

Lindfield Parish Council

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Parish Clerk: Mr. A. Funnell
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Date: 28 October 2022

Members of the Finance & General Purposes Committee (F&GP) are hereby summoned to attend the meeting of the **Finance & General Purposes Committee** to be held on **Thursday 3 November 2022** at **King Edward Hall, Lindfield (Jubilee Room)** at **8.00 p.m.** to transact the following business:

A G E N D A

Welcome and emergency announcements.

1. **To receive and accept apologies and reasons for absence.**
2. **To receive Declarations of Interest by Members in respect of any Item on the Agenda.** *The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
3. **Questions/comments from members of the public.** *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. **To confirm and sign the Minutes of the meeting of the F&GP Committee held on 1 September 2022.**
5. **Chairman's announcements.**
6. **Action List** (attached).
7. **Grants and donations:**
 - i. To note available funds.
 - ii. To consider grant requests received.
 - iii. To note letters of thanks received.
8. **Budget 2022/23:** To note budget progress reports to 30 September 2022.
 - i. Finance and General Purposes Committee.
 - ii. Overall Council Budget 2022/23.
 - iii. General Reserve Expenditure.
9. **Financial Monitoring:** To note the account records to 30 September 2022.
 - i. Cash and Investment Reconciliation and to note Deposits and Investment Held.
 - ii. Payment Analysis.
10. **Financial Services Compensation Scheme** – To consider report
11. **VAT Reclaim** – to note VAT reclaim payment and submission.
12. **Budget 2023/24**
 - i) To consider draft committee budget
 - ii) To receive draft budgets from E&A and P&T Committees
 - iii) To discuss the level of precept increase for 2023/24.
13. **AGAR 2021/22** – To note report.
14. **Arrangements for Annual Review of the Effectiveness of Internal Audit and Internal Controls 2022/23**
15. **Proposed Public Toilets on the Common** – Update and to consider any matters.
16. **Clerk & RFO report.**
17. **Policy & Strategic Documents:**
 - i. Update on the Plan 2022-27 publication.
18. **Risk Management** – To consider any risk assessments.
19. **To confirm attendance at training/conference events**, and receive any attendance reports.
20. **Matters arising** after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

Signed: *Andrew Funnell*

Andrew Funnell
Clerk to the Council

cc: All other Parish Cllrs,
WSCC Cllr Garry Wall
MSDC Cllr Jonathan Ash-Edwards (Leader)
Cllr Andrew Lea
Cllr Anthea Lea

The next meeting is scheduled for Thursday 8 December 2022.