

Lindfield Parish Council

6 Denmans Lane
Lindfield
West Sussex
RH16 2LB

Parish Clerk: Mrs C Irwin

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27 May 2009

To: Members of the Environment & Amenities Committee

You are hereby summoned to attend a meeting of the Environment & Amenities Committee to be held on Thursday, 4 June 2009 at King Edward Hall (Jubilee Room), Lindfield, commencing at 8.00 p.m., to transact the following business:

A G E N D A

1. Welcome and emergency announcements.
2. To elect a Chairman for the Environment and Amenities Committee.
3. To elect a Vice Chairman for the Environment and Amenities Committee.
4. To receive and accept apologies for absence.
5. To receive Declarations of Interest from Members in respect of any matter on the agenda.
6. Questions/comments from members of the public. (This Item will be limited to a maximum of 15 minutes).
7. To confirm and sign the Minutes of the meeting of 7 April 2009 (previously circulated).
8. Chairman's Report.
9. Report on Action / Project Progress List (to follow).
10. To consider the membership of:
 - i) The Lighting Working Group
 - ii) The Christmas Festival Night / Christmas Lights Working Group
 - iii) Denmans Lane Allotments Working Group
11. Environment and Amenities Committee Budget: to review payments made to date in 2008/09 (previously circulated) and 2009/10 (to follow).
12. Current Maintenance.
13. Warding: to receive reports on Ward Checks.
14. Finger posts: WSCC Countywide Strategy " A Future for Fingerposts" (attached)
15. Notes of meeting to discuss future maintenance of the High Street and Compton Road trees (to follow).
16. Review of Spring Clean Event held on 25 April

Members of the Public and the Press have a right to attend meetings of the Council and its Committees

17. Denmans Lane Allotments. To consider request from Mr. and Mrs. C. Taylor for the Parish Council to contribute towards maintenance of the gravel drive leading to the Allotments site (attached).
Also attached: Minutes of previous meetings relating to this matter.
18. Risk assessment for Environment and Amenities Committee activities (Action plan report attached)
19. Dropped kerbs - update
20. Recycling area on Denmans Lane Car park. To consider whether this area should be used as a disabled parking bay or for cycle racks.
21. Nominations for MSDC Chairman's Garden Party. (email from Gill Lake, MSDC) attached)
22. Denmans Lane Public Toilets:
 - i) to note details of Calabash contract (for nappy waste etc)
 - ii) ongoing maintenance of the installation - quotation from Premier (attached)
23. Any Other Business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

On conclusion of this part of the meeting a further period of 15 minutes will be set aside to allow members of the public to ask questions/make comments.

Signed

Christine Irwin
Clerk to the Council

c.c. All other Parish Councillors
WSCC Cllr. Mrs. M. Johnson
MSDC Cllr. Mr. A. Lea