

Lindfield Parish Council

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Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mr A Funnell

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Date: 5 November 2021

To: Members of Lindfield Parish Council

You are hereby summoned to attend the meeting of **Lindfield Parish Council** to be held on **Thursday, 11 November 2021** at **King Edward Hall, Lindfield (Jubilee Room)** at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements

A G E N D A

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. To confirm and sign the Minutes of the meetings of Council held on 16 September 2021 (*previously circulated*).
4. Questions/comments from members of the public. (*This will be limited to a maximum of 15 minutes. In accordance with Standing Order 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes*).
5. Chairman's announcements.
6. Reports by County Councillor / District Councillors.
7. Action list (*attached*).
8. Consultation Documents – To consider current consultations and agree on whether to respond.
9. Planning and Traffic Committee.
 - i) Report by Cllr Plass on matters considered at the meetings held on: 5 October, 21 October, and 9 November.
 - ii) To receive the Minutes of the meetings of the Planning and Traffic Committee held on 5 October, 21 October, 9 November, and to confirm their recommendations.
10. Environment and Amenities Committee.
 - i) Report by Cllr Blunden on matters considered at the meeting held on 7 October (Minutes previously circulated), to include any updates.
 - ii) To receive the Minutes of the meeting of the Environment and Amenities Committee held on 7 October and to confirm their recommendations.
11. Finance and General Purposes Committee.
 - i) Report by Councillor Henton on matters considered at the meetings held on 29 September, and 4 November 2021 (*if available*), to include:
 - ii) To receive the Minutes of the meetings of the Finance and General Purposes Committee held 29 September 2021 and 4 November (*if available*) and to confirm their recommendations.
 - iii) Budget Progress including General Reserves expenditure to 30th September 2021.
 - iv) Bank reconciliation (cash and investments) to 30th September 2021.
 - v) Quarterly Summary of Income and Expenditure (1st April – 30th September) as circulated by the RFO on 11th October 2021.
 - vi) To note the list of payments.
 - vii) To confirm Investment Policy as recommended by F&GP meeting dated 4th November.
12. Budget 2022/23 – To receive draft budget.
13. Heritage Trail – To consider report from Lindfield Preservation Society.

Members of the public and the press have a right to attend meetings of the Council and its Committees.

14. To note the issues discussed with WSCC Ward Councillor Garry Wall and consider next steps.
15. Comber's Trust – To consider request regarding website.
16. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.

Signed

Cc: Cllr. Mr. G. Wall (WSCC)
Cllr. Mr. A. Lea (MSDC)
Cllr. Mrs. A. Lea (MSDC)
Cllr. Mr. J. Ash-Edwards (MSDC)

Andrew Funnell

Andrew Funnell
Clerk to the Council

Next meeting: 13 January 2022

Covid-19 meeting attendance advice:

- do not attend the meeting following a positive test / if required to isolate.
- a reminder that the government recommends twice-weekly Rapid Lateral Flow testing is undertaken if you do not have symptoms.
- face coverings to be worn upon entering the building until seated, whenever seats are vacated and until outside the building.
- WC blocks are limited to one user at a time (with face coverings being worn).
- we recommend that Smart Phone users check in to the KEH using the QR codes displayed and that attendees will be required to provide contact details which will be retained for three weeks for NHS Track and Trace purposes.