

Lindfield Parish Council

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Parish Clerk: Mrs. C. Irwin

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2 January 2014

To: Members of Lindfield Parish Council

You are hereby summoned to attend the meeting of the **Finance and General Purposes Committee** to be held on **THURSDAY, 9 JANUARY 2014** at the **King Edward Hall, Lindfield (Jubilee Room)** at **8.00 p.m.** to transact the following business:

Welcome and emergency announcements.

A G E N D A

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Item on the Agenda.
3. Questions/comments from members of the public. (*This will be limited to a maximum of 15 minutes. In accordance with Standing Order 1 (f) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes.*)
4. To confirm and sign the Minutes and Confidential Minutes of the meeting of the Finance and General Purposes Committee held on 28 November 2013 (*to follow*).
5. Chairman's announcements.
6. Action List (*attached*).
7. Grants and donations:
 - i) To note remaining available funds (*register attached*)
 - ii) To consider grant request from CPRE Sussex Countryside Trust (*letter attached*)
 - iii) To note letters of thanks received.
8. Budget 2013/14
 - i) Finance and General Purposes Committee - to review payments made to 31.12.13 (*budget progress to follow, if available*).
 - ii) Analysis of Administration Budget to 31.12.13 (*to follow, if available*).
 - iii) Overall Council Budget 2013 – 14: to review expenditure to 31.12.13 (*to follow, if available*).
9. Budget 2014 / 15: (*paper to follow*): to consider and agree recommendations to be made to Full Council on:
 - the Council's budget for 2014 / 15
 - the precept.

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

10. Report on Lindfield Parish Directory and Year Book – (*to follow*)
11. Update on Parish Office matters.
12. Proposed public conveniences on the Common update.
13. To consider periodic review of insurance provision.
14. To confirm attendance at training and conference events.
15. To note the report of the Independent Members' Allowances Panel and to consider the recommendations (*attached*)
16. Risk management.
17. Any Other Business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.

Signed

Christine Irwin
Clerk to the Council

c.c. All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea