

Lindfield Parish Council

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Lindfield
West Sussex
RH16 2LB

Parish Clerk: Mrs C Irwin

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30 September 2009

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the Environment and Amenities Committee to be held on Thursday, 8 October 2009 at the King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

A G E N D A

1. Welcome and emergency announcements.
2. To receive and accept apologies for absence.
3. To receive declarations of interest from Members in respect of any matter on the Agenda.
4. Questions / comments from members of the public. (This item will be limited to a maximum of 15 minutes).
5. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 6 August 2009 (Previously circulated).
6. Chairman's Report
7. Report on Action / Project Progress list (attached)
8. Environment and Amenities Committee Budget progress:
 - i) to review payments made to date in 2009/ 10 (to follow).
9. Maintenance:
 - i) report on current maintenance
 - ii) Tollgate car park
 - iii) to consider a programme of refurbishment of litter bins, seats, pond posts and rails, other railings etc.
10. Liaison ("Wish List ") Meetings:
 - i) to receive the notes of the meeting held with MSDC Officer on 16 September 2009 (to follow) and to consider any items arising from that meeting.
 - ii) to receive the notes of the meeting held with WSCC Officers on 22 September 2009 (to follow) and to consider any items arising from that meeting.

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

11. Christmas Festival Night / Christmas Lights arrangements:
 - i) to receive the notes of the informal meeting of the Christmas Festival Night Working Group held on 17 August 2009
 - ii) to consider any issues relating to the Christmas Lights, including feedback from article in October Newsletter
 - iii) to consider any issues relating to Christmas Festival Night, including Road Closure requirements.
12. Warding: to receive reports on Ward Inspections.
13. Risk Management for the Environment and Amenities Committee's activities.
14. Finches Lane: report from the Parish Clerk following enquiries made with WSCC Rights of Way and Highways Departments.
15. Allotments: to consider charging policy for mid year tenancy changes.
16. Village Map: to note recommendations of the Communications Forum meeting held on 22 September 2009.
17. Lindfield Cricket Club: request for Parish Council's support for an application for funding under the "Better Mid Sussex Fund" in order to purchase ground maintenance equipment (attached).
18. Lindfield Arts Festival.
19. To consider the Environment and Amenities Committee's budget requirements for the financial year 2010 / 2011.
20. Any other business.

On conclusion of this part of the meeting, a further period of 15 minutes will be set aside to allow members of the public to ask questions / make comments.

Signed

Christine Irwin
Clerk to the Council

c.c: All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea