

Summary of Direct Debit Payments Exceeding £500.00 in Total for the Financial Period April 2017 to March 2018 for Lindfield Parish Council

Frequency of Expenditure	Beneficiary	Purpose of Expenditure	Annual Budgeted Expenditure £	Total Net Expenditure to Date @ June 2017 £ (excluding VAT)	VAT that cannot be recovered £	Description of Expense
Monthly	Mid Sussex District Council	Public Conveniences	920.35 Payable in 9 Monthly instalments	276.35	0	Non-Domestic Rates Bill 2017/18
Monthly	British Telecom	Administration	1500.00	322.00	0	Phone & Broadband Services
Quarterly	BNP Paribas Leasing Solutions Limited	Administration	686.00	161.49	0	Photocopier Rental
Monthly	E-on	Street Lighting	1399.00	385.13	0	Unmetered Electricity Supply
Quarterly	SWALEC	Office	900.00	407.48	0	Metered Electricity Supply
Quarterly	Direct Tec UK Ltd	Administration	514.00	169.23	0	Photocopier Services/Charges

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Quarterly	King Edward Hall	Administration	800.00	258.30	0	Room Hire for Meetings, Annual Village Spring Clean & Christmas Festival Night
Monthly	Monitor Cleaning Services Ltd	Public Toilets	4000.00	906.93	0	Daily Cleaning Services
Monthly	Streetlights	Street Lighting	1200.00	60.25	0	Maintenance/Lighting Repairs
Quarterly	Kipper Creative Ltd	Newsletter/Annual Report	2000.00	700.00	0	Publications in Lindfield Life
Half Yearly	Public Works Loan Board	Clock Tower House	25500.00	12662.00	0	Loan Repayment

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Date Expenditure Incurred	Beneficiary	Purpose of Expenditure	Net Amount Paid £ (excluding VAT)	VAT that cannot be recovered £	Description of Expense
03.04.17	West Sussex ALC Limited	Administration	1732.95	0	WSALC & NALC Annual Renewal of Subscriptions 2017/18
03.04.17	West Sussex County Council	Administration	5304.99	0	Salaries: March 2017
24.04.17	Calabash Washroom Hygiene Limited	Public Toilets	1425.00	0	Annual Maintenance Charge 2017/18
02.05.17	Lindfield Enterprise Park Ltd	Service Fee & Sinking Fund Supplement	630.00	0	Annual Charge 2017/18
03.05.17	Mid Sussex District Council	Lindfield Common Posts	1063.00	0	Contribution towards Painting Works
07.05.17	Johnston Publishing Ltd	Administration	538.45	0	Advertising Fee for Recruitment of New Parish Clerk
08.05.17	Streetlights	Street Lighting	556.36	0	Annual Maintenance Contract: Payment 1 (of 2) 2017/18
09.05.17	Healthmatic Limited	Public Toilets	3958.81	0	Servicing & Maintenance Contract 2017/2018
11.05.17	West Sussex County Council	Administration	4326.08	0	Salaries: April 2017
12.05.17	Zurich Municipal	Insurance Contract	1583.11	0	Annual Renewal 2017/18
02.06.17	West Sussex County Council	Administration	3608.25	0	Salaries: May 2017

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Monthly	Mid Sussex District Council	Public Conveniences	920.35 Payable in 9 Monthly instalments	552.35	0	Non-Domestic Rates Bill 2017/18
Monthly	British Telecom	Administration	1500.00	680.25	0	Phone & Broadband Services
Quarterly	BNP Paribas Leasing Solutions Limited	Administration	686.00	362.98	0	Photocopier Rental & Annual Service Fee
Monthly	E-on	Street Lighting	1399.00	770.26	0	Unmetered Electricity Supply
Quarterly	SWALEC	Office	900.00	407.48	0	Metered Electricity Supply
Quarterly	Direct Tec UK Ltd	Administration	514.00	275.27	0	Photocopier Services/Charges

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Quarterly	King Edward Hall	Administration	800.00	442.30	0	Room Hire for Meetings, Annual Village Spring Clean & Christmas Festival Night
Monthly	Monitor Cleaning Services Ltd	Public Toilets	4000.00	1813.86	0	Daily Cleaning Services
Monthly	Streetlights	Street Lighting	1200.00	60.25	0	Maintenance/Lighting Repairs
Quarterly	Kipper Creative Ltd	Newsletter/Annual Report	2000.00	1000.00	0	Publications in Lindfield Life
Half Yearly	Public Works Loan Board	Clock Tower House	25500.00	12662.00	0	Loan Repayment
On Demand	SSALC Limited	Administration	2500.00	683.00	0	Recruitment of Parish Clerk, Deputy Parish Clerk & Staff Training

Summary of Payments Made Exceeding £500.00 for the Period July 2017 to September 2017 for Lindfield Parish Council

Date Expenditure Incurred	Beneficiary	Purpose of Expenditure	Net Amount Paid £ (excluding VAT)	VAT that cannot be recovered £	Description of Expense
05.07.17	West Sussex County Council	Administration	3608.25	0	Salaries: June 2017
28.07.17	Creative Roads Ltd	Planning & Traffic	2271.88	0	Consultancy Services for Lindfield Traffic Study: Completion of Second Stage (50% of Second Phase)
28.07.17	Hahn Plastics Limited	Environment	1282.00	0	Purchase of Planters for Lindfield Village
08.08.17	West Sussex County Council	Administration	4395.57	0	Salaries: July 2017
11.08.17	KPS Contractors Ltd	Allotments	660.00	0	Tree Surgery
25.08.17	Johnston Publishing Ltd	Administration	668.48	0	Advertising Fee for Recruitment of New Deputy Parish Clerk
01.09.17	West Sussex County Council	Administration	6450.24	0	Salaries: August 2017

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Frequency of Expenditure	Beneficiary	Purpose of Expenditure	Annual Budgeted Expenditure £	Total Net Expenditure to Date @ December 2017 £ (excluding VAT)	VAT that cannot be recovered £	Description of Expense
Monthly	Mid Sussex District Council	Public Conveniences	920.35 92.35 followed by 9 monthly instalments of 92.00	828.35	0	Non-Domestic Rates Bill 2017/18
Monthly	British Telecom	Administration	1500.00	1095.07	0	Phone & Broadband Services
Quarterly	BNP Paribas Leasing Solutions Limited	Administration	686.00	524.47	0	Photocopier Rental & Annual Service Fee
Monthly	E-on	Street Lighting	1399.00	1151.21	0	Unmetered Electricity Supply
Quarterly	SWALEC	Office	900.00	497.16	0	Metered Electricity Supply
Quarterly	Direct Tec UK Ltd	Administration	514.00	385.84	0	Photocopier Services/Charges

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Quarterly	King Edward Hall	Administration	800.00	644.30	0	Room Hire for Meetings, Annual Village Spring Clean & Christmas Festival Night
Monthly	Monitor Cleaning Services Ltd	Public Toilets	4000.00	2720.79	0	Daily Cleaning Services
Monthly	Streetlights	Street Lighting	1200.00	60.25	0	Maintenance/Lighting Repairs
Quarterly	Kipper Creative Ltd	Newsletter/Annual Report	2000.00	1035.00	0	Publications in Lindfield Life
Half Yearly	Public Works Loan Board	Clock Tower House	25500.00	25203.00	0	Loan Repayment
On Demand	SSALC Limited	Administration	2500.00	933.00	0	Recruitment of Parish Clerk, Deputy Parish Clerk & Staff Training
Annual	Nordic Press Limited	Lindfield Parish Directory and Year Book 2018 Edition	6500.00	5240.00	0	Print Run of 3800 Copies
Seasonal	Blachere Illumination UK Ltd	Christmas Lighting	8500.00	3150.00	0	Installation of Christmas Lights 2017

Summary of Payments Made Exceeding £500.00 for the Period October 2017 to December 2017 for Lindfield Parish Council

Date Expenditure Incurred	Beneficiary	Purpose of Expenditure	Net Amount Paid £ (excluding VAT)	VAT that cannot be recovered £	Description of Expense
02.10.17	West Sussex County Council	Administration	6450.24	0	Salaries: September 2017
20.10.17	Streetlights	Street Lighting	556.36	0	Annual Maintenance Contract: Payment 2 (of 2) 2017/18
30.10.17	Haywards Heath Town CIC	Environment	1500.00	0	Garden/Maintenance work carried out on behalf of Lindfield Parish Council
03.11.17	West Sussex County Council	Administration	4248.36	0	Salaries: October 2017
11.12.17	Creative Roads Ltd	Planning & Traffic	1368.75	0	Consultancy Services for Lindfield Traffic Study: Completion of Third Stage (50% of Cost)
27.11.17	George Rose Office Products Ltd	Administration	832.00	0	Purchase of 2 Drawer Vertical Fire Proof Cabinet for Parish Office
04.12.17	Mid Sussex District Council	Environment	2503.00	0	50% Contribution towards cost of erecting Post & Rail Fencing Black Hill, Lindfield