

LINDFIELD PARISH COUNCIL
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDING 31 MARCH 2018

	2016/2017	2017/2018
	£	
RECEIPTS		
Precept	157,000.00	162,000.00
Bank/Building Society Interest	99.05	354.84
Allotments: Rents and Licence Fee	839.62	891.76
Village Directory: Advertising	3,295.00	4,437.19
Village Directory: Donations	9.50	13.50
Christmas Festival Night	277.50	292.50
WSCC: Re-imbusement for grass cutting	384.62	384.62
WSCC: Refund for Tree Works	-	2,622.00
Rent: Clock Tower House	11,083.32	11,083.32
LRPC Contribution towards Neighbourhood Plan	147.33	-
Photocopy Services	63.50	66.10
Refund from Southern Water: Public Toilets - correction to Metered Water Supply Account	596.02	-
Refnd from Direct Tec UK Limited in respect of Photocopier	212.07	-
Other Income	-	69.99
VAT recovered	18,909.32	7,809.36
Total Receipts	<u>192,916.85</u>	<u>190,025.18</u>

	2016/2017	2017/2018
PAYMENTS		
ADMINISTRATION:		
Salaries incl. Payroll Admin Charges	45,888.55	48,056.38
NIC	3,243.78	3,410.57
Pension	9,826.62	8,702.52
Staff Travel Expenses	29.93	72.45
Insurance	1,841.70	1,583.11
Business Rates: Clock Tower House	1,539.75	-
Utility bills: Clock Tower House	2,589.13	2,553.35
Postage, Stationery, Photocopier	2,651.44	2,051.90
Councillors' Travel Expenses	33.30	54.00
Councillors' Allowances	335.00	1,390.00
Training	642.00	558.50
Auditor	924.50	695.00
Room Hire	703.40	762.15
Extra room: Clock Tower House	-	-
Service charges: Lindfield Enterprise Park Ltd.	604.00	630.00
Additional Staffing Costs	-	1,861.96
Sundry Items	1,874.34	2,052.14
CAPITAL:		
PWLB: Repayment of loan	25,687.00	25,203.00
Office Equipment	36.94	1,504.21
Public Toilets on Lindfield Common	-	-
OTHER EXPENDITURE ON PARISH OFFICE:		
Decorating/Repairs etc.: Clock Tower House	-	831.70
FINANCE AND GENERAL PURPOSES COMMITTEE:		
Grants/Donations	250.00	250.00
Grants/Donations S.137	1,725.00	1,150.00
Annual Memberships/Subscriptions	2,230.02	2,276.95
Village Directory	-	-
Village Directory S.137	5,393.00	5,240.00
Public Toilets on Lindfield Common	1,341.25	-
Publicity	1,135.00	1,700.00
Sundry Items	335.33	622.41
ENVIRONMENT AND AMENITIES COMMITTEE:		
Street Lighting	9,598.45	2,915.44
Christmas Street Lighting S.137	5,696.99	7,082.97
Maintenance/Gardening/Works carried out by Haywards Heath Town Council	2,889.20	6,630.88
Allotments	3,345.30	1,637.55
Christmas Festival Night	760.22	821.95
Mobile Civic Amenity Freighter	1,888.30	1,933.44
Public Toilets	12,661.60	10,924.72
Digital Mapping	-	225.00
Joint Project with MSDC/WSCC: Post & Rail Fencing S.137	-	1,124.22
Grass cutting (High Street)	1,585.43	1,629.87
Wilderness: Fees and Expenses	-	750.00
Reprint of Lindfield leaflet	-	-
Extra Bollards in High Street	1,523.33	-
Sundry Items	225.00	-
Des Res: Posts around Open Spaces S.137	-	2,503.00
Des Res: Emergency Equipment	-	23.34
Des Res: Joint Project with WSCC Dropped Kerbs S.137	-	11,000.00
Des Res: Denmans Lane Toilets Maintenance	-	276.25
PLANNING AND TRAFFIC COMMITTEE:		
Professional Fees/Neighbourhood Plan	2,133.65	-
Lindfield Traffic Study	7,499.63	4,908.63
Sundry Items S.137	50.00	-
Total VAT on Payments	9,263.10	9,019.83
Total Payments	<u>169,981.18</u>	<u>176,619.39</u>
Total Receipts	192,916.85	190,025.18
Less Total Payments	- 169,981.18	- 176,619.39
	<u>22,935.67</u>	<u>13,405.79</u>

SUMMARY YEAR ENDING 31 MARCH 2018

Opening balance of cash book as at 01 April 2017	239,787.63	Total Payments	176,619.39
Add total receipts	190,025.18	Add closing balance of cash book	253,193.42
	<u>429,812.81</u>		<u>429,812.81</u>

BANK RECONCILIATION (Balance of Cash Book as at 31 March 2018)

Barclays Bank Current Account	1,272.98
Barclays Bank Business Premium Account	166,686.90
Nationwide Building Society	85,000.00
	252,959.88
Petty Cash in Hand	233.54
Total:	<u>253,193.42</u>