

LINDFIELD PARISH COUNCIL  
RECEIPTS AND PAYMENTS ACCOUNT  
YEAR ENDING 31 MARCH 2020

	2018/2019	2019/2020	NOTE
<b>RECEIPTS</b>			
Precept	156,000.00	156,000.00	
Bank/Building Society Interest	950.26	1,069.92	1
Allotments: Rents and Licence Fee	687.77	820.78	2
Village Directory: Advertising	2,395.00	2,225.00	3
Village Directory: Donations	42.50	4.50	
Village Directory: Contribution from LRPC	666.66	-	
Christmas Festival Night	317.00	315.00	4
WSCC: Re-imburement for grass cutting	-	-	
WSCC: Refund for Tree Works	-	-	
Rent: Clock Tower House	9,500.00	9,500.00	
Battle's Over Beacon MSDC Grant	250.00	-	
Wilderness Field S106 Maintenance Money	-	29,925.18	
Other Income	191.16	1,076.27	5
VAT Data	13,048.42	13,755.78	6
<b>Total Receipts</b>	<b><u>184,048.77</u></b>	<b><u>214,692.43</u></b>	
<b>PAYMENTS</b>			
<b>FINANCE AND GENERAL PURPOSES COMMITTEE:</b>			
<b>Administration:</b>			
Salaries incl. Payroll Admin Charges	58,916.58	67,899.50	7
Additional Hours ( Staff Overtime)	-	780.75	
NIC	4,193.34	4,762.09	
Pension	9,471.95	11,453.59	
Staff Travel Expenses	134.28	132.75	
Additional Staffing Costs	-	-	
Village Orderly	1,705.44	-	
Insurance	1,636.44	1,705.44	
Utility bills: Clock Tower House	3,854.28	4,592.38	8
Postage, Stationery and Photocopier Charges	2,043.71	2,215.62	9
Maintenance of Office Equipment	74.86	-	
Repair/Replacement of Office Equipment	-	500.60	10
Councillors' Travel Expenses	-	51.30	
Training	2,150.00	1,860.00	11
Room Hire	792.10	780.48	
Auditor	801.00	941.25	
IT & Website Maintenance	3,038.18	4,831.93	12
Data Protection	3,367.40	185.00	13
Service charges: Lindfield Enterprise Park Ltd	630.00	630.00	
Sundry Items	3,714.21	2,918.88	14
<b>Capital:</b>			
PWLB: Repayment of Loan	24,719.00	24,235.00	
Purchase of Office Equipment	1,146.33	-	
Designated Reserve: Capital Project Repairs and Remedial Work to Clock Tower House	2,236.67	-	
<b>Additional Expenditure on Parish Office:</b>			
Decorating/Repairs/Maintenance: Clock Tower House	-	2,263.19	15
Designated Reserve: Clock Tower House Sinking Fund	4,867.64	-	
<b>General Expenditure:</b>			
Grants/Donations	750.00	750.00	16
Grants/Donations S.137	1,600.00	1,550.00	17
Annual Memberships/Subscriptions	2,544.33	2,553.39	18
Village Directory	5,152.70	5,504.50	19
Village Directory S.137	-	-	
Newsletter/Annual Report	1,600.00	1,300.00	20

Members' Allowances	-	1,291.00	21
Sundry Items	324.97	879.42	22
General Reserve: Public Toilets on Lindfield Common	2,895.67	2,883.00	23
General Reserve: Battle's Over Beacon	766.64	-	
General Reserve: Additional Expenditure	6,013.45	3,200.00	24
<b>ENVIRONMENT AND AMENITIES COMMITTEE:</b>			
Street Lighting: Energy/Maintenance	3,069.68	3,994.62	25
Street Lighting: Upgrade of Street Lights	1,465.14	1,369.00	26
Street Lighting: Christmas Lights High Street	8,675.00	5,002.50	27
Street Lighting: Christmas Lights Pond	-	-	
Maintenance/Gardening/Works carried out by Haywards Heath Town Council	2,241.52	510.28	28
Allotments	1,640.52	4,454.91	29
Christmas Festival Night	954.20	920.93	30
Mobile Civic Amenity Freighter	1,997.82	2,055.23	
Public Toilets: Running Costs	10,470.50	12,513.23	31
Public Toilets: Repair and Maintenance	-	2,450.31	32
Digital Mapping	225.00	410.00	33
Joint Project with MSDC/WSCC: Post & Rail Fencing S.137	-	-	
Grass Cutting (High Street)	1,665.73	1,694.00	
Wilderness Field: Fees and Expenses	-	1,778.06	34
Reprint of Lindfield Leaflet	1,028.75	-	
Village Orderly Equipment	-	1,691.91	35
Lindfield War Memorial Renovations	-	-	
Upgrade of Hickmans Lane Playground	-	17,828.45	
Designated Reserve: Posts around Open Spaces S.137	-	-	
Designated Reserve: Street Map of Lindfield	-	-	
Designated Reserve: Emergency Equipment (incl Purchase of Salt Bins)	206.17	185.98	
Designated Reserve: Denmans Lane Toilets - Maintenance Sinking Fund	1,723.75	-	
Designated Reserve: Repair/Maintenance of Community Assets Sinking Fund	-	-	
Designated Reserve: Maintenance of King Edward Hall Clock	2,854.00	-	
Designated Reserve: Replacement of Litter Bins	1,064.15	2,077.96	36
Designated Reserve: Village Archives	-	75.95	
Designated Reserve: Joint Project with MSDC/WSCC Maintenance of Post & Rail Fencing - Pond & Common	-	-	
Designated Reserve: Street Lights: LED Upgrade	4,384.86	-	
Designated Reserve: Upgrade of Street Lights	-	-	
Designated Reserve: Joint Project with WSCC Dropped Kerbs S.137	-	-	
Designated Reserve: Denmans Lane Toilets Maintenance	-	-	
Designated Reserve: Wilderness Field S106 Maintenance	-	536.25	37
<b>PLANNING AND TRAFFIC COMMITTEE:</b>			
Lindfield Traffic Study	1,368.75	-	
Speed Indicator Devices	4,535.13	-	
<b>Total VAT on Payments</b>	15,011.72	12,397.06	
<b>Total Payments</b>	<b><u>215,723.56</u></b>	<b><u>224,597.69</u></b>	
<b>Total Receipts</b>	184,048.77	214,692.43	
<b>Less Total Payments</b>	<b><u>- 215,723.56</u></b>	<b><u>- 224,597.69</u></b>	
	<b><u>- 31,674.79</u></b>	<b><u>- 9,905.26</u></b>	

#### SUMMARY YEAR ENDING 31 MARCH 2020

Opening balance of cash book as at 01 April 2019	221,518.63	Total Payments	224,597.69
Add total receipts	214,692.43	Add closing balance of cash book	211,613.37
	<b><u>436,211.06</u></b>		<b><u>436,211.06</u></b>

**BANK RECONCILIATION (Balance of Cash Book as at 31 March 2020)**

Barclays Bank Current Account	1,999.18
Barclays Bank Business Premium Account	116,446.18
Nationwide Building Society	93,000.03
Petty Cash in Hand	167.98
<b>Total:</b>	<b><u>211,613.37</u></b>