

Lindfield Parish Council

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Parish Clerk: Mr. A. Funnell

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5th December 2018

To: Members of the Finance and General Purposes Committee

You are hereby summoned to attend the meeting of the **Finance and General Purposes Committee** to be held on **THURSDAY, 13 DECEMBER 2018** at the **UNITED REFORM CHURCH, LINDFIELD** at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements.

AGENDA

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Item on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Finance and General Purposes Committee held on 8 November 2018 *(previously circulated)*.
5. Chairman's announcements.
6. Budget 2018/19 (budget progress reports to 31.10.18)
 - i) Finance and General Purposes Committee - to review payments made to 31.10.18
 - ii) Analysis of Administration Budget to 31.10.18
 - iii) Overall Council Budget 2018 / 19: to review expenditure to 31.10.18 to include:
 - Environment and Amenities Committee budget
 - Planning and Traffic Committee budget
 - Reserves
7. Budget 2019/20 – Update.
 - to consider the budget recommendations of the Administration Sub Committee: spreadsheet.
 - to consider the Finance and General Purposes Committee budget
 - to receive and consider the budget recommendations of the Environment and Amenities Committee: spreadsheet.
 - To receive and consider the budget recommendations of the Planning and Traffic Committee.
8. To provide the clerk, in conjunction with committee chairman and or vice chairman delegated authority to dispose of low values items on the assets register that are no longer required.
9. Matters arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

Signed

Andrew Funnell

Andrew Funnell
Clerk to the Council

c.c. All other Parish Councillors
Cllr. Mr. A. Lea - WSCC and MSDC
Cllr. Mrs. A. Lea - MSDC