

LINDFIELD PARISH COUNCIL

Minutes of the **PLANNING AND TRAFFIC COMMITTEE** meeting held on **Tuesday 28th August 2018** in the King Edward Hall, Lindfield.

The meeting commenced at **20.00**

Present:

Parish Councillors: Mr R Plass (Vice-Chairman) (Acting Chairman for this meeting)
Mrs S Richmond
Mrs M Hersey
Mr M Damsell

Also present:

Two members of the public
One member of the Lindfield Preservation Society (LPS)
(Councillor Andrew Lea (MSDC and WSCC) attended at the start of the meeting, but in view of the likely deferral of Agenda item 8, did not stay for the proceedings)

In attendance:

Mr I McLean (Locum Planning Administrator)

Not present:

Mr W Blunden
Mrs V Upton
Mr C Snowling (Chairman)

The Chairman opened the meeting, welcomed those present, and announced the emergency procedure for the King Edward Hall.

499. Apologies

499.1 Apologies for absence were received from Councillors Blunden, Upton, and Snowling, and the reasons were accepted.

500. Declarations of Interest

500.1 Councillor Hersey stated that she reserved the right to express a different opinion from that given at this meeting, when present at any meeting at Mid Sussex District which considered any matter discussed at the present meeting, having seen officers' reports and heard representations from members of the public and fellow Members.

501. Questions/comments from members of the public (Limited to a maximum of 15 minutes).

(There will be an opportunity to speak on planning matters, which are agenda items, as they arise).

501.1 There were no questions or comments raised on this occasion.

502. Approval of Minutes

502.1 The Chairman called for approval of the Minutes of the Planning and Traffic Committee meeting held on 6th August 2018. It was **AGREED** to **APPROVE** the Minutes, and the Chairman **SIGNED** the Minutes as a true record of that meeting.

503. Planning Applications and other matters referred to the Parish Council by Mid Sussex District Council (MSDC) for consideration

For each application, the observations of the members who had specifically studied the plans were read out before any public comments and discussion by the Committee.

i. DM/18/2247 – 3 Hickmans Close

(Amended description and plans 27/07/2018). The proposed works include a single storey side and rear extension, replacement of existing garage. Proposed new windows. Bi-fold doors to rear wall for access to garden. Provision for 2 car parking spaces to driveway.

Lindfield Parish Council has no objections to this application, subject to the materials and finishes matching those of the existing property.

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ii. DM/18/2639 – Lantern Cottage, Spring Lane

Proposed 5 bedroom two-storey house on existing land forming part of garden to Lantern Cottage.

The applicant spoke in favour of the application, and said that efforts had been made to ensure that the building was in keeping with neighbouring properties, and that it would be relatively well hidden. It was not certain whether the land fell within the Conservation Area (CA), and this would need to be checked. However, it was noted that the setting of the CA is equally important.

Lindfield Parish Council has no objections to this application, provided that, regardless of whether the site actually sits within the Conservation Area, the Planning Authority (on the advice of the Conservation Officer), is satisfied that there will be no adverse impact on the Conservation Area, or its setting, and that insofar as possible, matching materials and finishes are used, so as to ensure that the new building blends in with its surroundings.

iii. DM/18/3215 – Barnlands, 97 High Street

(T1) Silver Birch - reduce by 1-2m all over and crown lift by 1-2m.
(T2) Bay Tree - cut back hard to shape approximately 1m all over

Lindfield Parish Council has no objections to this application.

iv. DM/18/3248 – 20 Dukes Road

Leyland Cypress (T1) fell and (T2) fell. Replace with two small native trees.

Lindfield Parish Council has no objections to this application.

v. DM/18/3262 – The Turret House, Old Place

Weeping Pear - remove

Lindfield Parish Council has no objections to this application, provided that the replanting offer is made a condition of any consent.

vi. DM/18/2978 - Lindwards 24 Summerhill Lane

First floor side extension above the existing garage while retaining the garage envelope and use at ground floor level.

Lindfield Parish Council has no objections to this application, subject to the materials and finishes matching those of the existing property.

vii. DM/18/3246 - 29 Finches Gardens

Proposed Loft Conversion. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.

As this is a request for a Lawful Development Certificate, **Lindfield Parish Council** can only comment that there are no reasons for legal, valid objections as far as it is aware.

viii. DM/18/3269 - 8 The Glebe

Removal of existing garage. Proposed two storey side and rear extension. Single storey rear extension. Pitched roof open porch to front entrance to replace existing flat roof porch (Approved application DM/18/0895 showed the incorrect existing roof ridge height 600mm lower than the correct height).

Although planning consent has already been granted for the original application, the proposal does not alter Lindfield Parish Council's previously expressed objections, as in its view, the buildings remain overbearing and unneighbourly.

ix. DM/18/3329 - Orchards Summerhill Lane

Crown lift 6 Sycamores by approximately 4-5 meters.

Lindfield Parish Council has no objections to this application.

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504. To receive reports on any significant planning decisions or issues made by MSDC and the Planning Inspectorate and to agree any further action which may need to be taken before the next meeting.

504.1 The Planning Administrator advised the Committee (i) that planning application DM/18/0884 concerning 34 Dukes Road (proposed two storey extension to rear and side and proposed new lean-to canopy with first floor front extension), had been referred to MSDC's Planning Committee B on 30th August 2018. The application is being recommended for refusal; (ii) that planning application DM/17/3528 concerning Postmasters, 34 High Street (discharge of planning condition 2 relating to planning application DM/17/3528), which had been refused by MSDC, has been lodged for appeal. The appeal will be determined on the basis of written representations.

The Committee **NOTED** these matters.

505. To consider progress with follow up actions from previous Planning & Traffic Committee Meetings

505.1 The Chairman noted that the last report had only been presented on the 6th August 2018, and that all the matters on the action list (as circulated to Members with the Agenda), were in hand. There is a separate report below regarding the Speed Indicator Devices (SIDs).

The Committee **NOTED** these matters.

506. To consider developments in respect of Lindfield Parish Council's Traffic Study Consultation

506.1 Neither the Deputy Clerk (annual leave), nor the Clerk (sickness absence) were available for the meeting. In the light of these circumstances, and the fact that a number of key Members could not be present, the Chairman had recommended that this item be deferred until the next full Committee meeting (or possibly to the next Council meeting). This was agreed by those present.

507 To consider progress and next steps in respect of the proposed purchase of Speed Indicator Devices (SIDs)

507.1 The Chairman advised that two devices had now been ordered, and the Clerk was continuing with the mapping exercise in order to assess the most appropriate locations. West Sussex County Council (Highways) will erect poles (if necessary) for the devices to be attached to, and it was also anticipated that WSCC will also assist with training, in terms of operating the SIDs and retrieving data.

The Committee **NOTED** these matters.

508. Budgetary matters. Planning & Traffic Committee Budget progress 2018/19: to review payments made to 31st July 2018.

508.1 The Chairman observed that there had been no further expenditure following the papers previously circulated to all councillors. The last payment from the budget had been in June in respect of the Traffic Study.

The Committee **NOTED** these matters.

509. Any other business

509.1 None

(At the conclusion of the meeting, the Chairman paid tribute to the work of John Jesson, a representative of the Lindfield Preservation Society, who has very sadly passed away. His contribution to the work of the Committee over very many years, will be greatly missed, and the Committee joined the Chairman in sending its sincere condolences to John's family and friends.)

The meeting concluded at 20.29