheet for tenants on the process by which a tenant can be evicted if their plot is not used correctly.
- A neighbouring property holder has requested that dead branches need to be removed from trees on the allotment border. We have requested quotes.

- 434.1 Approval of Expenditure – No expenditure was required however members were asked to set the plot rates for 2024/25. It was **AGREED** to increase the plot rates by £0.50 to £6.00 per rod.

435 LINDFIELD COMMON

- 435.1 The council has received several requests from a member of the public regarding the condition of the horse trough at the top of the common. The item belongs to Mid Sussex. Subject to member agreement it is proposed the Council writes to MSDC to see if they have any plans to renovate/clean the item.

It was **AGREED** that the Council would make enquiries as to whether MSDC planned to renovate the horse trough.

436 OPERATION WATERSHED

- 436.1 Members were advised that the Deputy Clerk had contacted the WSCC Operation Watershed team. We are now waiting for an engineer to visit the site.

437 WILDERNESS FIELD

- 437.2 General Update – There were no matters of note.

- 437.3 Approval of Expenditure – Our contractor has been asked to provide their quote for the cutting of the field. It was **AGREED** to delegate authority to the Clerk, in conjunction with the Chairman and Vice-Chair of the Committee to decide whether to accept the quote.

LINDFIELD PARISH COUNCIL

438 VILLAGE ORDERLY

438.2 General Update – The Village Orderly was carrying out his core duties. In addition, the Village Orderly had recently encountered a group of youths damaging a bus shelter.

438.3 Approval of Expenditure – None required.

439 SPRING CLEAN

439.1 The date for the Spring Clean had been confirmed as Saturday 15th April 2023. Members were asked to let the office know whether they were able to assist.

440 LINDFIELD IN BLOOM

440.1 No report had been provided by Cllr Stevens.

441 RISK MANAGEMENT

441.1 Members **AGREED** to approve the following risk assessments:

- Wilderness Field
- Denmas Lane Allotments
- Beacons

442 CLERK'S REPORT

442.1 The Clerk reported that two items had been raised by members of the public and would be included on the June agenda:

- Provision of allotments.
- Walstead burial ground – provision of burial plots for Lindfield residents.

443 MATTERS ARISING

443.1 There were no matters arising.

The meeting concluded at 20:25

DISCLAIMER

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until they are confirmed as a correct record at the subsequent meeting.