

# *Lindfield Parish Council*

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West Sussex  
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Parish Clerk: Mrs C Irwin

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19 August 2009

To: Members of Lindfield Parish Council

You are hereby summoned to attend a meeting of Lindfield Parish Council to be held on Thursday, 27 August 2009 at the King Edward Hall, Lindfield (Jubilee Room) at 7.30 p.m. to transact the following business:

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## A G E N D A

1. Welcome and emergency announcements.
  2. To accept Apologies for Absence.
  3. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
  4. Presentation from representatives of the Chestnut Tree Foundation regarding the proposed Lindfield Arts Festival (May 2010).
  5. Questions/comments from members of the public. (This Item will be limited to a maximum of 15 minutes).
  6. To confirm and sign the Minutes of the Meeting of Council held on 16 June 2009 (previously circulated).
  7. To confirm Councillor Henton's Committee membership.
  8. Chairman's Report.
  9. Action List (to follow).
  10. Reports by County Councillor/District Councillors.
  11. Environment and Amenities Committee.
    - i) To receive the Minutes of the Environment and Amenities Committee meeting of 4 June 2009 (previously circulated) and 6 August 2009 (to follow).
    - ii) Report by Cllr. Blunden to include:
      - Public toilets cleaning contract – to confirm new Contractor (Monitor Services Ltd)
      - Trees in Compton Road: to consider recommendation from E&A Committee to reverse the decision not to pollard the first two trees in Compton Road north
      - Epicormic growth on High Street and Compton Road trees
      - Finches Lane
      - Insuring volunteers
  12. Planning and Traffic Committee.
    - i) To receive the Minutes of the Planning and Traffic Committee meetings of 16 June, 7 July and 28 July 2009 (previously circulated) and 18 August 2009 (to follow).
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Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

- ii) Report by Cllr. Snowling to include:
    - Consultation on Waiting Restrictions Proposals – Denmans Lane (see attached). To agree a response to West Sussex County Council
    - Update on Core Strategy /Strategic Housing Land Availability Assessment (SHLAA)
13. Finance and General Purposes Committee. Report to include:
- i) To receive the Minutes of the Finance and General Purposes Committee meeting held on 23 July (to follow).
  - ii) To confirm the recommendation of the Finance and General Purposes Committee that the Annual Accounts for the 2008/09 financial year be approved and that the revised balance sheet be approved for signature by the Chairman of Council.
  - iii) Statements of Account/Budget Progress and Bank Reconciliation for the period 01.06.09 to 30.06.09 (previously circulated) and 01.07.09 to 31.07.09 (to follow).
  - iv) List of cheques for approval (to follow).
  - v) To note the decision made by the Committee regarding the allocation of reserves.
  - vi) To confirm the recommendation of the Finance and General Purposes Committee for the appointment of the Internal Auditor for 2009/10.
  - vii) To note the Report of the Internal Auditor.
14. Denmans Court: lease of the premises (if there is any commercially sensitive content, this item may be deferred to be dealt with in confidential session.)
15. Lindfield Village Plan Joint Advisory Committee: To receive the annual report and to consider any issues raised by the Joint Advisory Committee.
16. To receive the Minutes of the Lindfield Local Action Team Annual General Meeting of 15 June 2009 (circulated herewith).
17. Councillors Allowances: to note the report of the Independent Panel (attached).
18. Approval of meeting dates 2010 (attached).
19. To note any consultation documents received.
20. Lindfield Arts Festival (May 2010): to consider proposals presented by representatives of the Chestnut Tree Foundation.
21. Any Other Business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
- On conclusion of this part of the meeting a further period of 15 minutes will be set aside to allow members of the public to ask questions/make comments.
22. To consider whether a resolution should be moved under Standing Order No. 35(a) "that in view of the [special] [confidential] nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw".
23. Staffing matters: Local Government Pension Scheme.

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Signed

Christine Irwin  
Clerk to the Council

c.c. WSCC Cllr. Mrs. C. Field, MSDC Cllr. Mr. A. Lea, Mid Sussex Times

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