

Lindfield Parish Council

Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mr A Funnell

Tel: 01444 484115
e.mail: clerks@lindfieldparishcouncil.gov.uk

Date: 6 March 2020

To: Members of Lindfield Parish Council

You are hereby summoned to attend the meeting of **Lindfield Parish Council** to be held on **Thursday, 12 March 2020** at the **King Edward Hall, Lindfield (Jubilee Room)** at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements

AMENDED AGENDA

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. To confirm and sign the Minutes of the meetings of Council held on 16 January 2020 (*previously circulated*)
4. Questions/comments from members of the public. (*This will be limited to a maximum of 15 minutes. In accordance with Standing Order 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes*).
5. Chairman's announcements.
6. Reports by County Councillor / District Councillors.
7. Action list (*attached*).
8. Consultation Documents - to consider any documents received.
9. Planning and Traffic Committee.
 - i) Report by Planning and Traffic Committee Chairman/Vice Chairman on matters considered at the meetings held on: 28 January, 18 February, and 9 March.
 - ii) To receive the Minutes of the meetings of the Planning and Traffic Committee held on: 28 January, 18 February, & 9 March, and to confirm their recommendations.
 - iii) Planning Application (DM/20/0559): Haywards Heath Golf Course - proposed cross-council liaison. This will not be a discussion of the application (which will be on the agenda for P&TC 31st March 2020).
10. Environment and Amenities Committee.
 - i) Report by Councillor Blunden on matters considered at the meeting held on 6 February (Minutes previously circulated), to include any updates.
 - ii) To receive the Minutes of the meeting of the Environment and Amenities Committee held on 6 February and to confirm their recommendations.
 - iii) Climate Change – Update from Cllr Wood.
 - iv) Wilderness Field – Update.
11. Finance and General Purposes Committee.
 - i) Report by Councillor Henton on matters considered at the meetings held on 9 January, & 5 March (Minutes to follow, if available), to include:
 - ii) To receive the Minutes of the meetings of the Finance and General Purposes Committee held 9 January, & 5 March (if available) to confirm their recommendations.
 - iii) Statements of Account / Budget Progress and Bank Reconciliation for the periods: (if available)
 - iv) (if available) and the quarterly Receipts and Payments Summary (if available).
 - v) List of cheques & debt card payments for approval.
 - vi) Toilets on the Common Update

Members of the public and the press have a right to attend meetings of the Council and its Committees.

- vii) To confirm recommendation by F&GP to approve the following pension documents:
- a. Discretions Policy.
 - b. Internal Dispute Resolution Policy.
12. Lindfield Village Day 2020 – To consider whether the council should have a stall and Lindfield Village Day, and if so to confirm arrangements.
 13. Council Contingency Planning.
 14. Risk Management – To consider report.
 15. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
 16. Exclusion of the public [and press]: to consider whether a resolution should be moved under Standing Order No. 3(d) and in accordance with the Public Bodies Admission to Meetings Act 1960 Section 1(2), to exclude the public and press from the following part of the meeting, by reason of the confidential nature of the business to be transacted or for other special reasons (staffing matters).
 17. Clock Tower House Lease
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Signed

Cc: Cllr. Mr. J. Ash-Edwards (MSDC)
Cllr. Mr. A. Lea (WSCC and MSDC)
Cllr. Mrs. A. Lea (MSDC)
id Sussex Times

Andrew Funnell

Andrew Funnell
Clerk to the Council