

LINDFIELD PARISH COUNCIL

The Minutes of the meeting of the **ENVIRONMENT AND AMENITIES COMMITTEE** held on **THURSDAY 4 AUGUST 2022** held at King Edward Hall.

The meeting commenced at 8.00 p.m.

Parish Councillors:	Mr. W. Blunden (Chairman)	Mr. S. Henton	Mrs. A. Matthews
	Mr. R. Pickett (Vice-Chair)	Mr. R. Plass	Mr. J. Stevens *
	Mrs. V. Upton	Mr. I. Wilson *	Mr. C. Wood *

(*) Denotes absence

In attendance: Mr. A. Funnell (Clerk)

341 APOLOGIES FOR ABSENCE.

341.1 Apologies for absence were received from Cllrs Stevens, & Wood. The reasons for absence were accepted.

342 DECLARATIONS OF INTEREST.

342.1 The following declarations of interest were recorded:

- a) Cllr Blunden declared a personal interest in item 351 as he is an allotment holder.
- b) Cllr Matthews declared a personal interest in item 351 as she is an allotment holder.

343 QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC.

343.1 No members of the public were present.

344 MINUTES OF THE MEETING OF THE ENVIRONMENT AND AMENITIES COMMITTEE HELD ON 9 JUNE 2022.

344.1 The Chairman called for approval of the Minutes of the Environment and Amenities Committee held on Thursday 9 June 2022. These were **AGREED** as being a true record of that meeting. The Chairman would sign the minutes at the end of the meeting.

345 CHAIRMAN'S ANNOUNCEMENTS.

345.1 The Chairman made the following announcements:

South East Water – The hose pipe restrictions were noted. Allotments are not excluded from the ban and posters would be going up on the Denmans Lane site to make plot holders aware. A poster asking plot holders to use water sparingly would also be displayed. It was noted that there were several ongoing water leaks in the local area.

346 ACTION LIST.

346.1 The action list was **NOTED**. The Chairman queried the status of the water refill stations.

347 ENVIRONMENT AND AMENITIES COMMITTEE BUDGET PROGRESS 2022/23.

347.1 The figures as at 30 June 2022 were:

£10,180	had been spent from the open spaces budget of	£55,900.
£1,824	had been spent from the allotments budget of	£2,500.
£0	had been spent from the reserves.	

348 CLIMATE CHANGE

348.1 Report by Cllr Wood. Cllr Wood was not able to attend the meeting.

348.2 To approve expenditure – There was no expenditure to approve.

349 REPORT ON CURRENT MAINTENANCE.

349.1 Quotes for replacement wooden slats for the bench by the pond were being sought.

350 DENMANS LANE PUBLIC TOILETS

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350.1 General Update – Changes have been made to the cubicle timers so that the lights stay on for longer. A couple of items on one of the cubicle doors require replacing. Our contractor has been asked to provide a quote.

350.2 To approve expenditure – none required.

351 DENMANS LANE ALLOTMENTS

351.1 General update – There were no urgent items to report. A query was raised regarding the condition of the water tank lids. This would be inspected by the Village Orderly.

351.2 Approval of Expenditure – Members were asked to approve a survey of the allotment trees. It was **AGREED** that £500 be authorised for a tree survey.

352 WILDERNESS FIELD

352.1 General Update - Due to the very hot weather it had become necessary to undertake the September grass cut at the very end of July. Next year when the first cut takes place in June our contractor will also ensure a firebreak is cut around the section that will be cut in September 2023.

352.2 Approval of Expenditure – Members were asked to approve a survey of the Wilderness Field trees. It was **AGREED** that £500 be authorised for a tree survey.

353 VILLAGE ORDERLY

353.1 General Update – The Village Orderly has undertaken the annual grit bin audit. This involves checking the condition of the bins and the level of grit.

353.2 Approval of Expenditure – Members were advised that a replacement cable was required for a piece of equipment. It was **AGREED** to approve the purchase of a replacement up to the value of £150.

354 THE QUEEN'S PLATINUM JUBILEE 2022

354.1 Members were asked their thoughts on whether a small planting ceremony should take place when the two oak trees are planted on the Wilderness Field. It was **AGREED** to authorise the Clerk to make arrangements for a small official tree planting ceremony.

355 LINDFIELD POND

355.1 The Council had received a request from Mid Sussex District Council(MSDC) to contribute towards proposed improvement works to the pond. MSDC was proposing to replace failed floating islands and also repair cracks in one of the existing brick islands.

355. It was **AGREED** in principle, by majority decision, that the Council, (subject to the further information being obtained), would offer MSDC £4,500 towards the works. The offer would require MSDC to accept the following terms: MSDC publicly acknowledges the Council's support, and the Council accepts no maintenance or ownership responsibilities for the works.

355. Cllr Plass asked that his objections be recorded as he could not support the level of contribution if it didn't address the pond side bollards.

355 It was **AGREED** to delegate to the Clerk, in conjunction with the Committee Chair and Vice-Chair, authority to obtain the requested information, continue negotiations with MSDC, and make the final decision on whether to offer £4,500 towards pond improvement works.

356 VILLAGE CLEAN EVENTS

355.1 The date for the Autumn Clean had been set as 8 October 2022.

357 LINDFIELD IN BLOOM

357.1 Cllr Stevens had advised the Clerk that he intended to write an article in seeking new members for the group. It was noted that any articles written by members are done so in a personal capacity rather than as a Lindfield Parish Councillor. A reminder would be communicated to members.

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358 RISK MANAGEMENT

- 358.1 Members were asked to review two risk assessments; Denmans Lane Public Toilets, and Village Clean events. It was **AGREED** to approve both risk assessments.

359 CLERK'S REPORT

- 359.1 The Clerk gave members an update on the Newton Road Community Verge. The site has been approved and members were shown photos of the verge. The office had been made aware that residents on another road within the village were considering a Community Verge application.

360 MATTERS ARISING

- 360.1 There were no matters arising.

The meeting concluded at 8:49 pm