

# *Lindfield Parish Council*

6 Denmans Lane  
Lindfield  
West Sussex  
RH16 2LB

Parish Clerk: Mrs C Irwin

Tel: 01444 484115  
Fax: 01444 484918  
e.mail: clerks@lindfieldparishcouncil.gov.uk

30 March 2010

To: Members of the Environment and Amenities Committee

You are hereby summoned to attend a meeting of the Environment and Amenities Committee to be held on Thursday, 8 April 2010 at the King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

---

Welcome and emergency announcements.

## A G E N D A

1. To receive and accept apologies for absence.
2. To receive declarations of interest from Members in respect of any matter on the Agenda.
3. Questions / comments from members of the public. (This item will be limited to a maximum of 15 minutes).
4. To confirm and sign the Minutes of the meeting of the Environment and Amenities Committee held on 4 February 2010 (Previously circulated).
5. Chairman's Announcements
6. Report on Action / Project Progress list (attached)
7. Environment and Amenities Committee Budget progress: to review payments made to date in 2009 / 10 (to follow).
8. Warding: to receive reports on Ward Inspections.
9. Maintenance:
  - i) Report on current maintenance
  - ii) To agree a maintenance plan for 2010/11 (painting of street light columns and seats, refurbishment of Parish Council notice board)
  - iii) Mowing of High Street verges
  - iv) Epicormic growth – High Street and Compton Road – to consider whether to obtain further quotations

---

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

10. Spring Clean arrangements and associated Risk Assessment (attached)
11. Denmans Lane Allotments
  - i) to receive the notes of the meeting with the Allotment Tenants held on 16 March 2010 (to follow); report by Chairman.
  - ii) to note the recommendations of the Insurance and Risk Management Sub Committee relating to the Allotment site and to agree any action regarding:
    - Protective footwear etc for users of machinery
    - Health and Safety Advice Notices in the sheds regarding machinery
    - Combination lock on shed containing mowers
12. Street naming and numbering consultation – Development by Barratts at The Limes, Newton Road (letter from Barratts to MSDC and email from MSDC Officer attached)
13. To consider new equipment for clearing snow and ice and new grit/salt bins.
14. Risk Management for the Environment and Amenities Committee's activities.
15. Conservation Area Survey of traffic signage and street lights (Report by Councillor Gomme – attached)
16. To consider items for inclusion on the agendas for forthcoming Liaison ("Wish List") Meetings with:
  - i) WSCC Officers
  - ii) MSDC Officers - to include suggested formation of a Lindfield Common Steering Committee comprising representatives of Lindfield Parish Council, regular user groups of the Common and MSDC Officers (Councillor Gomme).
17. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only..

On conclusion of this part of the meeting, a further period of 15 minutes will be set aside to allow members of the public to ask questions / make comments.

---

Signed

Christine Irwin  
Clerk to the Council

---

c.c: All other Parish Councillors  
WSCC Cllr. Mrs. C. Field  
MSDC Cllr. Mr. A. Lea