

LINDFIELD PARISH COUNCIL

Minutes of the **PLANNING AND TRAFFIC COMMITTEE** meeting held on **TUESDAY 12 DECEMBER 2017** in the King Edward Hall, Lindfield.

The meeting commenced at **20.00**

Present:

Parish Councillors: Mr. C. Snowling (Vice Chairman)
Mr. R. Plass
Mrs. S. Richmond
Mrs V. Upton

Also present:

One Member of the Lindfield Preservation Society (LPS)
Two Members of the public (one member of the public left after the conclusion of 402.1i.

In attendance:

Mr D Parsons (Deputy Parish Clerk)

Not present:

Mr. W Blunden
Mr. M. Damsell
Mrs M. Hersey
Mr. S. Hodgson (Chairman)

In the Committee Chairman's absence the Vice Chairman, Councillor Snowling, chaired the meeting. Accordingly, the Vice Chairman will be referred to as the Chairman for the purpose of these minutes.

The Chairman opened the meeting, welcomed those present, and announced the emergency procedure for the King Edward Hall.

398 APOLOGIES FOR ABSENCE.

398.1 Apologies for absence were received from Councillors Blunden, Damsell, Hersey and Hodgson, and the reasons accepted.

399 DECLARATIONS OF INTEREST.

399.1 Councillor Hersey stated that she reserved the right to express a different opinion from that given at this meeting, when present at meetings of Mid Sussex District Council's Planning Committee A, the District wide Planning Committee, or at any meeting which subsequently considered any matter discussed at the present meeting, having seen officers' reports and heard representations from members of the public and fellow Members. Councillor Upton stated that she lived in the same road as the application shown at 402.1viii below however she did not know the applicants. Councillor Plass advised that relatives of his lived adjacent to 402.1viii and therefore he would not vote on this application.

400 QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC.

400.1 Mr Kerslake made two comments, that:-
(i) over the last six years the Council had underspent its budget by 80%
(ii) in respect of 20 High Street, the applicant has been told by MSDC to resubmit the plans with a hardwood surround to the windows, to include replica Georgian inserts

The Chairman thanked Mr Kerslake for his comments.

401 MINUTES OF THE MEETING OF THE PLANNING AND TRAFFIC COMMITTEE HELD ON 21 NOVEMBER 2017.

400.1 The Chairman called for approval of the Minutes of the Planning and Traffic Committee meeting held on 21 November 2017. It was **AGREED** to **APPROVE** the Minutes, and the Chairman **SIGNED** the Minutes as a true record of that meeting.

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402 PLANNING APPLICATIONS AND OTHER MATTERS REFERRED TO THE PARISH COUNCIL BY MID SUSSEX DISTRICT COUNCIL (MSDC) FOR CONSIDERATION.

402.1 For each application, the observations of the members who had specifically studied the plans were read out before any public comments and discussion by the Committee.

- i. DM/17/4201 – BROOMFIELDS, 54 HIGH STREET
SINGLE STOREY REAR EXTENSION AND FIRST FLOOR EXTENSION OVER EXISTING GROUND FLOOR

The Chairman stated that while he saw no problems with the application he noted that it included the removal of a Yew tree and questioned whether that should require a specific permission. *It was subsequently clarified with MSDC that the removal of the tree does not need separate permission, as it was not subject to a TPO.*

AGREED RESPONSE: Lindfield Parish Council has no objections

- ii. DM/17/4573 – MEDLANDS, BLACK HILL
T1 MATURE OAK - REMOVE ALL EPICORMIC GROWTH ON THE MAIN STEM

AGREED RESPONSE: Lindfield Parish Council has no objections

- iii. DM/17/4581 – THE OAKS, 2 PORTSMOUTH WOOD CLOSE
T1 OAK - REDUCE TWO EXTENDED BRANCHES OVERHANGING FOOTWAY BY UP TO 2M

AGREED RESPONSE: Lindfield Parish Council has no objections

- iv. DM/17/4629 – REAR 1-7 / OPPOSITE 4 THE WELKIN, REAR 9-15 GREEN MEADOWS
MULTIPLE OAKS TO THE REAR OF NUMBERS 1-7 REMOVE DEADWOOD AND REDUCE LATERAL LIMBS OVERHANGING GARDENS BY 2-3M. HOLLY BEECH OPPOSITE NUMBER 4 - REDUCE CROWN BY 2-3M. 8X LIMES TO THE REAR OF NUMBERS 9-15 - REMOVE EPICORMIC GROWTH AND REDUCE LATERAL LIMBS BY 2-3M. HOLLY HEDGE TO THE REAR OF NUMBERS 9-15 REDUCE HEIGHT BY 2.5M

AGREED RESPONSE: Lindfield Parish Council has no objections.

- v. DM/17/4476 – WALNUT COTTAGE, 1C BACKWOODS CLOSE
HOLLY (TREE A) REDUCE BY 6M. SYCAMORE (TREE B) REMOVE TWO LOWER BRANCHES. SYCAMORE (TREE C) REMOVE THREE LOWER BRANCHES. SYCAMORE (TREE D) CROWN LIFT BY REMOVING SIX LOWER BRANCHES.

The Chairman flagged that papers contained with the formal application included the comment "...perhaps to fell this sycamore..." However that had not formed part of the formal application.

AGREED RESPONSE: Lindfield Parish Council has no objections to the formal application which the Council has considered. The Council has not considered the handwritten note on the site drawing "Perhaps to fell..." which did not form part of the application.

- vi. DM/17/4615 – 37A PELHAM ROAD
REMOVAL OF 2 X WOODEN DOORS TO GROUND FLOOR, FRONT ELEVATION CURRENTLY SERVING STORE AREAS AND REPLACEMENT WITH UPVC WINDOW AND SUPPORTING BRICKWORK.

AGREED RESPONSE: Lindfield Parish Council has no objections.

- vii. DM/17/4666 – 6 BECKWORTH LANE
REMOVAL OF CONSERVATORY AND ENLARGEMENT OF EXISTING GARAGE TOGETHER WITH A TWO STOREY SIDE AND REAR EXTENSIONS

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AGREED RESPONSE: Lindfield Parish Council has no objections subject to the use of matching materials and finishes, including windows.

- viii. DM/17/4817 – 4 LUXFORD ROAD
PROPOSED SINGLE STOREY REAR EXTENSION AND FRONT PORCH EXTENSION INCLUDING INTERNAL AND EXTERNAL ALTERATIONS. THIS APPLICATION SEEKS FOR AMENDMENTS TO THE SCHEME APPROVED UNDER REFERENCE DM/17/2036

Councillor Plass did not comment or vote on this application in the light of his Declaration of Interest reported above at 399.1.

AGREED RESPONSE: Lindfield Parish Council has no objections.

403 TO RECEIVE REPORTS ON ANY SIGNIFICANT PLANNING DECISIONS OR ISSUES MADE BY MSDC AND THE PLANNING INSPECTORATE AND TO AGREE ANY FURTHER ACTION WHICH MAY NEED TO BE TAKEN BEFORE THE NEXT MEETING.

- 403.1 No issues raised

404 TO CONSIDER DEVELOPMENTS (IF ANY) IN RESPECT OF LINDFIELD PARISH COUNCIL'S TRAFFIC STUDY CONSULTATION PLANNED FOR SATURDAY 13TH JANUARY 2018.

- 404.1 The Deputy Parish Clerk advised that the Traffic Consultant would before Christmas be providing some larger scale drawings of the sites being considered in order to assist members of the public when viewing these in the Parish Office. Further that the Consultant was working on the display posters and expected to have these ready early in the New Year. The Deputy Parish Clerk would continue to press for these and develop the 'FAQs' and the residents' questionnaire.

405 BUDGETARY MATTERS. PLANNING & TRAFFIC COMMITTEE BUDGET PROGRESS 2017/18: TO REVIEW PAYMENTS MADE TO 30TH NOVEMBER 2017

- 405.1 The Committee were provided with the latest progress report, detailing that to November 2017 £2,271.88 had been spent against a Traffic Study Budget of £10,000. There had been no expenditure under the Miscellaneous Budget of £200.

406 PLANNING & TRAFFIC COMMITTEE BUDGET FOR 2018/19: TO CONSIDER AND AGREE THE COMMITTEE'S BUDGET FOR THE NEXT FINANCIAL YEAR (2018/19), AND TO MAKE THE APPROPRIATE RECOMMENDATIONS TO THE FINANCE AND GENERAL PURPOSES COMMITTEE (IF POSSIBLE), AND TO FULL COUNCIL ACCORDINGLY.

- 406.1 The Deputy Parish Clerk presented the budget proposals to the Committee and updated that likely expenditure on the Traffic Study in the current financial year was expected to be £5,759.38 once the Consultant's fees for Phase III of his report and attending the Public Consultation day in January 2018 were paid.

- 406.2 The Committee reviewed the budget proposals provided and concluded that a budget of £4,300 should be sought with a view to addressing further work which may be required following the Public Consultation in January 2018. Consideration as to whether to seek a larger figure was concluded to be premature pending the outcome of the Public Consultation and full exploration of the funding sources which may be available to undertake such works. Further, that care will need to be taken to ensure that future costs are fully understood and that appropriate differentiation is made between wider costs of consultancy work and detailed feasibility studies for individual sites. A Miscellaneous Budget of £200 was seen as appropriate.

- 406.3 The Chairman proposed the overall £4,500 budget for 2018/19 and this was agreed by the Committee, to be recommended to F&GP Committee and Council accordingly.

407 ANY OTHER BUSINESS.

- 407.1 No other items were raised

The meeting concluded at **20.28**.