

# Lindfield Parish Council

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Lindfield Enterprise Park  
Lewes Road  
Lindfield  
West Sussex  
RH16 2LH

Parish Clerk: Mr A Funnell

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Date: 8 January 2021

## To: Members of Lindfield Parish Council

You are hereby summoned to attend the meeting of **Lindfield Parish Council** to be held on **Thursday, 14 January 2021** at **7.00 p.m.** via Microsoft Teams to transact the following business:

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Welcome and emergency announcements

### A G E N D A

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.  
*The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.*
3. To confirm and sign the Minutes of the meetings of Council held on 12 November 2020 (*previously circulated*)
4. Questions/comments from members of the public. (*This will be limited to a maximum of 15 minutes. In accordance with Standing Order 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes*).
5. Chairman's announcements.
6. Reports by County Councillor / District Councillors.
7. Action list (*attached*).
8. Consultation Documents - to consider any documents received:
  - a) Ministry of Housing, Communities & Local Government - *Supporting housing delivery and public service infrastructure*.
9. Planning and Traffic Committee.
  - i) Report by Planning and Traffic Committee Chairman/Vice Chairman on matters considered at the meetings held on: 17 November 2020, 8 December 2020, & 5 January 2021.
  - ii) To receive the Minutes of the meetings of the Planning and Traffic Committee held on: 17 November 2020, 8 December 2020, & 5 January 2021, and to confirm their recommendations.
10. Environment and Amenities Committee.
  - i) Report by Councillor Blunden on matters considered at the meeting held on 26 November 2020 (Minutes previously circulated), to include any updates.
  - ii) To receive the Minutes of the meeting of the Environment and Amenities Committee held on 26 November 2020 and to confirm their recommendations.
11. Finance and General Purposes Committee.
  - i) Report by Councillor Henton on matters considered at the meetings held on 5 November 2020, 10 December 2020, and 7 January 2021 (Minutes to follow, if available), to include:
  - ii) To receive the Minutes of the meetings of the Finance and General Purposes Committee held 5 November 2020, 10 December 2020, & 7 January 2021 (if available) to confirm their recommendations.
  - iii) Statements of Account / Budget Progress and Bank Reconciliation for the periods: 1-30 November 2020, & 1-31 December 2020 (if available)
  - iv) (if available) and the quarterly Receipts and Payments Summary (if available).
  - v) List of cheques & debt card payments for approval.
  - vi) To confirm procedure for reviewing the following pension documents:
    - a. Discretions Policy.

b. Internal Dispute Resolution Policy.

12. Budget 2021/22: (budget papers as presented to F&GP on 10 December 2020 - previously circulated.) to consider for approval the recommendations of the Finance and General Purposes Committee in respect of:
    - i) The Council's budget 2021/22
    - ii) The precept 2021/22
  13. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
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Signed

Cc: Cllr. Mr. A. Lea (WSCC and MSDC)  
Cllr. Mrs. A. Lea (MSDC)  
Mid Sussex Times

*Andrew Funnell*

Andrew Funnell  
Clerk to the Council