

LINDFIELD PARISH COUNCIL

The Minutes of the meeting of the **ENVIRONMENT AND AMENITIES COMMITTEE** held on **THURSDAY 9 JUNE 2022** held at King Edward Hall.

The meeting commenced at 8.00 p.m.

Parish Councillors: Mr. W. Blunden (Chairman) Mr. S. Henton Mrs. A. Matthews
 Mr. R. Pickett (Vice-Chair) Mr. R. Plass Mr. J. Stevens
 Mrs. V. Upton Mr. I. Wilson Mr. C. Wood

(*) Denotes absence

In attendance: Mr. A. Funnell (Clerk)

318 TO ELECT A CHAIR FOR THE ENVIRONMENT AND AMENITIES COMMITTEE.

318.1 The Chair of the Council called for nominations for the office of Chairman of the Environment and Amenities Committee. Cllr Blunden was **PROPOSED** by Cllr Pickett and **SECONDED** by Cllr Stevens. There being no further nominations, Cllr William Blunden was duly **ELECTED** as Chair of the Environment and Amenities Committee for the Council year 2022/23. Cllr Blunden then took the Chair for the meeting.

319 TO ELECT A VICE-CHAIR FOR THE ENVIRONMENT AND AMENITIES COMMITTEE

319.1 The Chairman called for nominations for the office of Vice-Chair of the Environment and Amenities Committee. Cllr Pickett was **PROPOSED** by Cllr Blunden and **SECONDED** by Cllr Henton. There being no further nominations, Cllr Pickett was duly **ELECTED** as Vice-Chair of the Environment and Amenities Committee for the Council year 2022/23.

320 APOLOGIES FOR ABSENCE.

320.1 There were no apologies for absence.

321 DECLARATIONS OF INTEREST.

321.1 The following declarations of interest were recorded:

- a) Cllr Blunden declared a personal interest in item 330 as he is an allotment holder.
- b) Cllr Matthews declared a personal interest in item 330 as she is an allotment holder.

322 QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC.

322.1 No members of the public were present.

323 MINUTES OF THE MEETING OF THE ENVIRONMENT AND AMENITIES COMMITTEE HELD ON 7 APRIL 2022.

323.1 The Chairman called for approval of the Minutes of the Environment and Amenities Committee held on Thursday 7 April 2022. These were **AGREED** as being a true record of that meeting. The Chairman would sign the minutes at the end of the meeting.

324 CHAIRMAN'S ANNOUNCEMENTS.

324.1 The Chairman made the following announcements:

Queens Platinum Jubilee – Several successful events had taken place in the village and were a fitting tribute to the occasion.

Village Day – It was noted how successful the event had been. The Clerk would write to the Village Day Committee to thank them for all their hard work in planning, and running the event. Members and staff who attended and organised the council's stall on Village Day were thanked.

325 ACTION LIST.

325.1 The action list was **NOTED**.

326 ENVIRONMENT AND AMENITIES COMMITTEE BUDGET PROGRESS 2022/23.

326.1 No figures were yet available for the financial year 2022/23. The final figures for the financial year 2021/2022 were:

£33,127	had been spent from the open spaces budget of	£49,400.
£1,648	had been spent from the allotments budget of	£2,500.

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£6,437.50 had been spent from the reserves.

327 CLIMATE CHANGE

327.1 Report by Cllr Wood. The following was reported:

- The Working Group has unfortunately not met since March.
- Cllr Grace was exploring various ideas relating to the proposed community gardening initiative.
- The working group was next due to meet on the 5 July.

327.2 Approval for latest projects and actions plan. It was **AGREED** to approve the latest update to the Climate Action Plan.

327.3 To approve expenditure – It was **AGREED** to approve the expenditure of £20 for room hire for a meeting to discuss a community gardening initiative.

328 REPORT ON CURRENT MAINTENANCE.

328.1 Graffiti continues in the Village and the Village Orderly is removing tagging from Council assets when it is observed or reported.

329 DENMANS LANE PUBLIC TOILETS

329.1 General Update – Pollarding of the tree next to the building has been undertaken.

329.2 To approve expenditure – none required.

330 DENMANS LANE ALLOTMENTS

330.1 General update

The allotments continue to be well used and we have more than 40 individuals on the waiting list. Earlier this week the Clerk arranged for a swarm of honey bees and their nest to be relocated. Fortunately, a local beekeeper was able to safely remove the bees.

330.2 Request from neighbouring property for tree work

Members were advised that a request for tree work had been received from a property owner bordering the allotment site. Advice and a quote had been obtained for the requested work by the Clerk. No safety reasons were reported by the external advisors. The Clerk had written to the property owner asking them to put their concerns in writing, no further correspondence had been received.

It was **AGREED** to delegate to the Clerk, in conjunction with the Chair & Vice-Chair, authority to undertake any necessary action should further correspondence be received from the property owner.

330.3 Approval of Expenditure

Members were asked to approve an expenditure of up to £300 to remove a split tree limb. The work was necessary due to safety reasons. It was **AGREED** to authorise the expenditure of £300 to remove the split tree limb.

331 WILDERNESS FIELD

331.1 General Update

The Working Group would be looking into possible locations and the pros and cons of installing a bench on the field.

331.2 Approval of Expenditure – It was **AGREED** to approve a quote for the 2022 grass cutting. Two half cuts would take place and on each occasion, the arisings would be removed.

332 MSDC COMMUNITY ART: ABOUT THE PLACE MID-SUSSEX WALKING TRAIL

332.1 The Clerk advised that a moderation meeting had taken place to review the proposal. A further meeting would take place the following week. The Clerk had been invited onto the moderation panel. It was hoped that the winning tender designs would be installed in late 2023.

333 VILLAGE ORDERLY

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333.1 As mentioned earlier the Village Orderly continues to remove graffiti from LPC street furniture.

334 THE QUEEN'S PLATINUM JUBILEE 2022

334.1 The Chair noted that many events had taken place during the Jubilee Weekend in the village. The Council had organised the Jubilee Beacons and purchased and installed Jubilee bunting on the High Street. Letters of thanks would be sent to the volunteers that had helped make the Jubilee Beacon possible.

334.2 It was suggested that later in the year the Parish Council should plant native oak trees in the Wilderness Field, on behalf of the whole village, to make the Queens Platinum Jubilee. The proposed locations for planting had been proposed by an ecologist to ensure that their location would not be detrimental to the ecosystem. It was **AGREED** to plant two trees to mark the Queen's Platinum Jubilee. Expenditure of up to £400 would be permitted.

335 VILLAGE CLEAN EVENTS

335.1 The Spring Clean that took place in April had been attended by 35 members of the public. It was recommended that an Autumn Clean should take place in September/October. It was **AGREED** to instruct the Clerk to organise the Autumn Clean and authorise the expenditure of £200 to promote the event.

336 HERITAGE TRAIL

336.1 The Chair advised that the Clerk produced an electronic copy of a window sticker for the Lindfield Society that was being used to promote their Heritage Trail. The plaque and trail had been officially launched on the 30 of May.

337 LINDFIELD IN BLOOM

337.1 Cllr Stevens advised that he had received an email from the existing Chair of Lindfield in Bloom. The email stated that Cllr Stevens had agreed in principle to take over as Chair of Lindfield in Bloom. It was noted that if Cllr Stevens did agree to become Chair of the group it would be in a personal capacity and not as a parish councillor

338 RISK MANAGEMENT

338.1 Members were advised that several risk assessments would be presented for review at the next meeting.

339 CLERK'S REPORT

339.1 There were no matters reported.

340 MATTERS ARISING

340.1 There were no matters arising.

The meeting concluded at 8:45 pm