

Lindfield Parish Council

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Parish Clerk: Mrs. C. Irwin

29 December 2015

To: Members of the Finance and General Purposes Committee

You are hereby summoned to attend the meeting of the **Finance and General Purposes Committee** to be held on **THURSDAY, 7 JANUARY 2016** at the **King Edward Hall, Lindfield (Jubilee Room)** at **8.00 p.m** to transact the following business:

Welcome and emergency announcements.

A G E N D A

1. To receive and accept apologies and reasons for absence.
2. To receive Declarations of Interest by Members in respect of any Item on the Agenda.
The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting, that has not been disclosed under this item, the member must immediately disclose it.
3. Questions/comments from members of the public. *(This will be limited to a maximum of 15 minutes. In accordance with Standing Orders 3 (e)-(g) each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes).*
4. To confirm and sign the Minutes of the meeting of the Finance and General Purposes Committee held on 10 December 2015 *(to follow)*.
5. Chairman's announcements.
6. Action List *(attached)*.
7. Grants and donations:
 - i) To note available funds *(register attached)*
 - ii) To consider grant requests received *(attached)*:
 - Outset Youth Action
 - iii) To note letters of thanks received.
8. Budget 2015/16 *(budget progress reports to 01.11.15 previously circulated)*.
 - i) Finance and General Purposes Committee - to review payments made to 30.11.15
 - ii) Analysis of Administration Budget to 30.11.15
 - iii) Overall Council Budget 2015 / 16: to review expenditure to 30.11.15 to include:
 - Environment and Amenities Committee budget
 - Planning and Traffic Committee budget

Members of the Public and the Press have a right to attend meetings of the Council and its Committees.

9. Proposed public conveniences on the Common: to note the receipt of the Cost Plan.
 10. Budget 2016 / 17 (*papers to follow*): to consider and agree recommendations to be made to Full Council on:
 - the Council's budget for 2016 / 17
the precept.
 11. Lindfield Parish Directory and Year Book: to receive and consider report on 2016 edition (*to follow*).
 12. To confirm attendance at training and conference events.
 13. Risk management.
 14. Any Other Business, arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Such matters will be for noting or deferral to a future meeting only.
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Signed



Christine Irwin
Clerk to the Council

c.c. All other Parish Councillors
WSCC Cllr. Mrs. C. Field
MSDC Cllr. Mr. A. Lea
MSDC Cllr. Mrs. A. Lea