

Lindfield Parish Council

Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mr A Funnell

Tel: 01444 484115
e.mail: clerks@lindfieldparishcouncil.gov.uk

06 July 2018

To: Members of Lindfield Parish Council

You are hereby summoned to attend the meeting of **Lindfield Parish Council** to be held on **Thursday, 12 July 2018** at the **King Edward Hall, Lindfield (Jubilee Room)** at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements

A G E N D A

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Items on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. To confirm and sign the Minutes of the meetings of Council held on 10 May 2018 (*previously circulated*)
4. Questions/comments from members of the public. (*This will be limited to a maximum of 15 minutes. In accordance with Standing Order 3 (e) – (g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes*).
5. Chairman's announcements.
6. Reports by County Councillor / District Councillors.
7. Action list (*attached*).
8. Consultation Documents - to consider any documents received
 - i) WSCC's Strategic Transport Invest Programme (STIP)
9. Planning and Traffic Committee.
 - i) Report by Planning and Traffic Committee Chairman/Vice Chairman on matters considered at the meetings held on 15 May, 5 June (Minutes previously circulated), and 26 June 2018 (to follow if available).
 - ii) To receive the Minutes of the meetings of the Planning and Traffic Committee held on 23 April, 15 May, 5 June 2018 and 26 June (if available) to confirm their recommendations.
 - iii) Update of Traffic Study.
 - iv) Speed Indicator Devices
 - v) Cycle Discussions
10. Environment and Amenities Committee.
 - i) Report by Councillor Blunden on matters considered at the meeting held on 5 April 2018 (Minutes previously circulated), to include any updates.
 - ii) To receive the Minutes of the meeting of the Environment and Amenities Committee held on 5 April 2018 and to confirm their recommendations.

Members of the public and the press have a right to attend meetings of the Council and its Committees.

11. Finance and General Purposes Committee.
 - i) Report by Councillor Henton on matters considered at the meetings held on 3 May 2018 (Minutes previously circulated), and 5 July 2018 (Minutes to follow, if available), to include:
 - ii) To consider a recommendation of the F&GP Committee on the review of unspent balances and reserves.
 - iii) Appointment of Internal Auditor for 2018/19 : to consider the recommendation of the F&GP Committee
 - iv) To receive the Minutes of the meetings of the Finance and General Purposes Committee held on 3 May 2018, and 5 July 2018 to confirm their recommendations.
 - v) Statements of Account / Budget Progress and Bank Reconciliation for the periods 01.04.18 to 30.04.18 and 01.05.18 – 31.05.18 (previously circulated) and 01.06.18 – 30.06.18 (if available) and the quarterly Receipts and Payments Summary (if available).
 - vi) List of cheques for approval.
 - vii) Toilets on the Common – Update
 - viii) Village Orderly - Update
 12. To consider a request by Councillor Hersey to support planting two Oak Trees on the Common
 13. Casual Vacancy – Update
 14. Any other business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting or referral to a future meeting only.
 15. Exclusion of the public [and press]: to consider whether a resolution should be moved under Standing Order No. 3(d) and in accordance with the Public Bodies Admission to Meetings Act 1960 Section 1(2), to exclude the public and press from the following part of the meeting, by reason of the confidential nature of the business to be transacted or for other special reasons (staffing matters).
 16. Clock Tower House – Lease
 17. Village Orderly
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Signed

Cc: Cllr. Mr. A. Lea (WSCC and MSDC)
Cllr. Mrs. A. Lea (MSDC)
Mid Sussex Times

Andrew Funnell

Andrew Funnell
Clerk to the Council