

Lindfield Parish Council

Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Tel: 01444 484115
e.mail: clerks@lindfieldparishcouncil.gov.uk
Parish Clerk: Mr A Funnell

Date of issue: 2 June 2023

Members of the Environment and Amenities (E&A) Committee you are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 8 June 2023** at King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To elect a Chair for the E&A Committee.
2. To elect a Vice Chair for the E&A Committee.
3. To receive and accept apologies for absence.
4. To receive declarations of interest from Members in respect of any matter on the Agenda. *The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
5. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
6. To confirm and sign the Minutes of the meeting of the E&A Committee held on 6 April 2023.
7. To appoint Working Groups and to agree on their membership.
8. Chairman's Announcements.
9. Action List.
10. E&A Committee Budget Progress 2023/24: to review payments made to 31 May 2023 *(to follow)*.
11. Climate Change. Report from Working Group and approval of expenditure.
12. Report on current maintenance *(if any)*.
13. Denmans Lane Public Toilets. General update & approval of expenditure *(if required)*.
14. Denmans Lane Allotments. To consider a report on, a) existing allotment management, b) the provision of allotments and, c) conditions of tree stock *(to follow)*.
15. Burial Ground Provisions within Lindfield. To consider the report *(to follow)*.
16. King Edward Hall Village Clock. To approve an existing invoice and consider a quotation for further inspection work.
17. Wilderness Field. General update and approval of expenditure *(if required)*.
18. Village Clean Events – To consider the report *(to follow)*.
19. Lindfield in Bloom – To consider the report *(to follow)*.
20. Risk Management. To consider any risk assessments.
21. Clerk's Report.
22. Matter arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed *Andrew Funnell*
Andrew Funnell
Clerk to the Council

c.c: All other Lindfield Parish Councillors
Cllr. Mr. G. Wall (WSSC)
Cllr. Mrs. A-M.Cooke (MSDC)
Cllr. Mr. C. Wood (MSDC)

Date of next meeting: 3 August 2023