

# Lindfield Parish Council

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Lindfield  
West Sussex  
RH16 2LH

Parish Clerk: Mr A Funnell

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**18th August 2020**

**This meeting is being held using Microsoft Teams.  
Any comments from the public can be emailed to [clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk) and  
arrangements to join the meeting are detailed at the end of this notice.**

## To: Members of the Planning and Traffic Committee

You are hereby summoned to attend a meeting of the **Planning and Traffic Committee** to be held by electronic means on **Tuesday 25th August 2020 at 7pm** to transact the following business:

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Welcome and emergency announcements.

### AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the Agenda.
3. **To confirm and sign\* the Minutes** of the meeting of the Planning and Traffic Committee held on 4th August [previously circulated]. *\*The physical signing will take place when Coronavirus restrictions allow.*
4. **To consider responses to Planning Applications** and other matters referred to the Parish Council by Mid Sussex District Council (MSDC) for consideration. *N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chairman.*

Due Date to MSDC	Application Details
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- i. 28/8/20 DM/20/2521 – Grace Cottage, 52 Meadow Lane**  
Proposed Loft conversion. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
- ii. 28/8/20 DM/20/2695 – 6 The Glebe**  
Ash Tree - remove two lowest limbs overhanging footpath back to source.
- iii. 4/9/20 DM/20/2301 – 4 Portsmouth Wood**  
G7 Oak - Fell (Tree report received 23/07/2020).
- iv. 4/9/20 DM/20/2563 – Lindfield Common, Lewes Road**  
Tree numbers 079B Quercus palustris - Remove broken branches 078B - Tilia - Remove epicormic growth and crown lift 2.5m 078E Quercus palustris - Crown reduce canopy by 2-3m in height and lateral spreads - Ganoderma applanatum 078J Tilia - Remove broken branches 078R Tilia - Remove epicormic growth from base and crown lift 2.5m 078S Tilia - Remove epicormic growth from base and crown lift 2.5m 07A9 Tilia Crown lift 2.5m 07AA Tilia - Crown

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lift 2.5m 07AC Tilia - Crown lift 2.5m 07AD Tilia - Crown lift 2.5m 07AE Tilia - Crown lift 2.5m 07AF Tilia - Crown lift 2.5m 07AG Tilia - Crown lift 2.5m 07AJ Tilia - Crown lift 2.5m 07AK Tilia - Crown lift 2.5m 008C Tilia - Crown lift 2.5m, 5.5m over road 07A8 Tilia - Crown lift 2.5m, 5.5m over road. Four new trees added as per Agenda online (Amended: 05.08.2020)

- v. **4/9/20 DM/20/2641 – 30 Luxford Road**  
Erection of a Garden Room
- vi. **4/9/20 DM/20/2644**  
Erection of a Garden Room
- vii. **4/9/20 DM/20/2706 – Hunters End, Black Hill**  
Partial demolition of existing dwelling, the construction of a new 2 bed bungalow to the east (side garden) and detached garage to the north of the existing dwelling.
- viii. **4/9/20 DM/20/2780 – All Saints Church, High Street**  
Tillia Cordata (076Y) - Cut back to clear street lamp by 0.5m Taxus Baccata (077J) - Remove subsided branch over church building
- ix. **11/9/20 DM/20/2845 – 1 Beckworth Lane**  
Replacing existing conservatory with single storey orangery at rear of property, and minor external alterations. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the existing use cannot be taken into account.
- x. **11/9/20 DM/20/2910 – 23 Finches Park Road**  
Oak - reduce crown overall by up to 2 metres, Hornbeams x2 thin by 20% and reduce secondary branch over neighbour back to main branch.

The Planning Applications listed above are those available as at the original date of publication of this agenda. MSDC publish their Weekly Planning Application List on Thursdays (next due 20<sup>th</sup> August 2020) and applications contained in that Weekly List may also be considered at this meeting in the light of response deadlines. Please see [MSDC Planning – Weekly List](#) on MSDC's website.

- 5. **To receive reports on any significant planning decisions or issues made by MSDC** and the Planning Inspectorate and to agree any further action which may need to be taken before the next meeting.
- 6. **Lewes Road TRO** – current position
- 7. **Matters Arising** after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

*D. Parsons*

**David Parsons**  
**Deputy Parish Clerk**

cc: All other Parish Councillors, MSDC and WSCC Cllr Andrew Lea, MSDC Cllr Anthea Lea, MSDC Cllr Jonathan Ash-Edwards, Lindfield Preservation Society

**Meeting held under the provisions of The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.**

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**This meeting will be conducted using Microsoft Teams:**

If you would like to receive an invite to the meeting please email:  
[clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk) before 3pm on Tuesday 25<sup>th</sup> August 2020.

Once your email request has been received, we will then send you an invitation to join the meeting.

You do not need to have registered for Microsoft Teams to attend the meeting.

For more information regarding Microsoft Teams please see the following links:

<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/group-chat-software>

<https://support.microsoft.com/en-us/office/join-a-meeting-without-a-teams-account-c6efc38f-4e03-4e79-b28f-e65a4c039508>

<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/download-app>

The next meeting of Lindfield Parish Council's Planning and Traffic Committee is scheduled for Tuesday 15<sup>th</sup> September – timing tbc