

Lindfield Parish Council

Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex RH16 2LH

Tel: 01444 484115
e.mail: clerks@lindfieldparishcouncil.gov.uk
Parish Clerk: Mr A Funnell

Date: 12 January 2024

To: Members of Lindfield Parish Council

You are hereby summoned to attend the meeting of **Lindfield Parish Council** to be held on **Thursday, 18 January 2024** at **King Edward Hall, Lindfield** at **8 p.m.** to transact the following business:

Welcome and emergency announcements

AGENDA

1. **To receive and accept apologies and reasons for absence.**
2. **To receive Declarations of Interest by Members in respect of any Items on the Agenda.** *The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
3. **To confirm and sign the Minutes of the meetings of Council held on 9-Nov-23.**
4. **Questions/comments from members of the public.** *(Limited to a maximum of 15 minutes. In accordance with S.O 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda & shall not speak for more than 3 minutes).*
5. **Chairman's announcements.**
6. **Reports by County Councillor / District Councillors.**
7. **Action list** *(attached).*
8. **Consultation documents** – To consider current consultations & agree on whether to respond.
9. **Planning, Traffic and Transport Committee (PT&T).**
 - i) Report by Cllr Upton on matters considered at the meetings held on 21-Nov-23, 12-Dec-23 & 9-Jan-24.
 - ii) To receive the Minutes of the meetings held on 21-Nov-23, 12-Dec-23 & 9-Jan-24 & to confirm their recommendations.
 - iii) To consider the Kerbside EVWG Report *(to follow)*.
10. **Environment and Amenities Committee (E&A).**
 - i) Report by Cllr Blunden on matters considered at the meeting held on 30-Nov-23, to include any updates.
 - ii) To receive the Minutes of the meeting held on 30-Nov-23, & to confirm their recommendations *(if available)*.
 - iii) Climate Change – Update from Cllr Wood.
11. **Finance and General Purposes Committee (F&GP)** *(reports attached).*
 - i) Report by Cllr Beecroft on matters considered at the meeting held on 7-Dec-23 & 4-Jan-24, to include any updates.
 - ii) To receive the Minutes of the meetings held on 7-Dec-23 & 4-Jan-24 to confirm their recommendations *(if available)*.
 - iii) Budget Progress including General Reserves expenditure to 31-Dec-23.
 - iv) Bank reconciliation (cash and investments) to 31-Dec-23 – To sign statement.
 - v) Summary of receipts and payments to 31-Dec-23.
 - vi) To note the list of payments to the 18-Jan-24 and authorise payments.
12. **Budget 2024/25** – to consider for approval the recommendations of the F&GP Committee in respect of:
 - i) The Council's budget 2024/25
 - ii) The precept 2024/25
13. **Councillor Appointments, Induction & Training** – To consider report.
14. **Matters arising after the preparation of this Agenda**, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed
Andrew Funnell
Andrew Funnell, Clerk to the Council

Cc:

WSSC:
MSDC:
Next meeting:

Cllr. Mr. G. Wall
Cllr. Mrs. A-M. Cooke & Cllr. Mr. C. Wood
21 March 2024