

# Lindfield Parish Council

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**18<sup>th</sup> April 2023**

## **To: Members of the Planning and Traffic Committee**

You are hereby summoned to attend a meeting of the Planning and Traffic Committee to be held at the **King Edward Hall**, in the **Jubilee Room**, on **Tuesday 25<sup>th</sup> April 2023 at 8pm** to transact the following business:

Welcome and emergency announcements.

## **AGENDA**

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the Agenda.
3. **To confirm and sign the Minutes** of the meeting of the Planning and Traffic Committee held on 4<sup>th</sup> April 2023 [previously circulated].
4. **Questions/comments from members of the public** limited to a maximum of 15 minutes.  
*There will be an opportunity to speak on individual planning applications, agenda item 5, as they arise.*
5. **To consider responses to Planning Applications** received from Mid Sussex District Council (MSDC) detailed in Appendix One and other matters referred to the Parish Council by MSDC.  
*N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chairman.*
6. **To receive reports on any significant planning decisions or issues** made by MSDC, West Sussex County Council (WSCC) or other authority for consideration and to agree any further action which may need to be taken before the next meeting.
7. **TRO Updates** [if any]
8. **Cycleways Update** [if any]
9. **Outstanding Action Points** [circulated]
10. **Matters Arising** after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

*D. Parsons*

**David Parsons**  
**Deputy Parish Clerk**

cc: All other Parish Councillors, WSCC Cllr Garry Wall, MSDC Cllr Jonathan Ash-Edwards (Leader), Cllr Andrew Lea and Cllr Anthea Lea, Lindfield Society

The next Planning and Traffic Committee meeting is scheduled for Tuesday 23<sup>rd</sup> May 2023.

## Appendix One - Agenda Item 5: Planning Applications received from Mid Sussex District Council

Item	Year	Ref	Property	Street	Proposal
1	2023	0059	Wincote / 63	High Street	Installation of FINEO double glazed windows and doors to front and rear elevations (revised plans and revised description of development 28/03/23).
2	2023	0060	Wincote / 63	High Street	Installation of FINEO double glazed windows and doors to front and rear elevations (revised plans and revised description of development 28/03/23).
3	2023	0625	38	High Street	Proposed 2no. roof lights over existing kitchen, reconfiguration of internal partitions around kitchen/WC, drop existing window cill to create French doors to garden. Replace existing corner window and access door to garden with masonry and add glazed panel into existing timber panel front door.
4	2023	0626	38	High Street	Proposed 2no. roof lights over existing kitchen, reconfiguration of internal partitions around kitchen/WC, drop existing window cill to create French doors to garden. Replace existing corner window and access door to garden with masonry and add glazed panel into existing timber panel front door.
5	2023	0647	21	Portsmouth Wood Close	First floor extension over existing double garage and utility and single storey, ground floor side extension plus reduction to crown of tree with TPO.
6	2023	0671	Allens Wall	Black Hill	Demolition of existing dwelling, garage and outbuildings. Construction of replacement dwelling with attached garage and store.
7	2023	0782	Lime Tree Cottage	Chaloner Road	Replace existing windows and installation of new patio area.
8	2023	0907	The Toll House / 56	High Street	Proposal is to reconfigure the rear modern ground floor layout and minor amendments throughout the property, such as insulation, removal of modern breeze block wall and restoration of the main fireplace
9	2023	0908	The Toll House / 57	High Street	Proposal is to reconfigure the rear modern ground floor layout and minor amendments throughout the property, such as insulation, removal of modern breeze block wall and restoration of the main fireplace
10	2023	0915	48	Brookway	Proposed single storey side extension with mono pitch roof using existing services This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account

**Lindfield Parish Council - P&TC Agenda 25th April 2023**

Item	Year	Ref	Property	Street	Proposal
11	2023	0962	Linden / 9	Summerhill Drive	Proposed single storey extensions to north (front), east and south (rear) elevations. Proposed two storey extensions to north (front), west and south (rear) elevations. Reconstruct existing dormer to north (front) elevation. (Renewal of Approval DM/20/1041)
12	2023	0975	18	Finches Gardens	T1 English Oak tree - Remove dying northerly limb back to main stem, remove lowest limb in westerly direction back to 1m from stem and deduce overall canopy by 2m.
13	2023	0964	38	Sunte Avenue	New side extension; new side facing rooflight; revised fenestration to existing side extension.
14	2023	0965	38	Sunte Avenue	New rear dormer and front facing rooflights. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
15	2023	0994	Trees On Green Between	Finches Gardens And Finches Lane	Please see tree report within application form.

- Notes:
1. Lawful Development Certificate (LDC) applications (“...an application to establish whether the development is lawful...”) - no response will normally be provided.
  2. Where application addresses are listed more than once with different reference numbers but the same description, this indicates that more than one type of planning application is required for the work (e.g., both a Householder or Full application and Listed Building Consent)

Members of the public should submit comments on Planning Applications to Mid Sussex District Council (as the Local Planning Authority, who will make the planning decision) in accordance with advertised expiry dates.

Minute	Meeting date	Subject	Action Agreed	Responsibility	Due Date	Status	Date Completed	Comments
426	9/8/22	TRO	Arrange meeting with HHTC Consider submission of Full TRO application	Deputy Parish Clerk	9/9/22	Completed	238/3/23	Updated application papers submitted to WSCC 23/3/23
469	22/11/22	Neighbourhood Plan	no response was required to the updated plan. Further, that the Neighbourhood Plan should be reviewed, with the Deputy Parish Clerk seeking guidance from MSDC accordingly	Deputy Parish Clerk	22/12/22	Started		1/23 Initial discussions with MSDC highlight that NPPF and DP have moved on significantly. Accordingly, a full update and referendum/consultation will not necessarily be required if only minor corrections are being considered. Deputy Parish Clerk to review plan and summarise suggested approach to P&TC. Email sent to LRPC 30/3/23
481	13/12/22	EV Charging Points	The Chair suggested that the Parish Office seek to identify other potential sites for kerbside EV chargers in the village.	Deputy Parish Clerk	13/1/22	Not Started		o/s
504	31/1/23	Conservation Area	Cllr Blunden was keen to understand the apparent dichotomy in the treatment of double-glazing within the Conservation Area...and sought an update at a future meeting	Deputy Parish Clerk	28/2/23	Not Started		Arrange meeting or presentation with MSDC