

Lindfield Parish Council

The Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mr A Funnell

Tel: 01444 484115
Email: clerks@lindfieldparishcouncil.gov.uk

9th July 2020

**This meeting is being held using Microsoft Teams.
Any comments from the public can be emailed to clerks@lindfieldparishcouncil.gov.uk and
arrangements to join the meeting are detailed at the end of this notice.**

To: Members of the Planning and Traffic Committee

You are hereby summoned to attend a meeting of the **Planning and Traffic Committee** to be held by electronic means on **Tuesday 14th July 2020 at 7pm** to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the Agenda.
3. **To confirm and sign* the Minutes** of the meeting of the Planning and Traffic Committee held on 2nd June [to be circulated]. **The physical signing will take place when Coronavirus restrictions allow.*
4. **Questions/comments from members of the public** limited to a maximum of 15 minutes. *There will be an opportunity to speak on planning matters, which are agenda items, as they arise.*
5. **To consider responses to Planning Applications** and other matters referred to the Parish Council by Mid Sussex District Council (MSDC) for consideration. *N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chairman.*

Due Date to MSDC	Application Details
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- i. 24/7/20 DM/20/2025 – 55 Meadow Lane**
Erection of a timber pre-fabricated single storey granny annexe for ancillary use to the main dwelling
- ii. 24/7/20 DM/20/2035 – 55 Meadow Lane**
Use of the land for sitting a mobile home for use ancillary to the main dwelling and the proposed mobile home meets the definition of a caravan as set out in the Caravan Sites Act 1968, and as amended in October 2006 (CSA). This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
- iii. 31/7/20 DM/20/2141 – 3 Dukes Road**
Single storey rear extension with conversion of existing garage and utility.

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iv. 31/7/20 DM/20/2289 – 41 Barncroft Drive

T1 Oak: reduce the canopy overhanging the rear gardens at 39 and 41 Barncroft Drive by 2.5m and raise the canopy by 2.0m.

The Planning Applications listed above are those available as at the original date of publication of this agenda. MSDC publish their Weekly Planning Application List on Thursdays (next due 9th July 2020) and applications contained in that Weekly List may also be considered at this meeting in the light of response deadlines. Please see [MSDC Planning – Weekly List](#) on MSDC's website.

6. **Action Points** – update
7. **Lewes Road TRO** – update re initial consultant contact
8. **Budget progress**
9. **Matters Arising** after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

D. Parsons

David Parsons
Deputy Parish Clerk

cc: All other Parish Councillors, MSDC and WSCC Cllr Andrew Lea, MSDC Cllr Anthea Lea, MSDC Cllr Jonathan Ash-Edwards, Lindfield Preservation Society

Meeting held under the provisions of The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

This meeting will be conducted using Microsoft Teams:

If you would like to receive an invite to the meeting please email:
clerks@lindfieldparishcouncil.gov.uk before 3pm on Tuesday 14th July 2020.

Once your email request has been received, we will then send you an invitation to join the meeting.

You do not need to have registered for Microsoft Teams to attend the meeting.

For more information regarding Microsoft Teams please see the following links:

<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/group-chat-software>

<https://support.microsoft.com/en-us/office/join-a-meeting-without-a-teams-account-c6efc38f-4e03-4e79-b28f-e65a4c039508>

<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/download-app>

The next meeting of Lindfield Parish Council's Planning and Traffic Committee is scheduled for Tuesday 4th August – timing tbc