

# Lindfield Parish Council

The Clock Tower House  
Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

Parish Clerk: Mr A Funnell

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Email: [clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk)

10th November 2020

**This meeting is being held using Microsoft Teams.  
Any comments from the public can be emailed to [clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk) and  
arrangements to join the meeting are detailed at the end of this notice.**

## To: Members of the Planning and Traffic Committee

You are hereby summoned to attend a meeting of the **Planning and Traffic Committee** to be held by electronic means on **Tuesday 17<sup>th</sup> November 2020 at 7pm** to transact the following business:

Welcome and emergency announcements.

### AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the Agenda.
3. **To confirm and sign\* the Minutes** of the meeting of the Planning and Traffic Committee held on 26<sup>th</sup> November [previously circulated]. *\*The physical signing will take place when Coronavirus restrictions allow.*
4. **Questions/comments from members of the public** limited to a maximum of 15 minutes. *There will be an opportunity to speak on planning matters, which are agenda items, as they arise.*
5. **To consider responses to Planning Applications** and other matters referred to the Parish Council by Mid Sussex District Council (MSDC) for consideration. *N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chairman.*

Response due date	Application Details
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- i. **27/11/20 DM/20/3831 - Lindfield Coffee Works, Unit 2 The Old Corn Store, 70 High Street**  
Pergola awning with retractable roof to cover terraced area
- ii. **27/11/20 DM/20/3964 - Tollgate,**  
Ash(T1) - Reduce height and spread by 2 to 3m. Remove dead and diseased wood.
- iii. **27/11/20 DM/20/3977 - Highways land rear of 3, Portsmouth Wood Close**  
Oak (T9) fell to a 1m stump
- iv. **4/12/20 DM/20/3633 – The Manor House, 85 High Street**  
Remove and replace garden shed
- v. **4/12/20 DM/20/3757 – 23 Sunte Avenue**  
Blue Cedar - Reduce crown by 5 metres

## Lindfield Parish Council P&TC Agenda Tuesday 17th November 2020

The Planning Applications listed above are those available as at the original date of publication of this agenda. MSDC publish their Weekly Planning Application List on Thursdays (next due 12<sup>th</sup> November 2020) and applications contained in that Weekly List may also be considered at this meeting in the light of response deadlines. Please see [MSDC Planning – Weekly List](#) on MSDC's website.

*The following applications were added to this agenda following MSDC's Weekly List 12/11/20:*  
tba

6. **To receive reports on any significant planning decisions or issues made by MSDC** and the Planning Inspectorate and to agree any further action which may need to be taken before the next meeting.
7. **Lewes Road TRO** – update, if any
8. **Action Points** (paper to follow)
9. **Matters Arising** after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

*D. Parsons*

**David Parsons**  
**Deputy Parish Clerk**

cc: All other Parish Councillors, MSDC and WSCC Cllr Andrew Lea, MSDC Cllr Anthea Lea, MSDC Cllr Jonathan Ash-Edwards, Lindfield Preservation Society

### **Meeting held under the provisions of The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.**

#### **This meeting will be conducted using Microsoft Teams:**

If you would like to attend the meeting, please email: [clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk) before 3pm on Tuesday 17<sup>th</sup> November. Once your email request has been received, we will send you an invitation to join the meeting.

You do not need to have registered for Microsoft Teams to attend the meeting.

For more information regarding Microsoft Teams please see the following links:

<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/group-chat-software>  
<https://support.microsoft.com/en-us/office/join-a-meeting-without-a-teams-account-c6efc38f-4e03-4e79-b28f-e65a4c039508>  
<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/download-app>

The next Planning and Traffic Committee meeting is scheduled for Tuesday 8<sup>th</sup> December.