

Lindfield Parish Council

Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mr. A. Funnell

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4 January 2019

To: Members of the Finance and General Purposes Committee

You are hereby summoned to attend the meeting of the **Finance and General Purposes Committee** to be held on **THURSDAY, 10 JANUARY 2019** at the **King Edward Hall, Lindfield (Jubilee Room)** at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Item on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Finance and General Purposes Committee held on 13 December 2018 *(previously circulated)*.
5. Chairman's announcements.
6. Action List *(attached)*.
7. Grants and donations:
 - i) To note available funds
 - ii) To consider grant requests received:
 - iii) To note letters and emails of thanks received
8. Budget 2018/19 (budget progress reports to 30.11.18)
 - i) Finance and General Purposes Committee - to review payments made to 30.11.18
 - ii) Analysis of Administration Budget to 30.11.18
 - iii) Overall Council Budget 2018 / 19: to review expenditure to 30.11.18 to include:
 - Environment and Amenities Committee budget
 - Planning and Traffic Committee budget
 - Reserves
9. Budget 2019/20: To consider and agree the recommendation to be made to Full Council on the Council's budget for 2019/20 (the precept).
10. VAT Reclaim – to note that the a reclaim was submitted on 13 December 2018 for £7,421.02 for the period 24 March 2018 to 30 September 2018.
11. Village Directory and Year Book:

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

- a. To consider any updates relating to the request for public feedback.
 - b. To agree any steps required for the review of feedback data.
12. Proposed public toilets on the Common - Update.
 13. Local Government Pension Scheme:
 - a. To note the requirement for scheme employers to review their discretions policy annually and notify the administrators that this has been completed.
 - b. To note changes by West Sussex County Council to that the administration of the pension scheme.
 14. Clerk's report.
 15. To confirm attendance at training and conference events.
 16. Matters arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.
 17. Exclusion of the public [and press]: to consider whether a resolution should be moved under Standing Order No. 3(d) and in accordance with the Public Bodies Admission to Meetings Act 1960 Section 1(2), to exclude the public and press from the following part of the meeting, by reason of the confidential nature of the business to be transacted or for other special reasons (staffing matters).
 18. Clock Tower House Lease

Signed

Andrew Funnell

Andrew Funnell
Clerk to the Council

c.c. All other Parish Councillors
Cllr. Mr. A. Lea - WSCC and MSDC
Cllr. Mrs. A. Lea - MSDC