

Lindfield Parish Council

Clock Tower House
Lindfield Enterprise Park
Lewes Road
Lindfield
West Sussex
RH16 2LH

Parish Clerk: Mrs. C. Irwin

Tel: 01444 484115
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6 January 2017

To: Members of the Finance and General Purposes Committee

You are hereby summoned to attend the meeting of the **Finance and General Purposes Committee** to be held on **THURSDAY, 12 JANUARY 2017** at the **King Edward Hall, Lindfield (Jubilee Room)** at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements.

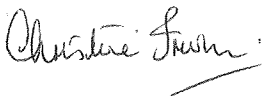
AGENDA

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Item on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Finance and General Purposes Committee held on 8 December 2016 (*attached*).
5. Chairman's announcements.
6. Action List (*attached*).
7. Grants and donations:
 - i) To note available funds (*register attached*)
 - ii) To consider grant requests received (*attached*):
 - Campaign to Protect Rural England, Sussex Branch.
 - iii) To note letters of thanks received.
8. Budget 2016/17 (budget progress reports to 30.11.16 (*previously circulated*) or 31.12.16 if available (*to follow*))
 - i) Finance and General Purposes Committee - to review payments made to 30.11.16 (31.12.16)
 - ii) Analysis of Administration Budget to 30.11.16 (31.12.16)
 - iii) Overall Council Budget 2016 / 17: to review expenditure to 30.11.16 (31.12.16) to include:
 - Environment and Amenities Committee budget
 - Planning and Traffic Committee budget
 - Reserves

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

9. Budget 2017/18:
 - i) To receive and consider the budget recommendations of the Planning and Traffic Committee.
 - ii) To review the draft budget further to P&T recommendations
 - iii) To consider and agree the recommendations to be made to Full Council on:
 - the Council's budget for 2017 / 18
 - the precept.
 10. Investment of funds: report from Councillor Henton dated 19.12.16 (*attached*).
 11. Insurance: to consider a review of the insurance provision in consideration of the expiry of the current long term agreement on 27 May 2017.
 12. Parish Office: to note letter from office cleaner giving a month's notice.
 13. To confirm attendance at training and conference events.
 14. Any Other Business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.
 15. Exclusion of the public [and press]: to consider whether a resolution should be moved under Standing Order No. 3(d) to exclude the public and press from the following part of the meeting, by reason of the confidential nature of the business to be transacted or for other special reasons.
 16. To consider a matter relating to the Clock Tower House tenancy: report from Clerk (*attached*).
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Signed



Christine Irwin
Clerk to the Council

c.c. All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea
MSDC Cllr. Mrs. A. Lea