

Lindfield Parish Council

The Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mr A Funnell

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30th September 2020

**This meeting is being held using Microsoft Teams.
Any comments from the public can be emailed to clerks@lindfieldparishcouncil.gov.uk and
arrangements to join the meeting are detailed at the end of this notice.**

To: Members of the Planning and Traffic Committee

You are hereby summoned to attend a meeting of the **Planning and Traffic Committee** to be held by electronic means on **Tuesday 6th October 2020 at 7pm** to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the Agenda.
3. **To confirm and sign* the Minutes** of the meeting of the Planning and Traffic Committee held on 15th September [to be circulated]. **The physical signing will take place when Coronavirus restrictions allow.*
4. **To consider responses to Planning Applications** and other matters referred to the Parish Council by Mid Sussex District Council (MSDC) for consideration. *N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chairman.*

Due Date to MSDC	Application Details
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- i. 16/10/20 DM/20/33362 – West Greenbank, Hickmans Lane**
T1 - Thuja Plicata crown lifted by removing the lowest branches growing towards the road up to 6m. T2 - Thuja Plicata crown lifted by removing the lowest branches growing towards the road up to 5m.
- ii. 16/10/20 DM/20/3388 – Townlands, 143 High Street**
T1 Sycamore - reduce the canopy by 1.5m to previous pruning points. T2 Lime – reduce canopy by 1.5m to previous pruning points. H1 Western red cedar hedge and H2 Lonicera hedge - fell.
- iii. 16/10/20 DM/20/3403 – 17 West Common Drive**
Loft conversion with two dormer windows. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
- iv. 16/10/20 DM/20/3411 – Rear garden between 63 & 65 Savill Road**
Oak (T1) - Overall crown reduction up to 4m
- v. 23/10/20 DM/20/3447 – 50 By Sunte**
T1 Ash - Crown lifting to height of 5m and reduce crown back to previous pruning points

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- vi. **23/10/20 DM/20/3470 – 32 West Common Drive**
Reduce Oak to crown break on the North side of the tree. Reduce to monolith (approximately 7-10 metre reduction).
- vii. **23/10/20 DM/20/3482 – 19 Summerhill Grange**
T1 Oak - reduce back branches overhanging garage and neighbours by 2 metres.
- viii. **23/10/20 DM/20/3492 – 31 Brookway**
Construction of a timber shed/ workshop in rear of garden
- ix. **23/10/20 DM/20/3500 –**
5 x Conifers (sic) - Reduce height by 4.6m and width 1.5m on the garden of Ladywell side

The Planning Applications listed above are those available as at the original date of publication of this agenda. MSDC publish their Weekly Planning Application List on Thursdays (next due 1st October 2020) and applications contained in that Weekly List may also be considered at this meeting in the light of response deadlines. Please see [MSDC Planning – Weekly List](#) on MSDC's website.

- 5. **To receive reports on any significant planning decisions or issues made by MSDC** and the Planning Inspectorate and to agree any further action which may need to be taken before the next meeting.
- 6. **Lewes Road TRO** – update, if any
- 7. **Budget round 2021-22**
Items for consideration include: 2021 Neighbourhood Plan update with LRPC; use of Consultants for larger planning applications; and subject to discussion by the Traffic Study Working Group; purchase of fixed SIDs, implementation of schemes from the Traffic Study and coloured tarmac for the footway between High Street and Hickmans Lane.
- 8. **Matters Arising** after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

D. Parsons

David Parsons
Deputy Parish Clerk

cc: All other Parish Councillors, MSDC and WSCC Cllr Andrew Lea, MSDC Cllr Anthea Lea, MSDC Cllr Jonathan Ash-Edwards, Lindfield Preservation Society

Meeting held under the provisions of The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

This meeting will be conducted using Microsoft Teams:

If you would like to attend the meeting, please email: clerks@lindfieldparishcouncil.gov.uk before 3pm on Tuesday 6th October 2020.

Once your email request has been received, we will send you an invitation to join the meeting.

You do not need to have registered for Microsoft Teams to attend the meeting.

For more information regarding Microsoft Teams please see the following links:

<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/group-chat-software>
<https://support.microsoft.com/en-us/office/join-a-meeting-without-a-teams-account-c6efc38f-4e03-4e79-b28f-e65a4c039508>
<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/download-app>

The next meeting of Lindfield Parish Council's Planning and Traffic Committee is scheduled for Thursday 22nd October – timing tbc