

# Lindfield Parish Council

Clock Tower House  
Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

Parish Clerk: Mr. A. Funnell  
e.mail: [clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk)  
Tel: 01444 484115

Date: 2 January 2026

**Members of the Finance & General Purposes Committee (F&GP)** are hereby summoned to attend the meeting of the **Finance & General Purposes Committee** to be held on **Thursday, 8 January 2026**, at **King Edward Hall, Lindfield (Jubilee Room)** at **7.45 p.m.** to transact the following business:

## A G E N D A

Welcome and emergency announcements.

1. **To receive and accept apologies and reasons for absence.**
2. **To receive Declarations of Interest by Members in respect of any Item on the Agenda.** *The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
3. **Questions/comments from members of the public.** *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. **To confirm and sign the Minutes of the meeting of the F&GP Committee held on 6 November 2025.**
5. **Chairman's announcements.**
6. **Work Schedule & Action List.**
7. **Grants and donations:**
  - i. To note available funds
  - ii. To consider grant requests received
  - iii. To note letters of thanks received.
8. **Budget 2025/26:** To note the latest budget progress reports :
  - i. Finance and General Purposes Committee.
  - ii. Overall Council Budget 2025/26.
  - iii. General Reserve Expenditure.
9. **Financial Monitoring:** To note the latest account records:
  - i. Cash and Investment Reconciliation and to note Deposits and Investments held.
  - ii. Payment Analysis.
  - iii. To approve/ratify any required payments *(if required)*.
  - iv. Transfer of Funds. Transfer £55,000 from Barclays Business Premium to Unity Trust Current Acc & Savings Acc
10. **Budget 2026/27** – To consider the final budget proposal.
11. **Bank arrangements** – To consider the report and matters requiring a decision
12. **Toilets on the Common** – To consider any matters *(if required)*
13. **Plan 23-27** - To consider the report and any matters requiring a decision
14. **Clerk & RFO report.**
15. **Interim Audit 2025/26** – To receive the report.
16. **Community Events** – To consider the report.
17. **Communications Working Group** – To consider the report.
18. **Asset Management** – To consider the report
19. **Risk Management** – To consider any risk assessments.
20. **To confirm attendance at training/conference events, and receive any attendance reports.**
21. **Matters arising after the preparation of this Agenda**, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

---

Signed:

*Andrew Funnell*

Andrew Funnell  
Clerk to the Council

cc:

All other Parish Cllrs,

WSCC Cllr Garry Wall

MSDC Cllr Anne-Marie Cooke  
Cllr Cavan Wood

---

The next meeting is scheduled for 5 March 2026.

---

**Members of the Public and the Press have a right to attend meetings of the Council and its Committees.**