

Lindfield Parish Council

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West Sussex
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Parish Clerk: Mr. A. Funnell
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Date: 28 April 2022

Members of the Finance & General Purposes Committee are hereby summoned to attend the meeting of the **Finance & General Purposes Committee** to be held on **Thursday 5 May 2022** at **King Edward Hall, Lindfield (Jubilee Room)** at **8.00 p.m.** to transact the following business:

A G E N D A

Welcome and emergency announcements.

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Item on the Agenda. *The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the F&GP Committee held on 31 March 2022.
5. Chairman's announcements.
6. Action List (attached).
7. Grants and donations:
 - i. To note available funds.
 - ii. To consider grant requests received.
 - iii. To note letters of thanks received.
8. Budget 2021/22: To note budget progress reports to 31 March 2022 (Prior to Year-End Adjustments).
 - i. Finance and General Purposes Committee.
 - ii. Overall Council Budget 2021/22.
 - iii. General Reserve Expenditure.
9. Financial Monitoring: To note the account records to 31 March 2022 (Prior to Year-End Adjustments).
 - i. Cash and Investment Reconciliation and to note Deposits and Investment Held.
 - ii. Payment Analysis.
10. Arrangements for Year-End Adjustments 2021/22.
11. Asset Register – To consider the increasing value of recorded assets from £50 to £100.
12. To consider a request to join Central Sussex Rotary's Councillors Forum.
13. Office Printer – To agree on arrangements for procurement.
14. Broadband contract - to ratify contract agreed by Clerk in conjunction with Committee Chair & Vice-Chair.
15. Proposed Public Toilets on the Common – Update.
16. Pensions discretions policy review – to confirm arrangements.
17. Clerk & RFO report.
18. Policy Documents – To consider any new or updated policies.
19. Risk Management – To consider the report & any risk assessments.
20. To confirm attendance at training/conference events, and receive any attendance reports.
21. Matters arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

Signed: *Andrew Funnell*
Andrew Funnell
Clerk to the Council

cc: All other Parish Cllrs, WSCC Cllr Garry Wall, MSDC Cllr Jonathan Ash-Edwards (Leader), Cllr Andrew Lea and Cllr Anthea Lea,

The next meeting is scheduled for Thursday 7 July 2022.

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.