

# Lindfield Parish Council

The Clock Tower House  
Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

Parish Clerk: Mr A Funnell

Tel: 01444 484115  
Email: [clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk)

19<sup>th</sup> January 2021

**This meeting is being held using Microsoft Teams.  
Any comments from the public can be emailed to [clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk) and  
arrangements to join the meeting are detailed at the end of this notice.**

## To: Members of the Planning and Traffic Committee

You are hereby summoned to attend a meeting of the **Planning and Traffic Committee** to be held by electronic means on **Tuesday 26<sup>th</sup> January 2021 at 7pm** to transact the following business:

Welcome and emergency announcements.

### AGENDA

1. To receive and accept any **apologies** for absence.
2. To receive any **Declarations of Interest** by Members in respect of any item on the Agenda.
3. **To confirm and sign\* the Minutes** of the meeting of the Planning and Traffic Committee held on 5<sup>th</sup> January 2021 [previously circulated]. *\*The physical signing will take place when Coronavirus restrictions allow.*
4. **To consider responses to Planning Applications** and other matters referred to the Parish Council by Mid Sussex District Council (MSDC) for consideration. *N.B. Up to two people for and up to two against each planning application will be permitted to speak for a maximum of two minutes each at the invitation of the Chairman.*

Response due date	Application Details
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- i. **27/1/21 DM/20/4671 & 4732 – Boarsland, 72 High Street**  
Ground floor rear and side extension. First floor rear extension over existing ground floor. Second floor rear extension over existing first floor. Alterations to the fenestration to the rear of the house and internal alterations.
  - ii. **2/2/21 DM/21/0041 – Humphreys Bakery, 65 High Street**  
Change of use of bakehouse to residential C3 Use.
  - iii. **4/2/21 DM/20/4627 – 15 Chestnuts Close**  
Rear ground floor extension. First floor rear extension with new dormers to the front. Garage conversion of north side garage.
  - iv. **2/2/21 DM/21/0108 – Saxon Gate, 1A Linden Grove**  
3 stem Sycamore - fell.
5. **To receive reports on any significant planning decisions or issues made by MSDC** and the Planning Inspectorate and to agree any further action which may need to be taken before the next meeting.
  6. **MSDC Planning Policy Update – Call for sites** (consider action, if any)

**Lindfield Parish Council P&TC Agenda Tuesday 26th January 2021**

7. **Matters Arising** after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

*D. Parsons*

**David Parsons**  
**Deputy Parish Clerk**

cc: All other Parish Councillors, MSDC and WSCC Cllr Andrew Lea, MSDC Cllr Anthea Lea, MSDC Cllr Jonathan Ash-Edwards, Lindfield Preservation Society

**Meeting held under the provisions of The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.**

**This meeting will be conducted using Microsoft Teams:**

If you would like to attend the meeting, please email: [clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk) before 3pm on Tuesday 26<sup>th</sup> January. Once your email request has been received, we will send you an invitation to join the meeting.

You do not need to have registered for Microsoft Teams to attend the meeting.

For more information regarding Microsoft Teams please see the following links:

<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/group-chat-software>  
<https://support.microsoft.com/en-us/office/join-a-meeting-without-a-teams-account-c6efc38f-4e03-4e79-b28f-e65a4c039508>  
<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/download-app>

The next Planning and Traffic Committee meeting is scheduled for Tuesday 16<sup>th</sup> February 2021.