

# *Lindfield Parish Council*

Clock Tower House  
Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

Tel: 01444 484115  
e.mail: clerks@lindfieldparishcouncil.gov.uk  
Parish Clerk: Mr A Funnell

Date: 4<sup>th</sup> November 2022

**To: Members of Lindfield Parish Council**

You are hereby summoned to attend the meeting of **Lindfield Parish Council** to be held on **Thursday, 10 November 2022** at **King Edward Hall, Lindfield** at **8 p.m.** to transact the following business:

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Welcome and emergency announcements

## **AGENDA**

- 1. To receive and accept apologies and reasons for absence.**
- 2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.** *The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
- 3. To confirm and sign the Minutes of the meetings of Council held on 13 October 2022** *(previously circulated)*.
- 4. Questions/comments from members of the public.** *(This will be limited to a maximum of 15 minutes. In accordance with Standing Order 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
- 5. Chairman's announcements.**
- 6. Reports by County Councillor / District Councillors.**
- 7. Action list** *(attached)*.
- 8. Consultation documents** – To consider current consultations & agree on whether to respond.
- 9. Planning and Traffic Committee (P&T).**
  - i) Report by Cllr Plass on matters considered at the meetings held on: 1 November *(if available)*.
  - ii) To receive the Minutes of the meetings of the P&T held on 11 October, & 1 November *(if available)*, & to confirm their recommendations.
  - iii) Approval of expenditure.
- 10. Environment and Amenities Committee (E&A).**
  - i) Report by Cllr Blunden on matters considered at the meeting held on 6 October 2022, to include any updates.
  - ii) To receive the Minutes of the meeting of the E&A held on 6 October 2022, & to confirm their recommendations *(if available)*.
  - iii) Lime Tree by Denmans Lane Toilets – To consider report on proposed removal *(report to follow)*.
  - iv) Climate Change – Update from Cllr Wood.
- 11. Finance and General Purposes Committee (F&GP).**
  - i) Report by Cllr Henton on matters considered at the meeting held on 3 November, to include any updates.
  - ii) To receive the Minutes of the meeting of the F&GP held on 3 November 2022 *(if available)*, & to confirm their recommendations.
  - iii) Budget Progress including General Reserves expenditure to 31 October 2022 *(if available)*.
  - iv) Bank reconciliation (cash and investments) to 31 October 2022 *(if available)*.
  - v) Summary of receipts and payments to 31 October 2022 *(if available)*.
  - vi) To note the list of payments to the 10 November 2022 *(to follow)*.
  - vii) Toilets on the Common – Update.
  - viii) Financial Services Compensation Scheme – To consider procuring an additional product *(report attached)*.
  - ix) Budget 2023/24 – To receive draft budgets.
- 12. Warm Spaces** – To consider report *(to follow)*.
- 13. Matters arising after the preparation of this Agenda**, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
- 14. Exclusion of the public** [and press]: to consider whether a resolution should be moved under Standing Order No. 3(d) and in accordance with the Public Bodies Admission to Meetings Act 1960 Section 1(2), to exclude the public and press from the following part of the meeting, *by reason of the confidential nature of the business to be transacted or for other special reasons (staffing matters)*

**15. NJC Pay Agreement 2022/23** – To note pay agreement and confirm pay scales for staff with effect from 1 April 2022. (*report attached*)

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Signed

*Andrew Funnell*

Andrew Funnell  
Clerk to the Council

Cc:

Cllr. Mr. G. Wall (WSCC)  
Cllr. Mrs. A. Lea (MSDC)  
Cllr. Mr. A. Lea (MSDC)  
Cllr. Mr. J. Ash-Edwards (MSDC)

Next meeting:

12 January 2023