

## LINDFIELD PARISH COUNCIL

The Minutes of the meeting of the **ENVIRONMENT AND AMENITIES COMMITTEE** held on **THURSDAY 8 APRIL 2021** via Microsoft Teams.

The meeting commenced at 7.00 p.m.

Parish Councillors:

Mr. W. Blunden (Chairman)

Mr. S. Henton

Mrs. A. Matthews

Mr. R. Pickett (Vice-Chair)

Mr. R. Plass

Mr. J. Stevens

Mrs. V. Upton

Mr. I. Wilson

Mr. C. Wood

(\*) Denotes absence

**In attendance:** Two members of the public  
Mr. A. Funnell (Clerk)

### 210. APOLOGIES FOR ABSENCE.

210.1 There were no apologies.

### 211. DECLARATIONS OF INTEREST.

211.1 Cllr Blunden declared a personal interest in items relating to the Denmans Lane Allotments as he is a plot holder.

211.2 Cllr Matthews declared a personal interest in items relating to the Denmans Lane Allotments as she is a plot holder.

### 212 QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC.

212.1 A member of the public expressed frustration at the management of Lindfield pond by Mid Sussex District Council. Concerns were raised about the ecological management of the site and the cost to the tax payer of rectifying this. The condition of the floating islands, vegetation, and habitat for the duck were noted. The resident was aware of the issues relating to the previous pond warden scheme and suggested an alternative could be volunteer pond monitors who could report any issues to MSDC directly and help within health and safety parameters. The resident offered their support if needed.

The Clerk confirmed that no pond management scheme was in operation that permitted the role of pond wardens. The Chairman confirmed that the pond is owned by the Earl of Chichester but is managed by Mid Sussex District Council. Cllr Wood advised that the Climate Change Working Group would look to try and raise the issue with MSDC members.

### 213 MINUTES OF THE MEETING OF THE ENVIRONMENT AND AMENITIES COMMITTEE HELD ON 4 FEBRUARY 2021.

213.1 The Chairman called for approval of the Minutes of the Environment and Amenities Committee held on Thursday 4 February 2021. These were **AGREED** as being a true record of that meeting. The Chairman would sign the minutes at a later date.

### 214 CHAIRMAN'S ANNOUNCEMENTS.

214.1 The Chairman advised that Steve Wicks had sadly passed away. Steve had been the Senior Steward at the King Edward Hall. The Clerk would send a card on behalf of the parish council.

214.2 The Chairman noted that despite the village areas being well used there was little sign of street litter.

### 215 ACTION LIST.

215.1 The action list was **NOTED**.

### 216 ENVIRONMENT AND AMENITIES COMMITTEE BUDGET PROGRESS 2020/21.

216.1 The figures as at 28 February 2021 were:

£35,931	had been spent from the open spaces budget of	£50,200.	This included expenditure of
£3,402	from the Wilderness Field earmarked reserves.		
£1,159	had been spent from the allotments budget of	£2,500.	

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### 217 CLIMATE CHANGE

#### 217.1 General Update

Cllr Wood advised that Working Group had meet recently. Cllr Head from Lindfield Rural Parish Council had attended. Members also discussed the Climate Change Action plan at the meeting. Cllr Grace had attended the recent Lindfield in Bloom AGM, and the Central Sussex Climate network. Cllr Wood had attended the All Saints Church Caring for Conservation group meeting.

#### 217.2 Lindfield Climate Change Award scheme – to review design.

It was **AGREED** to delegate to the Clerk, in conjunction with the Committee Chairman & Vice Chairman, and Climate Change Working Group to confirm a design for the sticker.

#### 217.3 Climate Change Action Plan – to review 2021/22 actions.

Members **AGREED** to:

- a) To approve the actions listed for 2021/22. Actions will then individually be costed and authorisation requested at a later meeting when required.
- b) To agree to the inclusion of appendices showing actions completed and actions for future consideration.
- c) To agree to delegated authority to the Clerk, in consultation with the Climate Change Working Group, to update the two appendices when required.

### 218 REPORT ON CURRENT MAINTENANCE.

218.1 The Chairman **REPORTED** that there was nothing to note that had not already been covered under other agenda items.

### 219 DENMANS LANE ALLOTMENTS

219.1 General update – The Chairman advised that the tenancy agreements for 2021/22 had been circulated. It was reported that several queries had been received regarding existing trees on the allotment site. A tree report has been undertaken and the council was awaiting to receive the final report. Members **AGREED** to delegate to the Clerk, in conjunction with the Committee Chairman, to arrange any work required.

219.2 Rental Charges for 2022/23 - Members **AGREED** that there will be no change in the rent charge of £4.50 per rod for 2022/23.

### 220 VILLAGE ORDERLY

220.1 General Update – It was reported that the Village Orderly had installed a larger water tank on the allotment site. This tank is located in the centre of the allotment site. The smallest tank by the Denman Lane entrance has been taken away and the replaced by the existing centre tank.

### 221 LINDFIELD IN BLOOM

221.1 Members **NOTED** the report from Cllr Grace who had attend the group's AGM.

### 222 WILDERNESS FIELD

222.1 General Update - Members noted the contents of the report on the meeting between the Clerk and Margaret Pilkington. In addition the following were also reported:

- The security posts continue to be removed by vandals. Quotes for more secure posts will be obtained.
- Concerns have been raised by members of the public regarding tree work undertaken by a property near the field. Whilst the council regrets branches being removed from the trees it cannot stop work which is outside it's legal property boundaries.

### 223 HERITAGE TRAIL – REQUEST FOR A CLLR TO MEET WITH LINDFIELD PRESERVATION SOCIETY

223.1 Members **NOTED** that Lindfield Preservation Society had asked for a member to meet with them to discuss their Heritage Trail proposal. It was **AGREED** that Cllr Wood would meet with them once further information on the proposal had been obtained.

### 224 FESTIVE LIGHTS 2021 – TO CONSIDER QUOTE

224.1 Members considered a quote for the Festive Lighting display for 2021. It was **AGREED** to accept the quote.

### 225 KEEP LINDFIELD TIDY – UPDATE

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225.1 The Chairman provided members with an update on the campaign. The council had produced an information video with a volunteer asking members of the public to take their coffee cups home and recycle them. An article on the campaign had been published in Lindfield Life. It was noted that Keep Britain Tidy were encouraging the public to pledge to collect rubbish during their national Spring Clean campaign (28 May to 13 June 2021).

### **226 RISK MANAGEMENT**

226.1 The Clerk confirmed that the Committee would shortly need to review all of its risk assessments. It was also suggested that merging the two allotment risk assessments would be beneficial.

### **227 CLERK'S REPORT**

227.1 The Clerk advised that a meeting would be held with MSDC regarding various local issues.

### **228 MATTERS ARISING**

228.1 No matters were arising.

The meeting concluded at 7:33 pm