

Lindfield Parish Council

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Lindfield
West Sussex
RH16 2LB

Parish Clerk: Mrs C Irwin

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17 March 2009

To: Members of Lindfield Parish Council

You are hereby summoned to attend a meeting of Lindfield Parish Council to be held on Thursday, 26 March 2009 at the King Edward Hall, Lindfield (Jubilee Room) at 7.30 p.m. to transact the following business:

A G E N D A

1. Welcome and emergency announcements.
 2. To accept Apologies for Absence.
 3. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
 4. Questions/comments from members of the public. (This Item will be limited to a maximum of 15 minutes).
 5. To confirm and sign the Minutes of 22 January 2009 (previously circulated).
 6. Chairman's Report.
 7. To note any Consultation Documents received.
 8. Reports by County Councillor/District Councillors.
 9. Report on Action / Project Progress List (attached).
 10. Planning and Traffic Committee. To receive the Minutes of the Planning and Traffic Committee meetings of 20 January and 9 February 2009 (previously circulated) and (if available) 24 March (to follow). Report by Cllr. Snowling to include:
 - To note informal consultation by WSCC on waiting restrictions (previously circulated).
 11. Finance and General Purposes Committee.
 - i) To receive the Minutes of the Finance and General Purposes Committee meeting of 15 January 2000 (previously circulated) and 19 March 2009 (to follow). Report by Cllr. Davies to include:
 - ii) Statements of Account/Budget Progress and Bank Reconciliation for the period 01.01.09 to 31.01.09 and 01.02.09 to 28.02.09 (previously circulated) and quarterly Receipts and Payments Summary (previously circulated).
 - iii) List of cheques for approval (to follow).
 - iv) Review of the effectiveness of the Internal Audit (paper previously circulated)
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- v) Risk Assessments
 - vi) Liaison with Lindfield Rural PC:
 - to consider Finance and General Purposes Committee's recommendations on the draft letter to be forwarded to Lindfield Rural Parish Council for their agreement before sending to residents of both Parishes (to follow).
 - to note the Walstead Cemetery Burial Fees 2009/10 set by Lindfield Rural Parish Council.
 - vii) To note and confirm the decision of the F&GP Committee regarding the adoption of Grievance and Discipline Procedures adapted from the NALC model procedures.
 - viii) Three Tiers, Four Villages Group: to confirm recommendation of the F&GP Committee regarding formal support for the Mid Sussex Four Parishes Vision Statement.
12. Environment and Amenities Committee. To receive the Minutes of the Environment and Amenities Committee meeting of 11 December 2008 and 5 February 2009 (previously circulated). Report by Cllr. Blunden to include:
- Street lighting contract
 - Digital Mapping
 - Spring Clean
 - Allotments meeting
13. Future Maintenance of High Street and Compton Road trees: report of the meeting held on 17 March 2009 with Mr. J. Ullmer (WSCC).
14. To consider any issues relating to the leasing of additional accommodation at the former Cottage Carpets.
15. Denmans Lane Public Toilets – progress report by Cllr. Pickett.
16. Lindfield Village Plan Joint Advisory Committee: report of meeting held on 13 February 2009.
17. Any Other Business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
- On conclusion of this part of the meeting a further period of 15 minutes will be set aside to allow members of the public to ask questions/make comments.
18. To consider whether a resolution should be moved under Standing Order No. 35(a) "that in view of the [special] [confidential] nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw".
19. Staffing issues: to confirm recommendation of the Finance and General Purposes Committee regarding the 2008/09 National Final Salary Award, following arbitration (previously circulated)

Signed

c.c. WSCC Cllr. Mrs. M. Johnson
 MSDC Cllr. Mr. A. Lea
 Mid Sussex Times

Christine Irwin
 Clerk to the Council

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