

# Lindfield Parish Council

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Parish Clerk: Mr A Funnell

Date of issue: 31 March 2021

**Members of the Environment and Amenities Committee** you are hereby summoned to attend a meeting of the **Environment and Amenities Committee** to be held on **Thursday, 8 April 2021** commencing at 7.00 p.m., to transact the following business:

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Welcome and emergency announcements.

## VIRTUAL MEETING AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.  
*The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 4 February 2021 *(previously circulated)*.
5. Chairman's Announcements.
6. Action List.
7. Environment and Amenities Committee Budget Progress 2020/21: to review payments made to 31.03.21 *(if available)*.
8. Climate Change:
  - i) General update from Cllr Wood.
  - ii) Lindfield Climate Change Award scheme – arrangements for design.
  - iii) Climate Change Action Plan – to review 2021/22 actions.
9. Report on current maintenance (if any).
10. Denmans Lane Allotments
  - i) Update
  - ii) To confirm rental charges for 2022/23
11. Village Orderly – General update
12. Lindfield in Bloom – AGM report from Cllr Grace.
13. Wilderness Field - General update.
14. Heritage Trail – Request for a Cllr to meet with Lindfield Preservation Society.
15. Festive Lights 2021 display – to consider quote.
16. Keep Lindfield Tidy – Update
17. Risk Management. To ratify any risk assessments awaiting approval.
18. Clerk's Report.
19. Matter arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed *Andrew Funnell*

Andrew Funnell  
Clerk to the Council

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c.c: All other Parish Councillors

Cllr. Mrs. A. Lea (MSDC)

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**Members of the Public and the Press have a right to attend meetings of the Council and its Committees.**

This meeting is being held under the provisions made on the 4 April 2020, when the government brought The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

This meeting will be conducted using Microsoft Teams.

If you would like to receive an invite to the meeting please email: [clerks@lindfieldparishcouncil.gov.uk](mailto:clerks@lindfieldparishcouncil.gov.uk)

Please email no later than 3pm on Thursday 8 April 2021. Once your email request has been received, we will then email you an invitation to join the meeting. You do not need to have registered for Microsoft Teams to attend the meeting.

For more information regarding Microsoft Teams please see the following links:

<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/group-chat-software>

<https://support.microsoft.com/en-us/office/join-a-meeting-without-a-teams-account-c6efc38f-4e03-4e79-b28f-e65a4c039508>

<https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/download-app>