

# Lindfield Parish Council

The Clock Tower House  
Lindfield Enterprise Park  
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West Sussex  
RH16 2LH

Parish Clerk: Mr A Funnell

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23<sup>rd</sup> October 2020

**This meeting is being held using Microsoft Teams.  
Any comments from the public can be emailed to [clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk) and  
arrangements to join the meeting are detailed at the end of this notice.**

## To: Members of the Planning and Traffic Committee

You are hereby summoned to attend a meeting of the **Planning and Traffic Committee** to be held by electronic means on **Thursday 29<sup>th</sup> October 2020 at 7pm** to transact the following business:

Welcome and emergency announcements.

### AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the Agenda.
3. **To confirm and sign\* the Minutes** of the meeting of the Planning and Traffic Committee held on 6<sup>th</sup> October [previously circulated]. *\*The physical signing will take place when Coronavirus restrictions allow.*
4. **To consider responses to Planning Applications** and other matters referred to the Parish Council by Mid Sussex District Council (MSDC) for consideration. *N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chairman.*

Response due date	Application Details
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- i. 3010/20 DM/20/3510 – 27 Beckworth Lane**  
Proposed single storey rear extension.
- ii. 30/10/20 DM/20/3555 – 17 West Common Drive**  
Ground floor single storey infill rear extension.
- iii. 6/11/20 DM/20/3592 – Land Adj to Black Hill House, Black Hill**  
Construction of a new, detached dwelling with associated hard and soft landscaping works. Demolition of existing outbuildings. Amendments to scheme approved under reference DM/19/4839 to provide a swimming pool and small outbuilding.
- iv. 6/11/20 DM/20/3597 – 3 West Common Drive**  
Proposed single storey rear extension, front single storey extension and widening of an existing dropped kerb to the front of the property.
- v. 6/11/20 DM/20/3606 – Priory Cottage, 86 High Street**  
(T1) Magnolia - reduce the canopy by 1.5m to previous pruning points
- vi. 6/11/20 DM/20/3631 – 27 High Street**  
T1 Hazel - remove. T2 Hedge - remove. T3 Tulip - crown lift to 4m and remove 3 lowest limbs. T4 Front Hedge - reduce by up to 1.5m.

## Lindfield Parish Council P&TC Agenda 29th October 2020

- vii. **6/11/20 DM/20/3715 – 3 Portsmouth Wood Close**  
T14 Oak - Reduce canopy by 3m to growth points. Remove lower epicormic on trunk.
  - viii. **13/11/20 DM/20/3697 – 37 Meadow Lane**  
Installation of new bay window to front, new windows to sides and new rooflight
  - ix. **13/11/20 DM/20/3729 – Swallows, Roundwood Lane**  
Removal of front porch and proposed single storey timber orangery to the front and side elevations.
  - x. **20/11/20 DM/20/3769 – 1 Beckworth Lane**  
Retrospective application to demolish existing conservatory and replace with single storey rear extension. Demolish existing front porch and replace with canopy.
  - xi. **20/11/20 DM/20/3850 – Tentersmead, 18 High Street**  
Sycamore - Re-pollard.
  - xii. **20/11/20 DM/20/3851 – 18 Backwoods Lane**  
Single storey rear extension.
5. **To receive reports on any significant planning decisions or issues made by MSDC** and the Planning Inspectorate and to agree any further action which may need to be taken before the next meeting.
6. **Planning for the Future - The Planning White Paper** to note the response issued under Delegated Authority (details to follow).
7. **Lewes Road TRO** – update, if any
8. **Budget 2021-22** (paper to follow)
9. **Matters Arising** after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

*D. Parsons*

**David Parsons**  
**Deputy Parish Clerk**

cc: All other Parish Councillors, MSDC and WSCC Cllr Andrew Lea, MSDC Cllr Anthea Lea, MSDC Cllr Jonathan Ash-Edwards, Lindfield Preservation Society

### **Meeting held under the provisions of The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.**

#### **This meeting will be conducted using Microsoft Teams:**

If you would like to attend the meeting, please email: [clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk) before 3pm on Thursday 19th October 2020. Once your email request has been received, we will send you an invitation to join the meeting.

You do not need to have registered for Microsoft Teams to attend the meeting.

For more information regarding Microsoft Teams please see the following links:

<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/group-chat-software>  
<https://support.microsoft.com/en-us/office/join-a-meeting-without-a-teams-account-c6efc38f-4e03-4e79-b28f-e65a4c039508>  
<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/download-app>

The next Planning and Traffic Committee meeting is scheduled for Tuesday 17<sup>th</sup> November.