

Lindfield Parish Council

Clock Tower House
Lindfield Enterprise Park
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Lindfield
West Sussex
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Parish Clerk: Mr. A. Funnell

Date of issue: 6 December 2019

To: Members of the Finance and General Purposes Committee

You are hereby summoned to attend the meeting of the **Finance and General Purposes Committee** to be held on **THURSDAY, 12 DECEMBER 2019** at the **KING ENDWARD HALL, LINDFIELD** at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements.

A G E N D A

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Item on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Finance and General Purposes Committee held on 7 November 2019 *(if available)*.
5. Chairman's announcements.
6. Action List.
7. Internal Audit – To note report of internal audit carried out on 27.11.19.
8. Budget 2019/20 (budget progress reports to 30.11.19 (if available)
 - i) Finance and General Purposes Committee - to review payments made to 30.11.19.
 - ii) Analysis of Administration Budget to 30.11.19.
 - iii) Overall Council Budget 2019 / 20: to review expenditure to 30.11.19 to include:
 - Environment and Amenities Committee budget.
 - Planning and Traffic Committee budget.
 - Reserves.
9. Budget 2020/21 – Update.
 - a) To consider latest budget recommendations of the Administration Sub Committee: spreadsheet.
 - b) To consider latest Finance and General Purposes Committee budget, including Lindfield Parish Directory and Year Book.
 - c) To receive and consider the budget recommendations of the Environment and Amenities Committee.
 - d) To receive and consider the budget recommendations of the Planning and Traffic Committee.
 - e) Recommend a budget for 2020/21 to Full Council.
10. Matters arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

Signed

Andrew Funnell

Andrew Funnell
Clerk to the Council

c.c. All other Parish Councillors
Cllr. Mr. A. Lea - WSCC and MSDC Cllr. Mr. J Ash-Edwards - MSDC
Cllr. Mrs. A. Lea - MSDC

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

ACTION AND PROJECT PROGRESS LIST

F.G.P 10 Dec 19 - Item 6

Blue - completed or moved on and will be deleted after next meeting of relevant committee. Green = update. Grey background = confidential items. Violet = long term action. Red - priority

COUNCIL / COMMITTEE	MINUTE REF	MEETING DATE	SUBJECT	ACTION AGREED	WHO	TARGET DATE	DATE DONE	NOTES
F&GP	467.1	07.03.19	Barclays Bank	Implement online payment process	RFO	asap		Online payment has been made.
F&GP	50.1	05.09.19	Van	Clerk to explore the option of purchasing a hybrid van	Clerk/WB	budget 2020/21		No longer being considered in 2020/21 budget
F&GP	55.1	05.09.19	Village Directory & Year Book	1) Accept quote for delivering diaries 2) Write letter to volunteers	Clerk	asap	25-Nov-19	Distribution company has been selected. Letter thanking volunteers will be sent once distribution company has collected the directories for delivery.
F&GP	71.1	07.11.19	Budget 2020/21	Recommend budget committee chairman had suggest to Full Council	Clerk	14-Nov-19	14-Nov-19	Completed
F&GP	74.1	07.11.19	Standing Orders and Financial Regulations	Recommend amendments to Full Council	Clerk	14-Nov-19	14-Nov-19	Completed
F&GP	77.1	07.11.19	Business Plan	Agree to setting up Working Group	Clerk	asap	07-Nov-19	Completed
F&GP	78.1	07.11.19	Social Media	Update	Clerk		01-Dec-19	Facebook pages is now up and running.
F&GP	79.1	07.11.19	Castle Water	See if a reduced one off payment can be made to wipe of calculation error.	RFO			Castle Water are not willing to offer a reduced one off payment.

Lindfield Parish Council											
Draft Administration Budget 2020/2021											
		Previous Year Spend 2018/2019	Current Budget 2019/2020	Current Year Spend to 30 Sep 2019	Estimated Spend to Year End March 2020	Estimated Spend Compared to Budget 2019/2020	Proposed Budget Spend 2020/2021		S.137 Spend	Comments 2019/2020	Comments 2020/2021
	Administration										
1a	Salaries (inc. Administration charges & Village Orderly Salary for 2018/2019)	54,765.26	66,000.00	39,281.30	67,744.70	1,744.70	70,500.00	Increase		Estimated over spend due to April 2019 salary increases.	Unison is arguing a 10% pay rise (unlikely to be agreed?); NJC scales are still to be agreed; Assume 4% wef 1 April 2020? Consideration to be given towards Deputy Clerk Cilca qualification
1b	Additional Hours	3,111.07	3,000.00	321.16	642.32	- 2,357.68	700.00	Reduce		Finance software still to be loaded	Deputy Clerk Cilca training additional hours?
2	NIC paid by Parish Council (incl Village Orderly for 2018/2019)	4,146.66	5,000.00	2,736.82	4,703.27	- 296.73	4,900.00	Reduce		To include Village Orderly	Reliant upon Budget heading 1a outcome
3	Pension paid by Parish Council (incl Village Orderly for 2018/2019)	9,246.22	11,000.00	6,609.41	12,302.75	1,302.75	12,800.00	Increase		To include Village Orderly	Reliant upon Budget heading 1a outcome
4	Insurance	1,636.44	2,500.00	1,705.44	1,705.44	- 794.56	2,500.00	Maintain		Within target - known expenditure under existing contract due for renewal 2020. May need to include Wilderness Field? SIDs to be included + Village Orderly & additional Equipment/Machinery	Renewal of existing contract 2020? Revision of sums insured?
5	Postage	203.64	500.00	71.30	500.00	-	200.00	Reduce		Within target	Within target. Online banking likely to reduce postage? Village Orderly replaces need for posting on occasions.
6	Stationery	461.14	500.00	153.48	500.00	-	500.00	Maintain		Within target	Within target.
7a	Photocopier Rental	685.96	1,200.00	362.98	1,515.30	315.30	1,300.00	Increase		Rent £161.49 per quarter; New contract wef October 2019 - rent increasing to £297 per quarter; Additional expense re hard drive wipe of old machine £395? Possible admin set up new contract fee £150	New rental agreement - £297 per quarter; Allow for 3%/5% inflation
7b	Photocopier Charges	692.97	800.00	566.63	1,130.00	330.00	1,000.00	Increase		Contract renewed October 2019; increased charges possibly reflect additional materials for new councillors/projects/transparency - council meetings	New charges? Unlikely to increase significantly?
8	Travel Expenses (staff)	134.28	200.00	90.63	200.00	-	200.00	Maintain		Current budget sufficient	Within target.
9	Training	2,150.00	3,000.00	1,220.00	1,900.00	- 1,100.00	2,500.00	Reduce		Cilca training for Deputy Clerk £350 October 2019; Networking Day £240; Councillor Finance training Nov 2019; SSALC courses have been cancelled this year & not re-arranged - hence underspend	2020/21 SSALC courses unknown; allow 5% increase on cost of courses; possible GDPR training for councillors
10	Room Hire	792.10	800.00	381.68	780.60	- 19.40	800.00	Maintain		Within target. Anticipating 2% increase for hire wef January 2020	Anticipated 2% increase wef January 2020
11	Auditor	801.00	800.00	811.25	1,022.25	222.25	2000.00	Increase		Interim Review booked for 27 November 2019 - £132.75 2017/18 (£65.00 per hour + travel costs 2019/20 so this may cost £135?)	Care increased external auditor fee if expenditure/receipts exceed £200.000 thresh hold ie £400 or £600? Internal auditor fees remain unchanged
12	Councillors' Travel Expenses	-	300.00	40.50	300.00	-	200.00	Reduce		Councillor take up of courses not as anticipated	Within target. Reduce?
13	Catering/cleaning	2,081.87	3,000.00	1,003.82	2,067.64	- 932.36	2,600.00	Reduce		Office cleaning per month £151.66, blind cleaning £30 October 2019 & January 2020; window cleaning £120.00 & Office sundry items £100	Tisburys indicate 4% increase wef April 2020 ie £159.24 per month, blind cleaning £31.25 per clean; CTH Common Area clean to be included; assume 5% inflation for Office Window Cleaning
14	Council Elections	-	4,900.00	-	-	- 4,900.00	-	NEW DR		Estimate provided by MSDC Feb 2018	Suggest this be treated as a new Designated Reserve?
	Clock Tower House										
15	PWLB: Repayment of loan	24,719.00	24,300.00	12,178.00	24,235.00	- 65.00	23,800.00	Reduce		Fixed capital and interest payment contract: we know £12299 due to be paid in October 2018 ie total for 2018/2019 will be £24,719.00; for 2019/2020 total estimated to be £24,235	Fixed capital & interest payment, due to be repaid Oct 2027: £11,936 due 27 Apr 2020 and £11,815 due 26 Oct 2020 ie total £23,751
16	Electricity	1,634.95	2,000.00	622.84	1,510.96	- 489.04	2,000.00	Maintain		Anticipated total spend for 2019/2020 within budget	Current contract ends 31 December 2021; Annual consumption May 2018 to May 2019 might suggest we have increased energy efficiency, hence predicted decrease in expenditure. Based on current rates, suggested 2020 expenditure could be £2,299.20? Newly installed Air Conditioning Unit may reduce costs?
17	Water	172.08	300.00	97.08	194.16	- 105.84	300.00	Maintain		New contract expires 3 August 2020 for dual water & wastewater services; anticipated spend within budget;	New contract expires 3 August 2020 for dual water & wastewater services; anticipated spend within budget; allowing for a 5% increase 2020/2021 still within existing budget?
18	Telephone/Broadband	2,047.25	2,500.00	1,014.97	2,215.05	- 284.95	2,000.00	Reduce		Existing contract anticipated spend: £1014.97 Apr to Sep 2019, £166.83 Oct 2019, £435 Nov to Mar 2020	Anticipated expenditure under new contract incl 5% inflation £ 1096.20; Monthly Broadband charge £46.50 per month; Solution charge £40.50 per month; Unlimited UK calss - no charge
19	Security System (Alarm)	468.50	400.00	370.00	370.00	- 30.00	400.00	Maintain		Assuming 5% inc ease for standard annual service fee; no allowance for breakdown/replacement of parts	Assume 5% increase? £370 + 5% = £390
20	Fire Extinguishers/Fire Alarm system	630.02	400.00	84.95	453.15	53.15	500.00	Increase		6 monthly Fire Alarm Service due August & February ie £84.95 each; Servicing of Fire Extinguishers Dec £275 + 3% = £283.25	Fire extinguishers replacement not due until December 2021; Allowing 5% inflation £453.15 + 5% = £475.80
21	Repair/Replacement of Office Equipment	74.86	500.00	105.00	500.00	-	3,500.00	Increase		Possible replacement of office chair: Parish Clerk £250? Improved office signage?	Replacement computers £2,500? Improved security storage units eg cleaning chemicals/folders (GDPR)?
n/a	Purchase of Office Equipment	1,146.33	withdrawn	-	-	n/a	-	n/a		Outstanding - shelving for back room estimated £365 inc VAT budgeted for 2018/19?	Shelving completed
22	Service Charge: Lindfield Enterprise Park Ltd	630.00	700.00	630.00	630.00	- 70.00	700.00	Maintain		Anticipated 5% did not materialise	5% increase did not happen in 2019/2020? Concern re bank condition?
23	Health & Safety	145.00	200.00	-	200.00	-	200.00	Maintain		Keep as contingency fund	First Aid Kits: First Aid Training? Keep as contingency fund
24	Publications	171.74	200.00	56.00	150.00	- 50.00	200.00	Maintain		£51.50 Clerks Manual; Councillor Guides £56.00	Within target.
25	Software (IT) & Web Site Maintenance (renamed Budget Heading)	3,038.18	4,800.00	3,531.25	3,731.25	- 1,068.75	3,500.00	Reduce		Subscriptions to include Office 365, website support, maintenance contract, specialist software support. 2019/20 to include pdf upgrade £200 max; Asset, finance & allotment software purchsd 2019/20	Subscriptions to include Office 365, website support, maintenance contract, specialist software support; RBS support; Assume 5% inflation. Reduction reflects RBS support only (no purchase fees); End of year accounts RBS training; Possible expenditure £3145.13 plus inflation
26	Data Protection	3,367.40	500.00	150.00	500.00	-	500.00	Maintain		To meet Data Protection legislation & cost of compliance officer	To meet Data Protection legislation & cost of compliance officer; to include additional support towards FOI requests; ICO Renewal Feb 2020 £35
27	Miscellaneous/Sundry	217.08	200.00	75.00	200.00	-	200.00	Maintain		Keys purchased for donated Noticeboard	Commercial shredding costs included under this heading. Maintain?
n/a	Village Orderly & Community Warden (2019/2019 Salary excluded)	3,018.10	withdrawn	-	-	n/a	-	n/a		n/a	
NEW	Maintenance of/Improvements to Clock Tower House Building	-	-	-		-	2500.00	NEW		n/a	Improvements to First Floor
	Total:	122,389.10	140,500.00	74,271.49	131,903.84	- 8,596.16	143,000.00				

LINDFIELD PARISH COUNCIL											
DRAFT FINANCE & GENERAL PURPOSES COMMITTEE BUDGET 2020/2021											
		Previous Year Spend 2018/2019	Current Budget 2019/2020	Current Year Spend to 30 Sep 2019	Estimated Spend to Year End March 2020	Esimated Spend Compared to Budget 2019/2020	Proposed Budget Spend 2020/2021		S.137	Comments 2019/2020	Comments 2020/2021
	Finance and General Purposes Committee										
A	Administration	122,389.10	140,500.00	74,271.49	131,903.84	8,596.16	143,000.00	Increase		See Admin Budget breakdown	See Admin Budget breakdown
B	Chairman's Fund	324.97	1,000.00	118.00	1,000.00	-	500.00	Reduce		Increased to reflect inflation & extension of goodwill	Within budget; No additional expenditure anticipated - reduce as Chain of Office was included in 2019/20 figure
C	Grants/Donations	2,350.00	2,800.00	1,800.00	2,800.00	-	2,500.00	Reduce		Increased from 2018/19 to reflect level of demand	Reduce as within budget
D	Annual Memberships/Subscriptions	2,544.33	2,600.00	2,299.39	2,600.00	-	2,800.00	Increase		Within budget. Withdraw membership of West Sussex Archives Society £35	£2,600 = 5% inflation = £2,678, plus £100 Update
E	Village Directory	5,152.70	6,500.00	-	5,640.00	860.00	3,000.00	Reduce		Allowed for estimated printing costs £5931.60, postage expenses £40 in 2019/20	See accompanying report
F	Newsletter/Annual Report/Advertising	1,600.00	2,500.00	900.00	1,900.00	600.00	2,200.00	Reduce		Increased 2019/20 to reflect anticipated additional advertising	Allowance to include reference to SIDS & Wilderness Field articles?
G	Members' Allowances	-	2,500.00	1,291.00	2,500.00	-	2,500.00	Maintain		Retained to allow for new membersfollowing Council Election May 2019	Maintain
NEW	Professional Fees	-	-	-	-	-	5,000.00	NEW		n/a	To cover solicitors fees for items such as the toilets on the Common
	Total cash fund:	134,361.10	158,400.00	80,679.88	148,343.84	10,056.16	161,500.00		-		
	Capital Projects										
	None at present										
	Sub total		-	-	-	-	-				
	Designated Reserves										
	Capital Reserve including Toilets on the Common	-	84,170.00	-	-	84,170.00	84,170.00	Maintain		On going project	Ongoing Project
Amend	Maintenance of Clock Tower House Building (2018/2019 incls Repairs & remedial work)	2,236.67	5,000.00	1,607.00	1,607.00	3,393.00	-	WITHDRAW		Replaced Designated Reserve Heading CTH Sinking Fund 2018/2019; Ongoing repair/maintenance of CTH building	To be withdrawn & replaced by new budget item in the Administration Budget
	Total reserves:	2,236.67	89,170.00	1,607.00	1,607.00	87,563.00	84,170.00		-		

LINDFIELD PARISH COUNCIL - BUDGET 2020/2021							
Committee Expenditure							
Committee	Budget Code	Budget Heading	2018/19	2019/20	Anticipated 31.03.20	Budget 2020/21	
F&GP	A	Administration	142,780.00	140,500.00	131,903.84	143,000.00	
	B	Chairman's Fund	500.00	1,000.00	1,000.00	500.00	
	C	Grants/Donations	2,350.00	2,800.00	2,800.00	2,500.00	
	D	Annual Memberships/subscriptions	2,600.00	2,600.00	2,600.00	2,800.00	
	E	Village Directory	6,500.00	6,500.00	5,640.00	3,000.00	
	F	Newsletter/Annual Report	2,000.00	2,500.00	1,900.00	2,200.00	
	G	Members' Allowances	2,500.00	2,500.00	1,806.00	2,500.00	
	H	NEW - Professional Fees				5,000.00	
Total - F&GP:			159,230.00	158,400.00	147,649.84	161,500.00	
E&A	1a	Street Lighting - Energy/maintenance costs	4,350.00	4,900.00	3,200.00	4,900.00	
	1b	- Upgrading Street lights	3,000.00	4,000.00	700.00	4,000.00	
	1c	REMOVED - Christmas Lights	8,500.00				
	1c	Christmas Lights: High Street		5,000.00	5,000.00	5,000.00	
	1d	REMOVE - Christmas Lights: Pond		4,000.00	0.00		
	2	Maintenance / Gardening (including Spring Clean and Maintenance)	4,000.00	5,000.00	1,000.00	2,000.00	
	3	Allotments	2,500.00	6,000.00	5,000.00	2,500.00	
	4	Christmas Festival Night	1,000.00	1,000.00	1,000.00	1,200.00	
	5	Mobile Civic Amenity Freighter	2,000.00	2,100.00	2,100.00	2,100.00	
	6a	Denmans Lane Toilets - running costs (cleaning & utilities)	13,000.00	13,000.00	13,000.00	15,000.00	
	6b	Denmans Lane Toilets - Repair & Manitenance		1,000.00	3,000.00	3,000.00	
	7	Digital mapping	250.00	400.00	320.00	600.00	
	8	Grass cutting (High Street)	2,000.00	2,000.00	1,800.00	2,000.00	
	9	Wilderness Field (fees & expenses)	5,000.00	5,000.00	1,000.00	1,000.00	
	10	Village Orderly Equipment		2,000.00	2,000.00	1,000.00	
	11	REMOVED - Lindfield War Memorial Renovations		4,000.00	0.00		
	12	REMOVED - Upgrade of Hickmans Lane Playground		20,000.00	18,000.00		
	tbc	NEW - Climate change projects				2,000.00	
	tbc	NEW - Emergency equipment				1,200.00	
	tbc	NEW - Replacement street furniture				1,000.00	
	tbc	NEW - Village Archives				200.00	
	tbc	NEW - Community Assets				1,000.00	
	tbc	NEW - Joint projects				3,000.00	
	tbc	NEW - Electronic Bus Stops				0.00	
		REMOVED - Reprint of the Lindfield Leaflet	1,000.00				
		REMOVED - Joint Project MSDC/WSCC - Post & rail fencing - Pond & Common					
		REMOVED - Common Footpath - contribution: joint project with MSDC/WSCC					
		REMOVED - Village Archives					
	Total - E&A:			46,600.00	79,400.00	57,120.00	52,700.00
	P&T	(i)	REMOVE - Miscellaneous	200.00	200.00	0.00	
(ii)		REMOVED - Traffic Study	4,300.00		Completed		
(iii)		REMOVED - Speed Indicator Devices	6,000.00		Completed		
		NEW - Permanent SID					
		NEW - Mobile SID				1,500.00	
		NEW - Neighbourhood Plan				1,000.00	
		NEW - Professional fees				2,000.00	
Sub Total - P&T:			10,500.00	200.00	0.00	4,500.00	
Budget Total for Committees			216,330.00	238,000.00	204,769.84	218,700.00	
Designated Reserves			2018/19	2019/20	Anticipated 31.03.20	Budget 2020/21	
Committee	Budget Code	Description					
F&GP		Capital Reserve including Toilets on the Common	84,170.00	84,170.00		84,170.00	
		Capital Project: Repairs and remedial work to Clock Tower House	2,236.67				
		CTH Sinking Fund	5,000.00	Withdraw			
		Maintenance of Clock Tower House Building		5,000.00	1,612.41		
		NEW - Council Elections					
E&A		REMOVE - Street Map of Lindfield	4,000.00	4,000.00		0.00	
		NEW - Lindfield War Memorial				4,000.00	
		REMOVE - Emergency Equipment (to incude purchase of salt bins)	1,250.00	1,200.00	185.98		
		REMOVE - Denmans Lane toilets - Maintenance sinking fund	1,723.75	Fully Spent			
		REMOVE - Repair/Maintenance of Community Assets Sinking Fund	4,000.00	4,000.00			
		REMOVE - Maintenance of King Edward Hall Clock	3,000.00	Completed			
		REMOVE - Replacement of Litter Bins	4,000.00	4,000.00	2,077.96		
		REMOVED - Upgrade of Hickmans Lane Playground	20,000.00	Change			
		REMOVE - Christmas Lights including Pond Lights	4,000.00	Change			
		REMOVED - Street Lights: LED Upgrade	4,384.86	Completed			
		REMOVE - Village Archives	200.00	200.00			
		REMOVE - Joint Project with MSDC/WSCC Maintenance of Post & Rail Fencing: Pond and Common	5,373.00	5,000.00			
		REMOVE - Upgrade of Street Lights		1,534.86			
		REMOVED - Posts around Open Spaces					
		REMOVED - Joint Project with WSCC: Dropped kerbs					
P&T		Professional fees/Neighbourhood Plan					
		Traffic Study					
Sub Total - Designated Reserves excluding Capital Reserve			59,168.28	24,934.86	3,876.35	4,000.00	
Sub Total - Designated Reserves			143,338.28	109,104.86	3,876.35	88,170.00	
General Reserve			73,233.14	50,000.00	4,002.00	50,000.00	
Sub Total - General Reserve:			73,233.14	50,000.00	11,102.00	50,000.00	
Total: General and Designated Reserves			216,571.42	159,104.86	14,978.35	138,170.00	
Cash Required to Support Budget Reserves for precept calculation			216,571.42	159,104.86	n/a	138,170.00	
Income							
		Description	2018/19	2019/20	Anticipated 31.03.20	Budget 2020/21	
		Bank/Building Society Interest	228.00	1,000.00	1000.00	1,000.00	
		Allotment Tenancies	730.00	730.00	730.00	730.00	
		Licence Fee (Land at Denmans Lane)	90.00	90.00	90.00	90.00	
		Village Directory: Advertising	3,500.00	2,500.00	2,010.00	0.00	
		Village Directory - Donations	10.00	10.00	10.00	0.00	
		Village Directory: Contribution from LRPC	700.00	0.00	0.00	0.00	
		Christmas Festival Night	250.00	250.00	292.50	300.00	
		Clock Tower House: rental	9,500.00	9,500.00	9,500.00	9,500.00	
		Other income:	700.00	400.00	70.00	200.00	
		Total income	15,708.00	14,480.00	13,702.50	11,820.00	
		precept	156,000.00	156000.00	156,000.00	TBC	
		Total anticipated receipts and income	171,708.00	170,480.00	169,702.50	11,820.00	
Calculation of Precept Required for Proposed Budget 2020/21							
			Anticipated funds in hand as at 31 March 2020				
			Receipts	Expenditure			
Cash Book Balance b/fwd as at 01.04.19			221,518.63	Budget Total		204,769.84	
Add: Anticipated receipts to 31.03.20			169,702.50	General & Designated Reserves		14,978.35	
Total			391,221.13	Total		219,748.19	
Anticipated funds in hand as at 31.03.20 (receipts minus expenditure)			171,472.94				
			2020/21 Receipts & Income				
			Receipts	Expenditure			
Anticipated funds in hand as at 31.03.20 c/f			171,472.94	Revenue budget 2020/21		218,700.00	
Budgeted income for 2020/21			11,820.00	Cash to support reserves		138,170.00	
Total			183,292.94	Total		356,870.00	
Shortfall to be financed by precept (difference between 2019/20 receipts and expenditure)			173,577.06				
Comparison against previous year's precept:	2020/2021 Possible Precept		173,577.06				
	Less: 2019/2020 Precept		156,000.00				
	Difference in Precent Requirement		17,577.06				