

Lindfield Parish Council

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West Sussex
RH16 2LH

Parish Clerk: Mr A Funnell

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Date: 25 February 2022

To: Members of Lindfield Parish Council

You are hereby summoned to attend the meeting of Lindfield Parish Council to be held on **Thursday, 3 March 2022** at **King Edward Hall, Lindfield** at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements

AMENDED AGENDA

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. To confirm and sign the Minutes of the meetings of Council held on 19 January 2022 (*previously circulated*).
4. Questions/comments from members of the public. (*This will be limited to a maximum of 15 minutes. In accordance with Standing Order 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes*).
5. Chairman's announcements.
6. Reports by County Councillor / District Councillors.
7. Action list (*attached*).
8. Consultation documents – To consider current consultations and agree on whether to respond.
9. Planning and Traffic Committee (P&T).
 - i) Report by Cllr Plass on matters considered at the meetings held on: 1 February, & 22 February 2022.
 - ii) To receive the Minutes of the meetings of the P&T Committee held on 1 February, & 22 February 2022, and to confirm their recommendations.
 - iii) Proposed Lindfield 7.5 Tonne Weight Restriction - To consider quotation for professional fees.
 - iv) To ratify Meetings with Developers policy (as recommended by P&T at the meeting dated 22 February).
10. Environment and Amenities Committee (E&A).
 - i) Report by Cllr Blunden on matters considered at the meeting held on 3 February 2022, to include any updates.
 - ii) To receive the Minutes of the meeting of the E&A Committee held on and to confirm their recommendations.
 - iii) Climate Change – Update from Cllr Wood.
 - iv) Queens Platinum Jubilee – Update.
 - v) Tree works/inspections following recent storms (*quotes pending*).
 - vi) Allotment tenancy agreements.
11. Finance and General Purposes Committee (F&GP).
 - i) Budget Progress including General Reserves expenditure to 31 January 2022.
 - ii) Bank reconciliation (cash and investments) to 31 January 2022.
 - iii) Summary of receipts and payments to 31 January 2022.
 - iv) To note the list of payments to the 24th February 2022.
 - v) Toilets on the Common – Update.
12. Lindfield Ward & Parish Boundaries.
 - i) To note The Local Government Boundary Commission for England (LGBCE) New electoral arrangements for Mid Sussex District Council Final Recommendations February 2022.
 - ii) To note proposed Community Governance Review.

Members of the public and the press have a right to attend meetings of the Council and its Committees.

13. Festive lighting – to consider a quote from our contractor for the 2022 display.
14. Local Government Association Code of Conduct – To consider implementing a revised Code of Conduct.
15. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
16. Exclusion of the public [and press]: to consider whether a resolution should be moved under Standing Order No. 3(d) and in accordance with the Public Bodies Admission to Meetings Act 1960 Section 1(2), to exclude the public and press from the following part of the meeting, by reason of the confidential nature of the business to be transacted or for other special reasons (staffing matters).
17. Staff Matters – to consider the report and agree to report recommendations.

Signed

Cc: Cllr. Mr. G. Wall (WSCC)
Cllr. Mr. A. Lea (MSDC)
Cllr. Mrs. A. Lea (MSDC)
Cllr. Mr. J. Ash-Edwards (MSDC)

Andrew Funnell

Andrew Funnell
Clerk to the Council

Next meeting: 12 May 2022 (Annual Meeting of Council)

Covid-19 meeting attendance advice:

- do not attend the meeting following a positive test / if required to isolate.
- a reminder that the government recommends twice-weekly Rapid Lateral Flow testing is undertaken if you do not have symptoms.
- face coverings to be worn upon entering the building until seated, whenever seats are vacated and until outside the building.
- WC blocks are limited to one user at a time (with face coverings being worn).