

LINDFIELD PARISH COUNCIL

Minutes of the meeting of LINDFIELD PARISH COUNCIL held on Thursday 26 MARCH 2009 at the King Edward Hall, Lindfield

Present: Mr. W. Blunden (Chairman)
Rev. M. Davies
Mr. A. Gomme
Mr. M. Leach
Mr. D. Johnson
Mrs. M. Nicolle (Vice Chairman)
Mr. R. Pickett
Mrs. V. Upton

Also present: Councillor Mrs. M. Johnson (WSSC)

In attendance: Mrs. C. Irwin

The meeting commenced at 7.30 p.m.

243. WELCOME AND EMERGENCY ANNOUNCEMENTS.

243.1 The Chairman welcomed those present and announced the emergency procedure for the King Edward Hall.

244. APOLOGIES FOR ABSENCE.

244.1 Apologies for absence were received from Cllrs. Allen, Snowling, Willcox and Hersey and the reasons accepted.

245. DECLARATIONS OF INTEREST BY MEMBERS IN RESPECT OF ANY ITEMS ON THE AGENDA.

245.1 Cllr. Pickett declared a personal interest in item 12 (v) – Allotments – as his wife was an allotment tenant. Councillor Blunden also declared a personal interest in this item as a plot holder.

246. QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC.

246.1 There were no members of the public present.

247. MINUTES OF THE MEETING OF COUNCIL HELD ON 22 JANUARY 2009

247.1 The Chairman called for approval of the Minutes of the meeting of Council held on 22 January 2009. The Minutes, including the Confidential Minutes, were AGREED and the Chairman signed the Minutes as a true record of that meeting.

248. CHAIRMAN'S REPORT.

248.1 Street Cleansing. The Chairman read out an article entitled "MSDC warm to our Mr. Frost" from the March edition of The Bugle – a quarterly newsletter written by and for SERCO's workforce at Bridge Road: "Our very own Paul Frost was recently involved in the re-structuring of the street sweeper schedules and rounds and was newly placed in the Haywards Heath Town area where he has immediately made a big impact on MSDC. In fact they have commented on how they ever managed without him, such is Paul's high standard of work. However, someone had to lose out and on this occasion it was Lindfield and Cuckfield. For 17 years Paul has kept their respective High Streets clean and tidy. The two Parish Councils awarded Paul for all his years of service to their communities. Lindfield and Cuckfield are now in the capable hands of Dave Goatcher and Douglas Bonner and we are sure they will keep up the standards set by Paul. Congratulations to you Paul."

249. CONSULTATION DOCUMENTS RECEIVED.

249.1 No consultation documents had been received.

LINDFIELD PARISH COUNCIL

250. REPORTS BY COUNTY COUNCILLOR / DISTRICT COUNCILLORS.

WSSC Councillor Mrs. M. Johnson reported as follows:

- 250.1 Budgets. WSSC's grant from Government had been the lowest legally allowed for the last seven years and the resulting shortage of funds had an ongoing effect on everything the County Council did. WSSC's grant was £124 per resident whereas the average was £194. If West Sussex had received the average grant from Government, their portion of the Council Tax could have been cut instead of increased. The 3.25% was considered to be too much, but how to avoid it was another matter as the Council Tax would have to be increased for services to be kept at the present levels. The £30 million of savings were to survive into the next year.
- 250.2 Comprehensive Performance Assessment. A lot had been said in the press about this. A significant sum had to be paid for inspection. WSSC had come out in the top 5% of all Local Authorities and was above average, although one priority area, safeguarding children, had failed to meet the targets, due mainly to the difficulty in recruiting and retaining qualified Social Workers to work in Children's and Adult Services throughout the sector.
- 250.3 Potholes. Pot holes were rife throughout the County: road conditions had rapidly deteriorated due to the weather and there were now 9,500 classified potholes in West Sussex. However, in the Comprehensive Performance Assessment, WSSC's roads had been considered to be in better condition than most of the neighbouring counties. WSSC held a ongoing list of potholes which was still growing and one and a half million pounds worth of work needed doing. Potholes like the one in Lewes Road were being temporarily repaired to make them safe and then the Highways Maintenance gangs were following to finish the repair with hot tar. It was anticipated that this work would be completed by the end of the Spring (April / May). WSSC had also budgeted for a four year intensive programme on highway work: additional funding of £900,000 for the first year and £750,000 for the following three years. There would be a report on potholes at the meeting of the Central Mid Sussex County Local Committee the following week.
- 250.4 There were no District Councillors present and no reports had been forwarded.

251. REPORT ON ACTION / PROJECT PROGRESS LIST.

- 251.1 Website – 207.1 – Cllr. Gomme and the Clerk had sent some ideas to Mr. Hillier of Vision for the design of the site, with some photographs to form part of the basic page template and there was to be a training session on 14 April at the Parish Office, when it was hoped the new site would start to take shape.
- 251.2 Parish Meeting – 236.1 – A representative of the Greening Campaign would be giving a presentation at the Parish Meeting on 23 April.

252. PLANNING AND TRAFFIC COMMITTEE.

- 252.1 09/00519/TCA - St Lawrence, Blackhill. Cllr. Gomme reported that he and Cllr. Snowling had visited the site and, in the owner's absence, they had been let in to the garden by a man who was either the owner's father in law or the gardener. It had been difficult to identify the tree said to be a storm damaged leylandii, as the ones they saw appeared to have no storm damage. Cllrs. Gomme and Snowling had therefore reported back to the Planning and Traffic Committee that they could not support felling this tree. However, David Saunders (MSDC) had since advised that he had at first experienced the same problem but had then ascertained that the damaged tree to be felled was another tree, which Cllrs. Gomme and Snowling had also noted on their visit. On the basis of this advice, Cllrs. Gomme and Snowling had agreed to change their comments and reply to MSDC accordingly. This action was CONFIRMED.
- 252.2 Minutes of the Planning and Traffic Committee Meetings held on 20 January and 9 February 2009. The Minutes of these meetings had been circulated. RESOLVED: that the Minutes of the meetings of the Planning and Traffic Committee held on 20 January and 9 February 2009 be received and their recommendations confirmed. It was noted that the meeting scheduled for 3 March 2009 had been cancelled as there would not have been enough members present to form a quorum, due to other commitments
- 252.3 Minutes of the Planning and Traffic Committee Meeting held on 24 March 2009. These Minutes were not yet available.

LINDFIELD PARISH COUNCIL

- 252.4 Informal consultation by WSCC on waiting restrictions. Miles Davy of WSCC had emailed a link to the WSCC web page showing the revised proposals for waiting restrictions in Lindfield and Haywards Heath. It was noted that the only proposals affecting Lindfield were for Denmans Lane:
- extension of the double yellow lines on the north side as far as Compton Road
 - double yellow lines on the south side except for a short length outside the row of cottages where it was proposed that there should be no waiting Monday – Saturday 8 am - 6 pm.
 - No waiting Mon – Sat 8 am – 6pm. on both sides of Denmans Lane beyond the Compton Road junction as far as the barrier

The reply date had now passed, but Mr. Davy had confirmed that comments from the Parish Council could still be considered. However, at the Traffic Study Joint Working Party meeting held on 25 March, it had been agreed to wait until after the Central Mid Sussex County Local Committee and the formal consultation before recommending a response for the Parish Council to consider.

Comments received at the Parish Office included:

- Some welcomed the 'no waiting' outside the cottages as large vehicles struggled at times to get through
- Residents of one of the cottages had serious concerns as one of the residents was disabled and there would be problems if they were unable to park outside their house
- Another resident of the cottages did not want the restriction to apply on Saturdays
- Waiting restrictions between Compton Road and the barrier not necessary – natural parking space
- Suggestion to make Denmans Lane and Compton Road one way (this was outside the scope of this consultation)
- Restrictions would affect people taking children to the nursery school.
- One resident in Compton Road had indicated they would like 'residents only' parking.
- Suggestion to create some long term parking bays in the car parks (Members did not support this suggestion as there was a need to encourage people to use the shops - long stay parking would restrict the number of available spaces for longer periods).

AGREED that there should not be a detailed response at this stage but that an email should be sent to Mr. Davy stating that the area of Denmans Lane, west of Compton Road up to the barrier should not be made a restricted area.

- 252.5 Core Strategy. Lindfield Rural Parish Council had approached Lindfield Parish Council suggesting a joint meeting to raise public awareness about the Core Strategy, which was a key document of the Local Development Framework. Of particular concern was Site K which was in the submission document for development of 550 houses. The meeting was to be held on 22 April at 8 pm in the King Edward Hall. Lindfield Rural Parish Council was inviting their Planning Consultant, Dereck Wade, who had advised them on their response to the Core Strategy consultation. The Clerk of the Rural Council had asked whether LPC would be inviting Richard Walker, and if not, suggested that this Council might consider making a contribution towards Mr. Wade's fees for his attendance at this meeting, quoted at £100 an hour. It was AGREED that, provided both Councils were treated equally in terms of the information made available, a contribution of 50% of Mr. Wade's fees for his attendance that evening would be in order.

253. FINANCE AND GENERAL PURPOSES COMMITTEE.

- 253.1 Minutes of the Finance and General Purposes Committee meeting of 15 January 2009. Councillor Davies had given a full report of the meeting of 15 January at the Full Council meeting on 22 January, but the Minutes had not been available. RESOLVED that the Minutes of the meeting of the Finance and General Purposes Committee held on 15 January 2009 be received and their recommendations confirmed.
- 253.1 Statements of Account/Budget Progress and Bank Reconciliation for the period 01.01.09 to 31.01.09 and 01.02.09 to 28.02.09. RESOLVED to approve the statements of account/budget progress and bank reconciliation for the period 01.01.09 to 31.01.09 and 01.02.09 to 28.02.09.
- 253.2 List of cheques for approval. AGREED the list of cheques for the period 23 January to 26 March 2009, cheques numbered 104138 to 104181, totalling £60,262.64. NOTED that the Petty Cash balance was £203.53 as at 26.03.09. NOTED that payments totalling £950.00 had been made under Section 137 and 139 of the Local Government Act

LINDFIELD PARISH COUNCIL

1972. The Chairman signed the list of cheques drawn, which is attached to the signed Minutes of this meeting as Appendix 'A'.

Councillor Davies reported as follows:

Minutes of the Finance and General Purposes Committee held on 19 March 2009

- 253.3 Grants (F&GP 227.1). NOTED a grant of £750 to the 1st Lindfield Sea Scouts for camping equipment had been agreed by F&GP on 19 March.
- 253.4 Barclays Treasury Deposit (F&GP 228.3). NOTED the closure of the Barclays Treasury Deposit and the transfer of the deposit into the Business Premium Account.
- 253.5 Review of the effectiveness of the Internal Audit (F&GP 229.1). The Council was required to make a statement in the Annual Return that this review had been carried out. To comply with this, the F&GP Committee, at the meeting held on 19 March, had considered a paper prepared by Cllrs. Davies and Willcox after meeting with Mrs. Kolien the RFO to examine the report of the Internal Auditors against a series of accountability criteria. The Internal Audit arrangements seemed to be an effective tool and would continue to be monitored. The quarterly checks carried out by the Chairman and Vice Chairman of the Finance and General Purposes Committee as an internal control exercise was also effective and would be developed without making it an onerous task. The audit review included monitoring of the Risk Assessment process. The conclusion drawn had been that the Parish Council had a very robust system in place: the arrangements were entirely satisfactory for a Council of the size and turnover of Lindfield and what was required had been done. It was AGREED to approve the report of the review of the effectiveness of the Internal Audit.
- 253.6 Risk Assessments (F7GP 234.1). Work on Risk Assessments was ongoing.
- 253.7 Liaison with Lindfield Rural PC (F&GP 230.2). A draft letter to residents regarding the proposed merger had been discussed at the F&GP meeting on 19 March. Members had expressed the view that if Council was satisfied with the letter in general terms, it should be approved on the understanding that it also required the approval of Lindfield Rural Parish Council, as the letter was to go to residents of both Parishes. It was likely that Lindfield Rural Parish Council would wish to add potential disadvantages to the advantages quoted in the letter. With a further period of negotiation, there would not be enough time to arrange to have the letter printed in the Lindfield Life magazine in May and it would have to be put into the June edition with a separate distribution to any houses not on the Lindfield Life circulation list. It was AGREED to approve the letter in general terms and to authorise Cllrs. Blunden, Davies and Nicolle to negotiate a final version for circulation to Members before it was finalised.
- 253.8 Walstead Cemetery (F&GP 230.3). NOTED: the scale of burial charges for 2009/10, published by Lindfield Rural Parish Council. The new scale of charges had been divided into three tiers – Lindfield Parishioners were to be charged more than twice the rates that applied to Lindfield Rural Parishioners and fees for non residents were yet higher. Members were very disappointed that Lindfield Urban Parishioners had not been given parity with those of the Rural Parish.
- 253.9 Grievance and Disciplinary procedures (F&GP 238.1). The Council, as an employer, was required to have in place Grievance and Disciplinary Procedures. A draft Grievance Procedure had been drafted, based on the NALC model and adapted for this Council and this had been approved by F&GP. It was understood that some changes affecting these procedures were to be announced at the Clerks' Networking Day the following week. If these changes were relatively minor they would be added to the draft already approved and confirmed at the next Council meeting. The Disciplinary Procedure had not been ready in time for the last meeting of F&GP and would be taken to the next meeting. AGREED to confirm F&GP's approval of the Grievance Procedure and the arrangements for amending the Procedure in line with changes to be advised.
- 253.10 Three Tiers, Four Villages Group (F&GP 239.1). Councillor Blunden reported on the meetings of this group that he had attended. The Three Tiers, Four Villages Group had been formed when it had been discovered that the villages around Haywards Heath, Lindfield (including the rural area), Ansty, Staplefield and Cuckfield, had been deliberately left out of the Haywards Heath Vision Statement which was to be incorporated into the Mid Sussex Core Strategy document, with the implication that the villages would be part of "Greater Haywards Heath". The group had then

LINDFIELD PARISH COUNCIL

drafted a Vision Statement for the villages. The Vision Statement included other issues besides Planning, for example environment, economy and transport and it had seemed appropriate to take this to the F&GP Committee because of its wider content. Cllr. Blunden asked for Council's support for the Vision Statement. AGREED to confirm the recommendation of the F&GP Committee to give formal support for the Mid Sussex Four Parishes Vision Statement.

- 253.11 Communications Forum (F&GP 231.1). The meeting proposed for 7 April would now take place on 28 April and the Lindfield Life magazine would be an agenda item. AGREED to record appreciation for the first copy of this new publication and it was considered that the editors, David and Emma Tingley had done an excellent job. It was noted that consistency was essential and it was hoped that that village businesses and organisations would continue to give their support.
- 253.12 Newsletter (F&GP 232.1) The Parish Council's Spring Newsletter had been published in the first edition of Lindfield Life which had come out that week.
- 253.13 Parish Directory and Year Book (F&GP 233.1 & 233.2). NOTED: that the F&GP Committee had agreed to publish the Directory for 2010, after receiving the quotation from the printers but that they had agreed to decline the one-time only offer of a free ribbon, because of the high cost of continuing to include a ribbon in subsequent years. The F&GP Committee would be reviewing the situation in the light of the advertising obtained for the next edition.
- 253.14 MSALC/MSDC Conference / Member Training (F&GP 235.1 & 235.2). NOTED that the next MSALC / MSDC Conference was to take place on 2 April and Members were encouraged to attend. Members were also reminded of the SALC course for Chairmen and Councillors to be held in September.
- 253.15 Lindfield Village Design Statement (F&GP 239.2). It was understood that progress was being made with the final stages of the Village Design Statement and Members were looking forward to its completion and adoption by MSDC.
- 253.16 Minutes of the Finance and General Purposes Committee meeting of 19 March 2009. RESOLVED that the Minutes of the meeting of the Finance and General Purposes Committee held on 19 March 2009, including the Confidential Minutes, be received and their recommendations confirmed.
254. ENVIRONMENT AND AMENITIES COMMITTEE.
- 254.1. Minutes of the Environment and Amenities Committee meeting of 11 December 2008. The Minutes had not been available at the last Council meeting, but the main points had been reported. RESOLVED that the Minutes of the meeting of the Environment and Amenities Committee held on 11 December 2008 be received and their recommendations confirmed.
- Cllr. Blunden reported as follows:
- 254.2 Minutes of the Environment and Amenities Committee held on 5 February 2009. Cllr. Blunden thanked Councillor Nicolle for chairing the meeting in his absence due to illness.
- 254.2 Street lighting contract (E&A 203.1, 203.2 & 203.3). The Committee had agreed to award the contract for street lighting maintenance to Southern Electric Contracting and the Clerk had written to SEC with the information required. A letter (dated 17 March) had been received from SEC stating "the job pack paperwork and procurement of materials has now been put into action and depending on any special orders, should be started within the next few weeks. You will be contacted by the team manager or his administration help to confirm the start dates."
- 254.3 Digital Mapping (E&A meeting 13.10.08 - 167.2). During discussion of the budget at the meeting held on 13 October 2008 the E&A Committee had agreed to reallocate the £2,500 originally intended for the Village Map, which was not being progressed, to digital mapping. Pear Technology had recently given a demonstration of this product and issued a quotation which came to a total of £1,900, to include a second licence, which came within budget. £150 could be saved by only having one licence, which would cover one desk top and one lap top computer. AGREED to purchase the digital mapping programme from Pear Technology with one licence initially and monitor the usage. Also AGREED to use the money saved to upgrade the monitor on the downstairs office computer to a larger flat screen as the existing monitor would be too small to work well with the digital mapping programme. (Flat screens were available at around

LINDFIELD PARISH COUNCIL

£125.00). Pear Technology had been asked to include parts of the LF Rural Parish in the map area as this would extend the possible uses of the mapping system.

- 254.4 Spring Clean (E&A 207.1). The free kit from Keep Britain Tidy's Big Clean Up Campaign had not arrived and a reminder had been sent. An order for extra litter pickers had been placed through SERCO. The Chairman encouraged members to inspect their wards and report any tasks that needed to be included on the list for the day. A substantial list was needed of tasks ranging from light litter picking to heavier work, such as clearing unwanted vegetation. The piece of land between Noahs Ark Lane and East Wick and the footpaths from Finches Lane to High Street and from Pickers Green to Hickmans Lane were to be included. The Highway Rangers had indicated that they would be willing to come out and help, but they were yet to confirm that they were able to work Saturdays in order to do this. The Rangers could be asked to do such jobs as cleaning bus stop signs and the north end gates etc as transporting water was always a problem and these were not particularly popular jobs. They could also help with heavier work like clearing vegetation and would be able to take the debris away. Members welcomed the suggestion that the Rangers take part in the Spring Clean and suggested that they be asked to do the heavier work, such as the Hickmans Lane to Pickers Green footpath. Cllrs. Gomme and Leach had noted an increase in dog dirt when inspecting their ward and suggested getting posters from MSDC to put up in the worst areas.
- 254.5 Allotments (E&A 208.1 &208.2).
- It was noted that action had been taken on a number of the items noted at the meeting with plot holders
 - The plants for the hedge had been ordered and would be delivered the following Tuesday. The invoice had been sent on to WSCC so that the grant could be processed. The trench had been started and the issues with the owner of the neighbouring property were resolved. Members wished to record thanks to Richard Powell, Ian Cooper, Tim Richardson and Jim Stockwell for help with the preparation of the ground.
 - A replacement for the Allen scythe had been ordered at £960 including VAT which was within the budget. AGREED for Richard Powell to sell the old machine on EBay, putting money received towards the cost of the replacement.
- 254.6 Twining (E&A 211.1 & 211.2). The Committee had considered an approach from David Gilliver, asking whether there would be any interest in the Village for twining with Kippenheim, in Germany, the town where he now lived. Members had felt that it would not be appropriate for the Parish Council to promote this proposal.
- 254.7 Horse Gin (E&A 212.1 and 212.2). The resurfacing work on the Horse Gin had now been completed and it looked good. Members recorded thanks to BJN Roofing.
- 254.8 Minutes of the Environment and Amenities Committee meeting of 5 February 2009. RESOLVED that the Minutes of the meeting of the Environment and Amenities Committee held on 5 February 2009 be received and their recommendations confirmed.
255. FUTURE MAINTENANCE OF HIGH STREET AND COMPTON ROAD TREES: REPORT OF THE MEETING HELD ON 17 MARCH 2009 WITH MR. J. ULLMER (WSCC).
- 255.1 Cllrs. Nicolle and Blunden had met with Jonathan Ullmer, Cllr. Mrs. Johnson, David Saunders (MSDC) and Colin Tyler, representing the Preservation Society, on 17 March to discuss the future maintenance of the highway trees.
- 255.2 It had been noted that the Compton Road trees that had been pollarded late in 2006 had responded well. Other trees in Compton Road had not been pollarded and it was agreed that, subject to planning permission being granted, the remaining limes should be pollarded, leaving the first tree on either side of the road at the Hickmans Lane entrance, as one was not a lime and the other would balance it. This should be done in late 2009 and to make sure that all the Compton Road trees would be dealt with at the same time in future, the rest of them would be re-pollarded then as well.
- 255.3 There had been discussion about the newly pollarded trees in the High Street. MSDC had received several complaints, although the Parish Council had only received two. It was noted that the existing trees in the High Street would never form a neat line of pollards and old photographs showed that there had never been a uniform pattern.

LINDFIELD PARISH COUNCIL

Annual pollarding was not generally supported by the group as the trees would never be allowed to form a head and look like trees, It was felt that it was better to wait and see how these trees responded during the growing season, before making a decision on frequency of pollarding.

- 255.4 WSCC would be prepared to carry out pollarding every four years, and there had been discussion about whether that would be frequent enough – three yearly had seemed more appropriate, given the rate of growth put on by the Compton Road trees. WSCC would be working on a 12 year programme, so there would be four cuts instead of three and the Parish would be asked to pay for the extra one.
- 255.5 Mr. Ullmer had offered the Parish Council the option of taking over responsibility for maintaining the trees, which had been done in Southwater, for their hedges, and in East Grinstead. The work done in the High Street cost in the region of £8,000 and future work was not anticipated to cost as much.
- 255.6 Epicormic growth was likely to be a problem this year and Mr. Saunders confirmed that planning permission would not be required for removing it. He suggested that a group of volunteers could deal with epicormic growth and Mr. Ullmer was in agreement with this as long as the pruning was only up to waist height.
256. LEASING OF ADDITIONAL ACCOMMODATION AT THE FORMER COTTAGE CARPETS.
- 256.1 F&GP had discussed the heads of terms and comments had been sent to the Council's Solicitor who had asked the Landlord's Solicitor to get the full draft lease drawn up.
- 256.2 The Landlord had suggested working out the proportion of the energy costs on the basis of the bills for the last five years and it was AGREED that this seemed to be a reasonable solution considering the apparent cost of installing a separate meter.
- 256.3 It was NOTED that the Solicitor's fees for advising on the terms of the lease would be in the region of £900 - £1,200 plus VAT.
257. DENMANS LANE PUBLIC TOILETS
- 257.1 Councillor Pickett reported that work was progressing well on the refurbishment of the public toilets. Mr. Howe, the Council's Project Manager, was visiting the site twice a week. It was noted that there had been a slight hitch: the delivery of the doors had been delayed, which had put back the fitting of the sanitary ware until the following week. The second payment which was due on delivery of the modules had been made. The E&A Committee would need to consider ongoing maintenance issues. Members agreed that the toilets were looking very good and thanked Cllr. Pickett for moving this issue on. Members felt that there should be an official reopening.
- 257.2 Cllr. Blunden asked for the approval of Council to offer the use of the toilet facilities to the ladies taking part in a Charity Walk on behalf of St. Peter and St. James Hospice in July. (The organisers had paid £300 out of the funds to hire facilities on the Common in 2008). This was AGREED.
258. LINDFIELD VILLAGE PLAN JOINT ADVISORY COMMITTEE: REPORT OF MEETING HELD ON 13 FEBRUARY 2009.
- 258.1 Cllr. Gomme, as the Parish Council's representative on the Lindfield Village Plan Joint Advisory Committee which was responsible for monitoring enactment of action points, reported that about 60% of the actions had been implemented and 20% would be implemented in due course. The Committee had been very dissatisfied by the way MSDC had dealt with the Village Design Statement and had been disappointed that the map project would not be progressed. The Committee would be producing an annual report in May/June and intended that to be their last. The Committee was also undertaking a mini review of the Village Plan to identify outstanding actions and write them into a new Plan. It was noted that when the Parish Council endorsed the Village Plan, it was stated that the Council would do what it could to implement the actions, but that some had not been possible for different reasons. It was understood that MSDC were now dealing with the Village Design Statement. The ongoing process for monitoring the Village Plan needed to be considered and a new group had been suggested, recognising that there ought to be some continuity from the existing group and the two Parish Councils but that new people were also required. AGREED that a news

LINDFIELD PARISH COUNCIL

item should be put in Lindfield Life to attract new members for this new Advisory Group. It was suggested that the Group should have the mandate to continue its work and to consider and take into account future projects and it was AGREED that this should be given general approval subject to Lindfield Rural Parish Council also being in agreement with this modus operandi. NOTED that Cllrs. Snowling and Gomme had offered to represent the Parish Council on this new group.

259. ANY OTHER BUSINESS

259.1 No items of other business were raised.

This part of the meeting concluded at 8.50 p.m.

As there were no members of the public present there was no further period for questions and comments.

260. RESOLVED under Standing Order No. 35(a) "that in view of the [special] [confidential] nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw".

Councillor Mrs. Johnson left the room.

The Clerk left the room and the Minutes were taken by Cllr. **Davies?**

261. STAFFING ISSUES.

261.1 To confirm recommendation of the Finance and General Purposes Committee regarding staff salaries. AGREED to CONFIRM the recommendation of the Finance and General Purposes Committee regarding the 2008/09 National Final Salary Award.

The meeting ended at 8.52 p.m.