

# Lindfield Parish Council

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Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

Parish Clerk: Mr A Funnell

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Date: 1 June 2022

**To: Members of Lindfield Parish Council**

You are hereby summoned to attend the meeting of **Lindfield Parish Council** to be held on **Thursday, 9 June 2022** at **King Edward Hall, Lindfield** at **7.45 p.m.** to transact the following business:

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Welcome and emergency announcements

## AGENDA

1. **To receive and accept apologies and reasons for absence.**
2. **To receive Declarations of Interest by Members in respect of any Items on the Agenda.**  
*The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
3. **To confirm and sign the Minutes of the meetings of Council held on 12 May 2022** (*previously circulated*).
4. **Questions/comments from members of the public.** (*This will be limited to a maximum of 15 minutes. In accordance with Standing Order 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes*).
5. **To receive and consider the final report of the Internal Auditor and the Internal Audit report on the Annual Return.**
6. **Annual Return 2021/22 Section 1: to approve by resolution the Annual Governance Statement 2021/22**
7. **Annual Return 2021/22 Section 2 (Accounting Statements):**
  - i) to consider the Accounting Statements.
  - ii) to approve by resolution the Accounting Statements for the financial year 2021/22.
8. **Setting of the date for the exercise of Electors' Rights:** to confirm the 30-working day period for the exercise of public rights should start on or before the first working day of July 2022.
9. **Matters Arising:** to consider any matters arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
10. **Exclusion of the public [and press]:** to consider whether a resolution should be moved under Standing Order No. 3(d) and in accordance with the Public Bodies Admission to Meetings Act 1960 Section 1(2), to exclude the public and press from the following part of the meeting, by reason of the confidential nature of the business to be transacted or for other special reasons (staffing matters).
11. **Licence fee 21 Denmans Lane – To consider report.**

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Signed

*Andrew Funnell*

Andrew Funnell  
Clerk to the Council

Cc: Cllr. Mr. G. Wall (WSCC)  
Cllr. Mrs. A. Lea (MSDC)  
Cllr. Mr. A. Lea (MSDC)  
Cllr. Mr. J. Ash-Edwards (MSDC)

Next meeting: 8 September 2022