

Lindfield Parish Council

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Lindfield Enterprise Park
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Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mrs. C. Irwin

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20 November 2013

To: Members of Lindfield Parish Council

You are hereby summoned to attend the meeting of the **Finance and General Purposes Committee** to be held on **THURSDAY, 28 NOVEMBER 2013** at the **King Edward Hall, Lindfield (LIBRARY)** at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements.

A G E N D A

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Item on the Agenda.
3. Questions/comments from members of the public. (*This will be limited to a maximum of 15 minutes. In accordance with Standing Order 1 (f) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes.*)
4. To confirm and sign the Minutes and Confidential Minutes of the meeting of the Finance and General Purposes Committee held on 26 September 2013 (*previously circulated*).
5. Chairman's announcements.
6. Action List (*attached*).
7. Grants and donations:
 - i) To note remaining available funds (*register attached*)
 - ii) To consider grant applications received (*letter attached*)
 - Lindfield History Project Group
 - Lindfield Arts Festival 2014
 - iii) To note letters of thanks received.
8. Budget 2013/14
 - i) Finance and General Purposes Committee - to review payments made to 30.09.13 (*budget progress previously circulated*).
 - ii) Analysis of Administration Budget to 30.09.13 (*previously circulated*).
 - iii) Overall Council Budget 2013 – 14: to review expenditure to 30.09.13 (*previously circulated*).

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

9. Budget 2014 / 15:
 - i) To consider the Finance and General Purposes Committee Budget for 2014/15 (*paper attached*).
 - ii) Preliminary consideration of Council's overall budget.
 10. Lindfield Parish Directory and Year Book:
 - i) Update on debt recovery - 2013 edition
 - ii) Update on 2014 edition
 11. Update on Parish Office matters.
 12. Public toilets on the Common update.
 13. To confirm attendance at training and conference events.
 14. Risk management.
 15. Any Other Business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.
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Signed

Christine Irwin
Clerk to the Council

c.c. All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea