Lindfield Parish Council

The Clock Tower House Parish Clerk: Mr A Funnell

Lindfield Enterprise Park

Lewes Road

Lindfield

West Sussex Tel: 01444 484115

RH16 2LH Email: clerks@lindfieldparishcouncil.gov.uk

**26th May 2020**

**This meeting is being held using Microsoft Teams.**

**Any comments from the public can be emailed to** **clerks@lindfieldparishcouncil.gov.uk** **and arrangements to join the meeting are detailed at the end of this notice.**

**To: Members of the Planning and Traffic Committee**

You are hereby summoned to attend a meeting of the **Planning and Traffic Committee** to be held by electronic means on **Tuesday** **2nd June 2020 at 7pm** to transact the following business:

# Welcome and emergency announcements.

# AMENDED AGENDA

1. To **Elect** a Chair and Vice-Chair for the Planning & Traffic Committee.
	1. To **agree** membership of the Traffic Study Working Group.
2. To receive and accept any **apologies** for absence.
3. To receive any **Declarations of Interest** by Members in respect of any item on the Agenda.
4. **To confirm and sign**\* **the Minutes** of the meeting of the Planning and Traffic Committee held on 12th May [previously circulated]. *\*The physical signing will take place when Coronavirus restrictions allow.*
5. **To consider responses to Planning Applications** and other matters referred to the Parish Council by Mid Sussex District Council (MSDC) for consideration. *N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chairman*.

|  |  |
| --- | --- |
| Due Date to MSDC | Application Details |

1. **5/6/20 DM/20/1510 – Pear Tree House, 30 High Street**

T1 Cedar- felled and replaced with more suitable variety. T2 Pine, remove upper limb which unbalances tree. T3 Holly fell. T4 Yew - reduce one over extending branch over border by 2 metres to shape.

1. **5/6/20 DM/20/1550 – 1 Tollgate**

(T1) Ash -re-pollard, remove all deadwood

1. **5/6/20 DM/20/1577 – 47B Compton Road**

Garden Room/Shed 5 x 3 metres, at end of garden

1. **19/6/20 DM/20/1487 – Appledore Cottage, Lewes Road**

Two single storey rear extensions with new front porch

1. **19/6/20 DM/20/1520 – 35 Compton Road**

Prunus (T1) prunus entwined with neighbours magnolia, prune trees to separate crowns leave in good form. Ash (T2) - large ash at rear - Fell

1. **To receive reports on any significant planning decisions or issues made by MSDC** and the Planning Inspectorate and to agree any further action which may need to be taken before the next meeting.
2. **Matters Arising** after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

D. Parsons

**David Parsons**

**Deputy Parish Clerk**

cc: All other Parish Councillors, MSDC and WSCC Cllr Andrew Lea, MSDC Cllr Anthea Lea, MSDC Cllr Jonathan Ash-Edwards, Lindfield Preservation Society

**Meeting held under the provisions of The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.**

**This meeting will be conducted using Microsoft Teams:**

If you would like to receive an invite to the meeting please email: clerks@lindfieldparishcouncil.gov.uk before 3pm on Tuesday 2nd June 2020.

Once your email request has been received, we will then send you an invitation to join the meeting.

You do not need to have registered for Microsoft Teams to attend the meeting.

For more information regarding Microsoft Teams please see the following links:

<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/group-chat-software>

[https://support.microsoft.com/en-us/office/join-a-meeting-without-a-teams-account-c6efc38f-4e03-4e79-b28f- e65a4c039508](https://support.microsoft.com/en-us/office/join-a-meeting-without-a-teams-account-c6efc38f-4e03-4e79-b28f-e65a4c039508)

<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/download-app>

The next meeting of Lindfield Parish Council’s Planning and Traffic Committee is scheduled for Tuesday 23rd June – timing tbc