

Lindfield Parish Council

The Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mr A Funnell

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17th May 2019

To: Members of the Planning and Traffic Committee

You are hereby summoned to attend a meeting of the **Planning and Traffic Committee** to be held on **THURSDAY 23rd May 2019** in the King Edward Hall (Jubilee Room), Lindfield, at **8.00p.m.** to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To **Elect** a Chair and Vice-Chair for the Planning & Traffic Committee.
2. To receive and accept any **apologies** for absence.
3. To receive any **Declarations of Interest** by Members in respect of any item on the Agenda.
4. **To confirm and sign the Minutes** of the meeting of the Planning and Traffic Committee held on 23rd April 2019 [previously circulated].
5. **Questions/comments from members of the public** (Limited to a maximum of 15 minutes). *(There will be an opportunity to speak on planning matters, which are agenda items, as they arise).*
6. **To consider responses to Planning Applications** and other matters referred to the Parish Council by Mid Sussex District Council (MSDC) for consideration. *N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chairman.*

Due Date to MSDC	Application Details
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- i. 17/5/19 DM/19/1477 – Clematis Cottage, Lewes Road**
Lime tree - reduce the branches that are overhanging the neighbouring restaurant and club by up to 4m
- ii. 17/5/19 DM/19/1507 – Oak Lee, Compton Road**
T1 Ash, T2 Holly, T3 N. Maple - cut back lateral spreads away from building to achieve a clearance of 3 metres.
- iii. 17/5/19 DM/19/1604 – Ladywell, Black hill**
Oak (T1) reduce overall by 1.5-2m.
- iv. 31/5/19 DM/19/1647 40 Newton Road**
A New Porch 2.8 metres x 1.5 metre and single storey rear extension 4 metres x 4 metres
- v. 31/5/19 DM/19/1658 10 Pickers Green**
Front porch, single storey rear extension and first floor side extension.
- vi. 31/5/19 DM/19/1658 125 High Street**
T1 Holly - Fell. T2 Tulip Tree - Fell.

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- vii. **7/6/19 DM/19/1503 3 Dukes Road**
Two storey side extension.
- viii. **7/6/19 DM/19/1686 8 By Sunte**
Conversion of garage, single storey side extension and rear two-storey extension.
- ix. **7/6/19 DM/19/1784 Rosmond Cottage, West View**
2x Oak Trees - Crown reduce by approx 2.5m to 3m and balance where necessary
- 7. **To receive reports on any significant planning decisions or issues made by MSDC** and the Planning Inspectorate and to agree any further action which may need to be taken before the next meeting.
- 8. **Traffic Study**
 - a. **To confirm membership of the Traffic Study Working Group**
 - b. **Update** (if any)
- 9. **Developments** (if any) **re Proposed TRO on the Lewes Road** between Gravelye Lane and Lindfield High Street
- 10. **Speed Indicator Devices**
- 11. **Construction Management Plans**
- 12. **Blackthorns Community Association**
- 13. **Action Points** from Previous Meetings
- 14. **Matters Arising** after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

A Funnell

Andrew Funnell
Parish Clerk

cc: All other Parish Councillors, MSDC and WSCC Cllr Andrew Lea, MSDC Cllr Anthea Lea, MSDC Cllr Jonathan Ash-Edwards

Minute	Meeting date	Subject	Action Agreed	Responsibility	Due Date	Status	Date Completed	Comments
529.7	30/10/18	Traffic Study	...Richard Speller at WSCC be asked to review and score the proposals	Clr Ron Plass	15/01/2019	In course		Dec 18, with Richard Speller. Resource allocated to assess early Jan 2019.. Feb 19 RS advised a little over half way through and hoped to discuss in March. May 19 initial feedback to be discussed with Working Group (when formed)
532.1	30/10/18	Lindfield Neighbourhood Plan conflict with adopted District Plan	DPC press for meeting with LRPC to address	Clr Ron Plass	30/11/2018	In course		P&TC Chairman in discussion with LRPC / awaiting LRPC confirmation that no further action required
533.1	30/10/18	Blackthorns Community Association concerns with school traffic	The Chairman to facilitate a meeting between relevant parties	Clr Ron Plass	30/11/2018	Overdue		To date no other parties have responded and position to be reviewed.
554.13	9/1/19	Lewes Road TRO	Form a Working Group with WSCC to try and address PO Corner	Clr Ron Plass	09/02/2019	In course		Overdue, DPC to address. Meeting between WSCC, GT, Clr Lea and LPC 10/5/19. next steps tba when Working Group formed
570.1	19/2/19	Flatted Development' MSDC	Parish Office to write to MSDC re 'flatted developments'	DPC	19/03/2019	Completed	Mar-19	DPC wrote to MSDC 28/2/19
575.1	12/3/19	S106 Monies	The Chairman suggested to members that the office be tasked with investigating available s106 monies that could be used towards any of the report's proposals.	PC	12/04/2019	Completed	May-19	PC met with MSDC
578.1	12/3/19	Construction Management Plans	the Deputy Parish Clerk writes on the Council's behalf to MSDC, WSCC and ESCC to seek a consistent approach which supports appropriate vehicle movements across (both) counties and protects the village	DPC	12/04/2019	In course		Need to refine approach (conversations / DCs too) to try and ensure a letter elicits an appropriate response
589.1	23/4/19	Land adjoining Clock House - Highway Access	The Deputy Parish Clerk was asked to remind the Area Highways Manager at West Sussex County Council of these events, noting the relatively dangerous nature of this section of the highway.	DPC	23/05/2019	Completed	May-19	WSCC advised and chose to leave to MSDC. MSDC have visited and asked for access to be closed up. They are maintaining a watching brief pending pre-application advise currently being sought