

# Lindfield Parish Council

The Clock Tower House  
Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

Parish Clerk: Mr A Funnell

Tel: 01444 484115  
Email: [clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk)

7<sup>th</sup> May 2020

**This Agenda has been prepared during the Coronavirus pandemic and the meeting is being held via Microsoft Teams.**

**Any comments from the public can be emailed to [clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk) and arrangements to join the meeting are detailed at the end of this notice.**

## To: Members of the Planning and Traffic Committee

You are hereby summoned to attend a meeting of the **Planning and Traffic Committee** to be held by electronic means on **Tuesday 12<sup>th</sup> May 2020** to transact the following business:

Welcome and emergency announcements.

### AMENDED AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the Agenda.
3. **To confirm and sign\* the Minutes** of the meeting of the Planning and Traffic Committee held on 24<sup>th</sup> April [previously circulated]. *\*The physical signing will take place when Coronavirus restrictions allow.*
4. **Questions/comments from members of the public** limited to a maximum of 15 minutes. *There will be an opportunity to speak on planning matters, which are agenda items, as they arise.*
5. **To consider responses to Planning Applications** and other matters referred to the Parish Council by Mid Sussex District Council (MSDC) for consideration. *N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chairman.*

Due Date to MSDC	Application Details
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- 22/5/20 DM/20/1331 – 45 Savill Road**  
Single storey rear extension/ Single storey side extension/ Alterations to front porch canopy and external finishes.
- 22/5/20 DM/20/1409 – 10 Woodpecker Chase**  
Oak (T1) - Section dismantle

The Planning Applications listed above are those available as at the original date of publication of this agenda. MSDC publish their Weekly Planning Application List on Thursdays (next due 7<sup>th</sup> May 2020) and applications contained in that Weekly List may also be considered at this meeting in the light of response deadlines. Please see [MSDC Planning – Weekly List](#) on MSDC's website.

These applications were added to the agenda following publication of MSDC's latest weekly list:-

**Lindfield Parish Council P&TC Agenda 12th May 2020**

**iii. 29/5/20 DM/20/1436 – White House, 73 High Street**

Single storey rear and side extension

**iv. 29/5/20 DM/20/1493 – Apple Tree Cottage, 8 Meadow Lane**

A single-storey rear extension with a flat roof, and a single-storey side extension with a pitched roof. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.

- 6. To receive reports on any significant planning decisions or issues made by MSDC** and the Planning Inspectorate and to agree any further action which may need to be taken before the next meeting.
- 7. Action Points** (update on outstanding and completed items)
- 8. Budget** (update, if any)
- 9. Matters Arising** after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

*D. Parsons*

**David Parsons**  
**Deputy Parish Clerk**

cc: All other Parish Councillors, MSDC and WSCC Cllr Andrew Lea, MSDC Cllr Anthea Lea, MSDC Cllr Jonathan Ash-Edwards, Lindfield Preservation Society

The next meeting of Lindfield Parish Council's Planning and Traffic Committee is scheduled for  
Tuesday 2nd June – timing tba

**This meeting will be conducted using Microsoft Teams:**

If you would like to receive an invite to the meeting please email:  
[clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk) before 3pm on Tuesday 12th May 2020.

Once your email request has been received, we will then send you an invitation to join the meeting.

You do not need to have registered for Microsoft Teams to attend the meeting.

For more information regarding Microsoft Teams please see the following links:

<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/group-chat-software>

<https://support.microsoft.com/en-us/office/join-a-meeting-without-a-teams-account-c6efc38f-4e03-4e79-b28f-e65a4c039508>

<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/download-app>