

Lindfield Parish Council

6 Denmans Lane
Lindfield
West Sussex
RH16 2LB

Parish Clerk: Mrs C Irwin

Tel: 01444 484115
Fax: 01444 484918
e.mail: lindpc@gotadsl.co.uk

26 March 2009

To: Members of the Environment & Amenities Committee

You are hereby summoned to attend a meeting of the Environment & Amenities Committee to be held on Tuesday, 7 April 2009 at King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

A G E N D A

1. Welcome and emergency announcements.
2. To receive and accept apologies for absence.
3. To receive Declarations of Interest from Members in respect of any matter on the agenda.
4. Questions/comments from members of the public. (This Item will be limited to a maximum of 15 minutes).
5. To confirm and sign the Minutes of the meeting of 5 February 2009 (previously circulated).
6. Chairman's Report.
7. Report on Action / Project Progress List (to follow).
8. Environment and Amenities Committee Budget: to review payments made to date in 2008/09 (to follow).
9. Current Maintenance.
10. Warding: to receive reports on Ward Checks.
11. Street Lighting Maintenance Contract: to note acceptance of contract by Southern Electric Contracting (attached).
12. Bus shelters: update on proposed High Street shelter.
13. Benches in Hickmans Lane: update (Cllr. Pickett)
14. Litter bins:
 - i) to consider report on condition of litter bins (to follow)
 - ii) to consider purchase of new bin for West Common bus shelter.
15. Liaison ("Wish List") meetings: to receive notes of the meeting held with MSDC on 11 March 2009 (attached) and WSCC on 1 April (to follow).
16. Spring Clean – 25 April: to consider arrangements.
17. Denmans Lane Allotments, to include:

Members of the Public and the Press have a right to attend meetings of the Council and its Committees

- i) New hedge on the boundary: update.
- ii) Purchase of new scythe
- iii) To consider dividing plots of 5 rods into two plots before re-letting to new tenants.

- 18. Risk assessment for Environment and Amenities Committee activities.
- 19. To consider request from Metrobus to put timetable holders inside the wooden shelters on Black Hill and West Common.
- 20. Denmans Lane Public Toilets: to consider ongoing maintenance of the installation.
- 21. Any Other Business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

On conclusion of this part of the meeting a further period of 15 minutes will be set aside to allow members of the public to ask questions/make comments.

Signed

Christine Irwin
Clerk to the Council

c.c. All other Parish Councillors
WSCC Cllr. Mrs. M. Johnson
MSDC Cllr. Mr. A. Lea